

WAUKEGAN PARK DISTRICT

RECEIVED

ORDINANCE NO. 16-03

JUN 21 2016

BUDGET & APPROPRIATION ORDINANCE

LAKE COUNTY CLERK
CARLA N. WYCKOFF

AN ORDINANCE ADOPTING THE COMBINED ANNUAL
BUDGET & APPROPRIATION OF FUNDS
FOR THE WAUKEGAN PARK DISTRICT, LAKE COUNTY, ILLINOIS FOR THE
FISCAL YEAR BEGINNING ON THE 1ST DAY OF MAY, 2016
AND ENDING ON THE 30TH DAY OF APRIL, 2017

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS (BOARD) OF THE
WAUKEGAN PARK DISTRICT, LAKE COUNTY ILLINOIS:

SECTION 1. It is hereby found and determined that:

(a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and

(b) A public hearing was held at the Waukegan Park District, 2000 Belvidere St, Waukegan, Illinois on the 14th day of June, 2016 on said Ordinance, notice of said hearing having been given at least one week prior to such hearing by publication in the Lake County News-Sun, a newspaper published within the Park District; and

(c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning May 1, 2016 and ending April 30, 2017 have heretofore been performed.

SECTION 2. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the 1st day of May, 2016 and ending the 30th day of April, 2017:

01 - CORPORATE FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>0111 - DISTRICT ADMINISTRATION</u>		
Salaries & Wages	\$281,856	\$324,134
Services	437,869	503,549
Utilities	31,505	37,806
Insurance	136,047	156,454
Materials & Supplies	24,810	29,772
Maintenance & Repairs	800	5,000
Miscellaneous	12,550	15,060
Interfund Transfer	2,500,000	3,000,000
District Administration Total:	<u>3,425,437</u>	<u>4,071,776</u>

0112 - PARK OPERATIONS

Salaries & Wages	\$481,774	\$554,040
Services	100,360	120,432
Utilities	86,880	104,256
Materials & Supplies	107,100	123,165
Maintenance & Repairs	159,500	191,400
Park Operations Total:	<u>935,614</u>	<u>1,093,293</u>

01 - CORPORATE FUND TOTAL

4,361,051	5,165,069
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02 - RECREATION FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
0211 - DISTRICT ADMINISTRATION		
Salaries & Wages	\$653,329	\$751,328
Services	87,550	105,060
Insurance	466,490	536,464
Materials & Supplies	13,500	15,525
Maintenance & Repairs	800	4,800
District Administration Total:	<u>1,221,669</u>	<u>1,413,177</u>
0212 - PARK OPERATIONS		
Salaries & Wages	\$613,166	\$705,141
Services	18,700	22,440
Materials & Supplies	5,500	8,800
Maintenance & Repairs	16,500	20,625
Capital Outlay	388,750	447,063
Park Operations Total:	<u>1,042,616</u>	<u>1,204,068</u>
0213 - RECREATION OPERATIONS		
Salaries & Wages	\$439,214	\$505,096
Services	62,655	75,186
Utilities	3,440	4,128
Materials & Supplies	19,700	22,655
Interfund Transfer	0	0
Program Expense	57,510	69,012
Recreation Operations Total:	<u>582,519</u>	<u>676,077</u>
0215 - ARTS		
Program Expense	\$2,486	\$5,300
Arts Total:	<u>2,486</u>	<u>5,300</u>
0216 - ATHLETICS		
Program Expense	\$9,914	\$11,800
Athletics Total:	<u>9,914</u>	<u>11,800</u>

0217 - ATHLETIC FIELDS

Salaries & Wages	\$232,930	\$267,870
Services	9,500	11,400
Utilities	19,000	22,800
Materials & Supplies	1,500	3,700
Maintenance & Repairs	19,500	24,375
Athletic Fields Total:	<u>282,430</u>	<u>330,145</u>

