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# WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS  
JULY 12, 2016 – 4:00 P.M.  
CORRINE J. ROSE ADMINISTRATIVE CENTER  
2000 BELVIDERE ST - WAUKEGAN IL 60085  
AGENDA**

- I. Call to Order
- II. Roll Call
- III. Consent Items
  - A. Minutes
    - June 14, 2016 (Board of Commissioners Meeting)
    - June 28, 2016 (Special Board Meeting)
  - B. Bills
  - C. Payroll
  - D. Financial Statements
- IV. Public Portion
  - A. Introduction of New Staff & Interns
    - Staff: Jerry Banks, Recreation
  - B. Carla Wyckoff, Lake County Clerk
- V. Progress Reports
  - A. Executive Director
  - B. Attorney
  - C. IAPD/Legislation Update
  - D. Division Reports
    - D.1 Superintendent of Finance & Administration
    - D.2 Superintendent of Cultural Arts
    - D.3 Superintendent of Parks
    - D.4 Superintendent of Recreation

- VI. Review, Discuss, Decide
  - A. Interfund Transfers
  - B. Authorization to Accept Bids/Quotes
    - Parks
      - 2016 Building Demolitions at King Park
      - Field House HVAC Maintenance Service Agreement
      - Professional Landscape Architectural Services for Bowen Morrison Shelter Renovation & Ravine Enhancement Project
  - C. Appointment of Additional FOIA Officer – Jon Beckmann
  - D. Update on Human Resource Department Organization
  - E. Field House Membership Rates
  - F. Food Vendors in Parks Discussion
  - G. New Policy Approval
    - Policy #1.07 – Payment Card Industry Data Security Standards (PCI-DSS)
  
- VII. Closed Session
  - A. Collective Bargaining
  
- VIII. Next Meeting: Committee of the Whole, July 26, 2016
  - Topics: Jeff Ellis Management Agreement
  - IGA: Lake County Forest Preserves
  
- IX. Questions from Commissioners
  
  
- X. Adjournment

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**OUR COMMITMENT TO YOU!**

**MISSION STATEMENT**

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

**VISION STATEMENT**

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

**VALUE STATEMENTS**

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.