

**Minutes of the Waukegan Park District
Special Meeting of the Board of Commissioners
April 26, 2016**

The Board of Commissioners of the Waukegan Park District met in a special meeting on April 26, 2016 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:03 p.m. by President Foley who directed a call of the roll.

II. Roll Call

Present: Commissioners Sarocka, Bridges, Jones, and President Foley.
Absent: Commissioner Kilkelly. Also present was Executive Director Greg Petry and Board Attorney/Secretary Brian Smith.

III. Review, Discuss, Decide

A. Public Hearing re: Ordinance #16-02 FY2015-16 Supplemental Budget and Appropriation - An Ordinance adopting a supplemental combined annual budget and appropriation for the fiscal year beginning the first day of May 2015 and ending the thirtieth day of April 2016.

There were no public comments.

Motion by Commissioner Bridges, seconded by Commissioner Jones, to seat Commissioner Kilkelly. Motion passed unanimously. Commissioner Kilkelly seated at 3:24 p.m.

B. Approval of Ordinance #16-02 - FY2015-16 Supplemental Budget and Appropriation - An Ordinance adopting a supplemental combined annual budget and appropriation for the fiscal year beginning the first day of May 2015 and ending the thirtieth day of April 2016.

Motion by Commissioner Jones, seconded by Commissioner Sarocka, to approve Ordinance #16-02 - FY2015-16 Supplemental Budget and Appropriation as presented. Roll call to the motion: Ayes: Kilkelly, Bridges, Sarocka, Jones, Foley. Nays: None. Absent None: Motion carried unanimously.

C. Approval of Resolution 2016-02 - Classification of Capital Funds.

President Foley asked if this resolution would help with the tax objection problems.

Mr. Glogovsky stated that it did help with the settlement of the tax objection.

Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve Resolution 2016-02 - Classification of Capital Funds as presented. Roll call to the motion: Ayes: Kilkelly, Bridges, Sarocka, Jones, Foley. Nays: None. Absent None: Motion carried unanimously.

D. Approval of FY2016-17 Budget. Mr. Glogovsky presented the FY2016-17 budget.

Commissioner Sarocka questioned what percentage of debt service is principal versus interest.

Mr. Glogovsky stated that on page 65 is a detail for the long-term debt service payment schedule with principal and interest totals.

Commissioner Sarocka questioned the breakdown of the golf revenue information.

Mr. Glogovsky stated that GolfVisions handles the golf budget breakdown and he will have that information available for the meeting next week.

Motion by Commissioner Kilkelly, seconded by Commissioner Bridges, to approve the FY2016-17 budget as presented. Roll call to the motion: Ayes: Kilkelly, Bridges, Sarocka, Jones, Foley. Nays: None. Absent None: Motion carried unanimously.

E. Approval of the FY2016-17 Salary Schedules. **Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the FY2016-17 salary schedules as presented. Roll call to the motion: Ayes: Kilkelly, Bridges, Sarocka, Jones, Foley. Nays: None. Absent None: Motion carried unanimously.**

F. Ordinance #16-03 - Budget and Appropriation Ordinance - An Ordinance adopting the combined annual Budget and Appropriation of Funds for the Waukegan Park District, Lake County, Illinois for the Fiscal Year beginning on the 1st day of May, 2016 and ending on the 30th day of April, 2017.

Mr. Glogovsky advised that the Budget and Appropriation Ordinance must be made available for public inspection for at least 30 days, beginning April 27, 2016. He will publish the notice for the hearing in May.

Commissioner Sarocka asked about the fees and rentals and whether the numbers are district wide.

Mr. Glogovsky states yes, although the figures do not include SportsPark parking revenue as that is considered under the concessions revenue.

G. EnerNoc Demand Response Program Agreement Renewal.

Mr. Glogovsky advised that under the terms of the agreement, the Park District is to power down during peak demand times to manage the regional electrical grid. Under the agreement, it has generated \$22,000 of revenue over the last five years. He further stated that we have been fortunate that the area has not had many heat waves necessitating action under the agreement. Mr. Glogovsky also advised that the Park District can be removed from the program if it does not comply with the terms of the agreement over multiple times, but the District has done well during annual audits. Also, the District has the option of leaving the agreement at any time.