0222 - BELVIDERE RECREATION CENTER

Salaries & Wages	\$25,595	\$29,434
Services	1,500	3,600
Utilities	22,850	27,420
Materials & Supplies	1,350	3,100
Belvidere Recreation Center Total:	<u>51,295</u>	<u>63,554</u>

0224 - CULTURAL ARTS

Salaries & Wages	\$182,216	\$209,548
Services	21,542	25,850
Utilities	7,000	8,400
Materials & Supplies	2,912	4,600
Merchandise	0	0
Program Expense	73,347	84,349
Cultural Arts Total:	<u>287,017</u>	<u>332,748</u>

0226 - BONNIE BROOK

Salaries & Wages	\$0	\$0
Services	0	0
Utilities	0	0
Insurance	0	0
Maintenance & Repairs	500	2,900
Merchandise	0	0
Miscellaneous	51,000	56,100
Capital Outlay	114,000	165,000
Bonnie Brook Total:	<u>165,500</u>	<u>224,000</u>

0229 - JANE ADDAMS CENTER

Salaries & Wages	\$6,100	\$9,100
Utilities	800	1,900
Jane Addams Center Total:	<u>6,900</u>	<u>11,000</u>

0237 - C.R.C. & SOUTH WAUKEGAN

Services	\$28,000	\$32,200
Utilities	0	0
C.R.C. & South Waukegan Total:	<u>28,000</u>	<u>32,200</u>

0246 - FIELD HOUSE

Salaries & Wages	\$590,383	\$678,940
Services	354,355	425,226
Utilities	292,500	351,000
Insurance	125,205	143,986
Materials & Supplies	92,707	106,613
Merchandise	3,000	7,100
Maintenance & Repair	33,500	45,225
Program Expense	152,585	190,731
Field House Total:	<u>1,644,235</u>	<u>1,948,822</u>

0248 - GENERAL PROGRAMS

Program Expense	<u>\$25,619</u>	<u>\$30,743</u>
General Programs Total:	25,619	30,743

0251 - GREENSHIRE

Salaries & Wages	\$0	\$0
Services	0	0
Utilities	0	0
Materials & Supplies	0	0
Merchandise	0	0
Maintenance & Repair	0	0
Capital Outlay	0	0
Greenshire Total:	<u>0</u>	<u>0</u>

0271 - AQUATICS

Salaries & Wages	\$30,435	\$35,000
Services	80,447	96,536
Utilities	17,500	21,000
Materials & Supplies	8,100	9,720
Maintenance & Repair	4,250	7,200
Program Expense	8,905	10,686
Aquatics Total:	<u>149,637</u>	<u>180,143</u>

0283 - SPORTSPARK

Salaries & Wages	\$229,418	\$263,831
Services	29,547	35,456
Utilities	58,050	69,660
Insurance	19,732	22,692
Materials & Supplies	39,000	44,850
Maintenance & Repair	125,750	150,900
Miscellaneous	7,059	8,471
Program Expense	55,035	66,042
SportsPark Total:	<u>563,591</u>	<u>661,902</u>

0291 - WAUKEGAN SYMPHONY

Services	\$31,374	\$36,080
Utilities	250	650
Materials & Supplies	30	240
Miscellaneous	11,850	14,220
Waukegan Symphony Total:	<u>43,504</u>	<u>51,190</u>

0297 - YOUTH PROGRAMS

Salaries & Wages	\$9,650	\$11,098
Materials & Supplies	0	0
Program Expense	109,341	131,209
Youth Programs Total:	<u>118,991</u>	<u>131,209</u>

02 - RECREATION FUND TOTAL	6,225,923	7,308,077
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07 - POLICE SYSTEMS FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
0712 - PARK OPERATIONS		
Salaries & Wages	\$32,419	\$37,282
Services	112,424	140,530
Utilities	1,200	2,500
Insurance	8,848	10,175
Maintenance & Repairs	1,050	3,800
Park Operations Total:	<u>155,941</u>	<u>194,287</u>

