

**Minutes of the Waukegan Park District
Special Meeting
October 27, 2008**

The Board of Commissioners of the Waukegan Park District and staff met for a Special Meeting on October 27, 2008 at the hour of 3:45 p.m. at the Rose Administrative Center, Waukegan, Illinois.

I. Call to Order

President Motley called the meeting to order at 3:50 p.m. and directed the roll.

II. Roll Call

President Motley, Commissioners Durkin, Duffy, Sarocka, Foley were present. Absent: none. Also present was Executive Director Greg Petry and Board Attorney Charles Smith.

III. Review, Discuss, Decide

A. Architectural, Engineering, Landscape Architect and Construction Management Services for the Development and Construction of the Outdoor Community Sports Complex – Mr. Petry reviewed with the Board the preliminary terms and budgets of Gewalt Hamilton, PHN Architects and WB Olson for services for the sports complex. **Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve the Park District entering into a contract with Gewalt Hamilton for civil engineering and land planning services, subject to attorney approval.** Discussion on the motion: Commissioner Sarocka questioned the allowance for inspections and was told that the inspection allowance would not exceed \$25,000. Commissioner Foley questioned the identity of certain consultants listed in the proposal and referred to only by initials. It was explained that the final contract would have the identity of all subcontractors. Commissioner Foley also had questions relative to the WB Olson concept budget and was advised that the budget as proposed is for the entire sports complex. **Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: Sarocka. Motion carried.**

B. Letter of Engagement for Bond Counsel Services: Chapman & Cutler – **Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve the engagement letter as amended dated October 24, 2008 between Chapman & Cutler and the Waukegan Park District for bond counsel services on the General Obligation Limited Refunding Park Bonds, Series 2008A, and the General Obligation Park Bonds (Alternate Revenue Source), Series 2008B. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

C. Participation in Waukegan Library Early Childhood Learning Center – Claudia Freeman made a presentation concerning the Waukegan Public Library's request for the Park District's participation in the Library's Early Learning Center. Ms. Freeman explained how this display in the main library would be an enhancement for children learning and would be a natural lead-in to the utilization of some of the Park District's nature trails and other recreational activities. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the Park District's participation in the Waukegan Public Library Early Learning Center at a cost of \$10,000 to be paid out of the Partners in Parks fund. Roll call to the motion: Ayes: Duffy, Foley, Motley. Nays: Durkin, Sarocka. Motion carried.**

D. Amendments to Personnel Policies 4.05 and 4.06 – Steve Warneke reported to the Board on recent developments concerning the federally mandated requirements for tracking overtime and how it would affect salaried employees. **Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to approve amendments to sections 4.05 and 4.06 of the Personnel Policy. Motion carried unanimously.**

E. Robert Morris College Letter of Intent – Attorney Charles Smith reviewed with the Board the recommended letter of intent with Robert Morris College. The Board discussed the specifics of the agreement and was advised that this is a letter of intent and that a final contract would hopefully be ready for the Board's December meeting between the Park District and Robert Morris College. **Motion by Commissioner Foley, seconded by Commissioner Duffy, to authorize President Motley to sign the letter of intent with Robert Morris College. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

F. PHN Architects: Bonnie Brook Clubhouse Banquet Room Design: Doug Holzrichter presented an artist's rendition of the final design for the renovation of the Bonnie Brook clubhouse. The new design was shown with a removal dance floor and a head table facing towards the west of the area. The Commissioners reviewed all the details of the final design plan. Mr. Holzrichter stated that he has reviewed the plans with the Waukegan Building Department to ensure compliance with building code requirements. He further advised that he is looking to late November, 2008 for a tentative bid date. **Motion by Commissioner Sarocka, seconded by Commissioner Durkin, to approve the final design for the Bonnie Brook clubhouse renovations. Roll call to the Motion: Ayes: Durkin, Sarocka, Foley Motley. Nays: Duffy. Motion carried.**

G. Commissioner Comments

Commissioner Durkin had no comments.

Commissioner Sarocka stated he remains firm in his position that the softball fields are not necessary and should be eliminated to save on construction costs.

Commission Duffy had no comments.

Commissioner Foley expressed that she has been approached by citizens who were appreciative of the repairs to the fountain at Greenshire. She also stated that citizens have commented that there is a restriction at the sports complex site, formerly Orchard Hills golf course, that would prevent any buildings from being built and that the FAA will not allow lights and that the Park District's soil tests failed EPA standards. All of these were reviewed as old rumors that have been dispelled and are not true.

Commissioner Sarocka commented additionally that the Halloweenfest was very well attended and was a great event. He also stated that he attended the NRPAistrict conference in Baltimore, that he learned much from the exhibits and has much information to share with his fellow commissioners.

Mr. Petry passed out information concerning the Park District's taxing rates so that the Commissioners would have information if citizens raised questions concerning the ways in which the Park District was taxing. The report shows that the taxes in 1987 are higher than they are currently.

Mr. Petry also praised the work of Theodora Anderson on the new winter brochure and also praised her assistance in the community outreach efforts of the Park District.

Motion by Commissioner Durkin, seconded by Commissioner Sarocka, to adjourn. Meeting adjourned at 5:05 p.m.

Respectfully submitted,

Charles W. Smith
Secretary