Commissioner Sarocka asked who on behalf of the District is in charge of this agreement.

Tony Tinetti is in charge at Bonnie Brook and Quincy Bejster is in charge at the Field House.

Commissioner Kilkelly asked how long does the power down last.

Mr. Glogovsky stated that it is six hours maximum, usually two hours for the audit.

Commissioner Kilkelly asked how the power down affects the activities at the Field House.

Mr. Glogovsky stated that the sauna and steam room temperature, televisions, lights, etc. are affected. Ambient temperature in the Field House is higher in summer than in winter.

President Foley stated that most of the windows in the Field House face north, so there is less heat generated inside the Field House.

Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve the EnerNoc Demand Response Program Agreement Renewal. Motion carried unanimously.

H. Permission to Accept Quote Summary

▪ Boys and Girls Club Roof. **Motion by Commissioner Sarocka, seconded by Commissioner Jones, to accept the low bid of Waukegan Roofing of Waukegan, in the amount of \$15,026 to make the repairs to the Boys and Girls**

Club roof. Roll call to the motion: Ayes: Kilkelly, Bridges, Sarocka, Jones, Foley. Nays: None. Absent None: Motion carried unanimously.

▪ **Mower Equipment Replacement Parks and Golf. Motion by Commissioner Kilkelly, seconded by Commissioner Sarocka, to accept the National Intergovernmental Purchasing Alliance Contracts #120535 from Reinders of Franklin Park, in the amount of \$71,730.07 for a Toro Groundsmaster 4700-D and Leaf Mulching Kit and the amount of \$34,785.40 for two (2) Toro Groundsmaster 7200 mowers. Roll call to the motion: Ayes: Kilkelly, Bridges, Sarocka, Jones, Foley. Nays: None. Absent None: Motion carried unanimously.**

I. Hinkston Indoor Pool Pro Forma Presentation. Sam Stevens made the presentation on the new indoor pool.

Commissioner Jones stated that he thought that lifeguards would be on duty at all times.

Mr. Stevens stated that the District just has to post notice and only allow people 16 years or older in the pool without a guard. The District will have lifeguards on duty between 4:00 and 9:00 p.m. during the week; 12:00 to 9:00 p.m. on Saturdays, and 12:00 to 7:00 p.m. on Sundays. Any time children are present, lifeguards will be on duty.

Commissioner Sarocka asked if lifeguards should be present when the Dolphins practice.

Mr. Stevens stated that lifeguards are on duty during the Dolphins practice.

Commissioner Jones stated that he is concerned about 16-18 year olds swimming without a lifeguard on duty.

Mr. Stevens advised that the pool is monitored at all times and that multiple offices have a view of the pool, as well as cameras. Also, a non-lifeguard attendant is nearby.

President Foley stated that a large sign that cannot be missed stating when lifeguards are on duty should be posted and life preserver tools for rescue should be close by when lifeguards are not on duty.

Mr. Stevens stated that the Park District is doing its due diligence and following standard safety procedures.

Commissioner Kilkelly asked why the District does not have a pool only membership.

Mr. Lerner stated that a monthly pool only pass is available.

Mr. Petry also stated that a daily pool pass is available, but pricing is designed to get people to purchase a membership.

President Foley stated that she does not think that renting out the therapy pool to groups other than those doing physical therapy would be attractive to people.

Mr. Stevens stated that with 400 new members the Park District would break even financially.

Commissioner Bridges asked about incentives to current members.

Mr. Bejster advised that membership rates will change January 1 for new members. Additionally, there will be referral discounts for current members.

President Foley noted that with the construction of the pool, she has noticed more people use the Field House for exercise. She stated that a rack for water resistant dumbbells are needed at the pool.

Mr. Bejster presented a promotional plan for the pool.

Mr. Beverly presented information on the grand opening.

Commissioner Kilkelly asked if a firm opening date has been set.

Mr. Petry advised that the grand opening would probably be in early October, 2016.

IV. Closed Session

There was no motion to adjourn into closed session.

V. Adjournment.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to adjourn the special meeting. Motion carried unanimously. Meeting adjourned at 4:38 p.m.

Respectfully submitted,

Brian G. Smith
Board Secretary