07 - POLICE SYSTEMS FUND TOTAL	155,941	194,287
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08 - SPECIAL RECREATION FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
0811 - DISTRICT ADMINISTRATION		
Salaries & Wages	\$6,328	\$7,277
Services	429,785	494,253
Insurance	41,588	47,826
Materials & Supplies	1,000	2,500
Capital Outlay	51,300	61,560
District Administration Total:	<u>530,001</u>	<u>613,416</u>

0812 - PARKS OPERATIONS

Salaries & Wages	\$0	\$0
Parks Operations Total:	<u>0</u>	<u>0</u>

0813 - RECREATION OPERATIONS

Salaries & Wages	\$210,492	\$242,066
Services	39,184	47,021
Utilities	4,000	4,800
Materials & Supplies	8,093	9,712
Recreation Operations Total:	<u>261,769</u>	<u>303,598</u>

0815 - ARTS

Program Expense	\$855	\$1,950
Arts Total:	<u>855</u>	<u>1,950</u>

0816 - ATHLETICS

Transfers	\$7,500	\$9,000
Program Expense	15,501	18,601
Athletics Total:	<u>23,001</u>	<u>27,601</u>

0848 - GENERAL PROGRAMS

Salaries & Wages	\$50	\$650
Interfund Transfers	350	1,350
Program Expense	50,385	60,462
General Programs Total:	50,785	62,462

08 - SPECIAL RECREATION FUND TOTAL

	866,411	1,009,028
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09 - PAVING & LIGHTING FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
0912 - PARK OPERATIONS		
Utilities	\$7,000	\$8,400
Materials & Supplies	1,000	2,800
Maintenance & Repair	8,000	11,500
Capital Outlay	35,000	52,000
Park Operations Total:	51,000	74,700

09 - PAVING & LIGHTING FUND TOTAL

	51,000	74,700
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10 - MUSEUM FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
1011 - DISTRICT ADMINISTRATION		
Salaries & Wages	\$45,334	\$52,134
Services	1,675	3,700
Insurance	62,824	75,389
District Administration Total:	109,833	131,223

1024 - CULTURAL ARTS

Salaries & Wages	\$58,993	\$67,842
Services	3,855	4,626
Utilities	2,200	2,640
Materials & Supplies	275	800
Programs	8,955	10,298
Cultural Arts Total:	74,278	86,206

1054 - WAUKEGAN HISTORY MUSEUM

Salaries & Wages	\$34,397	\$39,557
Services	640	3,200
Utilities	500	950
Materials & Supplies	850	2,500
Programs	1,450	3,400
Waukegan History Museum Total:	37,837	49,607

1056 - HISTORIC DISTRICT

Salaries & Wages	\$170,454	\$196,022
Services	8,300	9,960
Utilities	39,550	47,460
Materials & Supplies	4,500	6,300
Maintenance & Repair	6,000	9,300
Historic District Total:	228,804	269,042

10- MUSEUM FUND TOTAL

	450,752	536,078
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11 - WORKING CASH FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>1111 - DISTRICT ADMINISTRATION</u>		
Interfund Transfer	\$1,800	\$3,800
District Administration Total:	1,800	3,800
11- WORKING CASH FUND TOTAL	1,800	3,800

12 - AUDIT FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>1211 - DISTRICT ADMINISTRATION</u>		
Salaries & Wages	\$15,855	\$18,233
Services	33,175	38,151
District Administration Total:	49,030	56,385
12- AUDIT FUND TOTAL	49,030	56,385

13 - INSURANCE FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>1311 - DISTRICT ADMINISTRATION</u>		
Insurance	\$233,846	\$280,615
District Administration Total:	233,846	280,615
<u>1373 - RISK MANAGEMENT</u>		
Salaries & Wages	\$105,287	\$121,080
Services	47,588	54,726
Utilities	360	780
Insurance	23,891	27,475
Materials & Supplies	13,598	15,638
Capital Outlay	0	0
Risk Management Total:	190,724	219,699
13- INSURANCE FUND TOTAL	424,570	500,314

