

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
July 14, 2009**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on July 14, 2009 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:00 p.m. by President Durkin who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Foley, President Durkin. Absent: Commissioner Sarocka. Also present was Executive Director Greg Petry, Board Attorney Charles Smith and John Olson of W.B. Olson.

III. Consent Items

- A. Minutes
 - June 9, 2009 (Board of Commissioner Meeting)
 - June 22, 2009 (Committee of the Whole Meeting)
 - June 25, 2009 (Special Board Meeting – Golf Advisory)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Motley, seconded by Commissioner Foley, to approve the Consent Items and to pay the bills as presented.

Discussion on the Motion. Commissioner Foley asked for a correction on the June 9, 2009 Minutes reflected Section VIII, Questions from Commissioners, that Commissioner Foley stated that Concert Call wished to donate a bench or a tree in honor of Dan Lewis and stated that the brochure lacked enough information concerning donations. Following discussion, **Motion by Commissioner Motley, seconded by Commissioner Duffy, to approve the correction to the June 9 Minutes. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Motley, seconded by Commissioner Duffy, to approve the Consent items and to pay the bills as presented, with the amendment to the Minutes. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.

IV. Public Portion

No members of the public sought to address the Board.

VI. Progress Reports

A. Executive Director

Mr. Petry presented a written progress report and orally reported that the construction on the outdoor sports complex is proceeding and that some night rain would be helpful to the grading process. He advised that there were concerns about horses and ATV vehicles coming on to the property and he is working with Joe Kreppein of the Waukegan Police Department to increase patrols to keep trespassers off the property. The forest preserve security, whose property adjoins the area, is also increasing their patrols.

B. Attorney

Mr. Smith reported that the Park District suit involving Mr. Vakili has been set for status on August 20, 2009. Mr. Trigg has provided photographs showing the further erosion in the ravine on Mr. Vakili's property, and Mr. Smith stated he would address this issued with the Vakili's attorney, Steve Martin.

C. IAPD/Legislation Update - Mr. Petry reported that the OSLAD funding has been approved by the general assembly and the governor; however, grants may not be paid for some time. It also appears that museum funding will be increased under the budget, and the funds will be available. The horse racing tax did not get approved, and accordingly, the money hoped for through off-track betting will not be coming into the Park District.

D. Division Reports.

D1. Finance & Administration. Executive Director Greg Petry reported that there were over 50 applicants for the vacancy of Director of Finance. These applicants were screened down to approximately 10 who were interviewed. There were four finalists interviewed again by senior staff and by members of the Finance Department. The Park District then received an application from an applicant with extensive experience in park district financing, and this candidate has been offered the position. The staff is awaiting a response from the job offer extended on July 13, 2009.

Mr. Petry acknowledged the outstanding job that the members of the staff had done following the resignation of Steve Warneke, and particularly cited the work done by Eric Knutsen. President Durkin expressed congratulations to Eric on his completion of 25 years of service with the Park District.

D2. Cultural Arts. Claudia Freeman presented a written report and advised that a film festival will be held in Bowen Park in August. A report on the Dandelion Wine festivities was included in the written report.

President Durkin asked about enhancing the Dandelion Wine Festivities pursuant to suggestions made at the May meeting. Claudia Freeman stated there is a committee now working on the Dandelion Wine festivities, and if there are changes to be made, she will bring them to the Board.

Commissioner Foley inquired as to the opening dates for the chorus and symphony orchestra, and Ms. Freeman provided those dates.

D3. Public Portion.

Michael Wirsing introduced Joe Stefanyak of Ellis & Associates who presented the Park District with the Ellis & Associates 2008 Platinum Award for water safety. This award recognizes the high standards of professionalism achieved by the aquatic staff at the Ganster Pool. Very few park districts receive this recognition and Mr. Stefanyak indicated that the Commissioners should be proud of the outstanding record in water safety achieved by the aquatic staff.

D3. Parks. Michael Trigg submitted a written report to the Board. Commissioner Durkin asked if there would be a particular theme for the remodel to Bedrosian Park. Mr. Trigg indicated there is no particular theme or plan but there would be a water fountain in the park and portable toilet facilities. It is anticipated that the bids will go out for the project in August with a September bid opening. The objective is to have Bedrosian Park rededicated in June of 2010.

D4. Recreation. Alicia Mentell presented a written report and also reported that the Hinkston Field House had recently been visited by Scott Chovanec of Scott Chovanec & Associates who commented that the Field House is extremely well run and that the staff does a tremendous job in assisting the public. Mr. Chovanec is submitting a very detailed report outlining his observations of his inspection of the Field House. In response to a question by a commissioner, Alicia reported that memberships at the Field House were holding steady at about 1150.

President Durkin had a question about the funding for the American Independence Day parade if the City does not provide financial support. Alicia reported that funding would have to be reviewed at budget time as to what funds the Park District would be able to commit to for the parade.

Commissioner Durkin also asked if the original steps in Bradbury Park could be preserved next to the new steps to be installed. Mike Trigg stated he would look into the feasibility of doing that.

VII. **Review, Discuss, Decide**

A. Authorization to Accept Bids/Quotes Parks Division

Dynamo Industries' proposal for the Spider Climber - This matter was deferred to a special meeting on July 22, 2009.

Approval of Bedrosian Park Playground Equipment Purchases – This matter was deferred to a special meeting on July 22, 2009.

Bonnie Brook Clubhouse Dance Floor - **Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve the quote of Mity-Lite of \$13,057.12 under State Contract No. PSD 4014005, portable dance floor for the Bonnie Brook Clubhouse banquet room. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.**

Change Order Proposal #005 - Replacing the pump system with a vertical turbine pump station was deferred to the July 22, 2009 special meeting.

B. Interfund Transfers

Architectural services for the museum expansion was deferred to the special meeting of July 22, 2009. **Motion by Commissioner Motley, seconded by Commissioner Foley, to approve the interfund transfer as presented. Roll call to the Motion: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Foley, seconded by Duffy, to approve the resolution for participation in the State of Illinois Federal Surplus Program. Roll call to the Motion: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.

VIII. Questions from Commissioners

Commissioner Foley had a question about the lights at the Bonnie Brook golf course clubhouse and how they might cut down on the glare. Mike Trigg advised that new lights and softer bulbs were being installed. Commissioner Foley also asked about a new locking system for the back door to the administration building. Mike Trigg said that he would look into the matter.

President Durkin asked the staff to look into improvements in the women's wash room at Bonnie Brook Golf Course.

President Durkin also inquired as to the amount of contributions received by the Park District from Joann Callahan's funeral, and Greg Petry advised that the amount was \$2,100.

IX. Adjournment

Following executive session, **Motion by Commissioner Motley seconded by Commissioner Duffy to adjourn the meeting until July 22, 2009 at 2:45 p.m. Motion carried unanimously. Meeting adjourned.**

Respectfully submitted,

Charles W. Smith
Secretary