14 - FICA FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>1411 - DISTRICT ADMINISTRATION</u>		
Services	\$340,000	\$391,000
District Administration Total:	340,000	391,000
14- FICA FUND TOTAL	340,000	391,000

15 - ILLINOIS MUNICIPAL RETIREMENT FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>1511 - DISTRICT ADMINISTRATION</u>		
Services	\$319,500	\$367,425
District Administration Total:	319,500	367,425
15- ILLINOIS MUNICIPAL RETIREMENT FUND TOTAL	319,500	367,425

16 - ENDOWMENT/MEMORIAL FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>1611 - DISTRICT ADMINISTRATION</u>		
Services	\$2,000	\$5,200
Interfund Transfer	64,215	89,500
District Administration Total:	<u>66,215</u>	<u>94,700</u>
16- ENDOWMENT/MEMORIAL FUND TOTAL	<u>66,215</u>	<u>94,700</u>

17 - DEBT SERVICE FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>1711 - DISTRICT ADMINISTRATION</u>		
Debt Service	\$4,107,245	\$4,928,694
Services	25,000	32,500
District Administration Total:	<u>4,132,245</u>	<u>4,961,194</u>
17- DEBT SERVICE FUND TOTAL	<u>4,132,245</u>	<u>4,961,194</u>

30 - CAPITAL PROJECTS FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>3011 - DISTRICT ADMINISTRATION</u>		
Capital Projects	\$9,123,633	\$10,948,360
District Administration Total:	<u>9,123,633</u>	<u>10,948,360</u>
30- CAPITAL PROJECTS FUND TOTAL	<u>9,123,633</u>	<u>10,948,360</u>

SUMMARY OF FUNDS

	<u>BUDGET</u>	<u>APPROPRIATION</u>
01 - CORPORATE FUND	\$4,361,051	\$5,165,069
02 - RECREATION FUND	6,225,923	7,308,077
07 - POLICE SYSTEMS FUND	155,941	194,287
08 - SPECIAL RECREATION FUND	866,411	1,009,028
09 - PAVING & LIGHTING FUND	51,000	74,700
10 - MUSEUM FUND	450,752	536,078
11 - WORKING CASH FUND	1,800	3,800
12 - AUDIT FUND	49,030	56,385
13 - INSURANCE FUND	424,570	500,314
14 - FICA FUND	340,000	391,000
15 - IMRF FUND	319,500	367,425
16 - ENDOWMENT/MEMORIAL FUND	66,215	94,700
17 - DEBT SERVICE FUND	4,132,245	4,961,194
30 - CAPITAL PROJECTS FUND	<u>9,123,633</u>	<u>10,948,360</u>
GRAND TOTAL OF ALL FUNDS:	<u>26,568,071</u>	<u>31,610,415</u>

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning May 1, 2016 and ending April 30, 2017 for the respective purposes set forth.

All unexpected balances of the appropriations for the fiscal year ended April 30, 2016 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

SECTION 3. The following determinations have been made and are hereby made a part of the aforesaid budget:

- (a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$24,415,964.
- (b) An estimate of cash expected to be received during the fiscal year from all sources is \$16,029,342 (excluding internal transfers).
- (c) An estimate of the expenditures contemplated for the fiscal year is \$26,568,071 (including internal transfers).
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$16,451,100.
- (e) An estimate of the amount of taxes to be received during the fiscal year is \$11,446,022.

SECTION 4. The receipts and revenues of the Waukegan Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 5. All ordinances or parts of ordinance conflicting with any of the provisions of the ordinance be, and the same are hereby, repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION 6. This ordinance shall be in full force and effect immediately upon its passage.

PASSED this 14th day of June, 2016.

AYES: 4
NAYS: 0

ABSENT: 0
ABSTAIN: 0

WAUKEGAN PARK DISTRICT

By: *George Bridges*
Board President

(SEAL)

ATTEST:

[Signature]
Board Secretary

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JUN 21 2016

LAKE COUNTY CLERK
CARLA N. WYCKOFF

STATE OF ILLINOIS)

) SS.

COUNTY OF LAKE)

CERTIFICATION

I, *Attorney George Bridges*, do hereby certify that I am the duly qualified and acting Secretary of the Waukegan Park District in the county and state aforesaid, and, as such, Secretary, I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of the Combined Annual Budget and Appropriation Ordinance of the Waukegan Park District, Lake County, Illinois, for the fiscal year beginning May 1, 2016 and ending on April 30, 2017, as adopted by the Board of Commissioners at its properly convened meeting held on the 14th day of June 2016, as appears from the official records of the Waukegan Park District in my care and custody.

[Signature]
Secretary

**CERTIFICATE OF ESTIMATE
OF REVENUE
FISCAL YEAR 2016-2017**

I, James F. Glogovsky, do hereby certify that I am the duly qualified Superintendent of Finance and Chief Fiscal Officer of the Waukegan Park District. As such officer, I do certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning May 1st, 2016 and ending April 30th, 2017 are estimated as follows:

ESTIMATE OF REVENUE

SOURCE	AMOUNT (\$)
Real Estate Taxes	\$ 10,494,428
Personal Property Replacement Tax	951,594
Bond Proceeds	1,746,000
Interest Income	54,360
Contributions & Grants	194,500
Reimbursements (SRA)	427,748
Fees and Rentals	484,432
Pool Admissions/Passes	21,159
Concessions	218,568
Fitness Center Fees	784,437
Program Revenue	538,968
All Other Revenue (Misc.)	113,148
SUBTOTAL:	\$ 16,029,342
Transfers	2,573,865
TOTAL:	\$ 18,603,207

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Waukegan Park District this 14th day of June, 2016.



James F. Glogovsky
Superintendent of Finance & Chief Fiscal Officer

(Seal)

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JUN 21 2016

LAKE COUNTY CLERK
CARLA N. WYCKOFF

CERTIFICATION

I, Patricia C. Foley, Treasurer of the Board of Commissioners of the Waukegan Park District, a municipal corporation, certify that the attached is a true and correct copy of the Combined Annual Budget and Appropriation Ordinance of the Waukegan Park District, Lake County, Illinois, for the fiscal year beginning May 1, 2016 and ending April 30th, 2017 passed by the Board of Commissioners of the Waukegan Park District, at a regular meeting in June 14, 2016. Said Ordinance contains all revenues by sources anticipated to be received by the Waukegan Park District in Fiscal Year 2016-2017.

Patricia C. Foley
Board Treasurer
Board of Commissioners
Waukegan Park District

Attest:

George Bridges

George Bridges, Board Attorney/Secretary
Waukegan Park District

(Seal)

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JUN 21 2016

LAKE COUNTY CLERK
CARLA N. WYCKOFF



Receipt #: 5723

Filing Date: 06/21/2016

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WAUKEGAN PARK DIST
2000 Belvidere Rd
Waukegan, IL 60085

Mr. Jim Glogovsky
Superintendent of Finance
847-360-4756 Fax: 847-244-8270
jimg@waukeganparks.org
www.waukeganparks.org

Budget and Appropriation Ordinance

- Budget and Appropriation Ordinance
- Certification by Secretary/Clerk
- Estimate of Anticipated Revenues
- Certification by Chief Fiscal Officer
- Amended Fiscal Year Ending: 2017

Referendum

No Referendum accepted by Tax Extension Department at any time.

Notes:

Ord. No. 16-03

All items require original signatures.

Seal

Carla N. Wyckoff

Carla N. Wyckoff, Lake County Clerk

Robert T Price

Executed by: ROBERT T PRICE

[Signature]
District Representative: JIM GLOGOVSKY