

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
September 14, 2010**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on September 14, 2010 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:07 p.m. by President Motley who directed a call of the roll.

II. Roll Call

Present: Commissioners Durkin, Duffy, Sarocka, President Motley. Absent: Foley. Also present were Executive Director Greg Petry and Board Attorney Charles Smith.

President Motley opened the meeting by congratulating Greg Petry on an article he had authored and published in January, 2010. A framed copy of the article and acknowledgment was presented to Mr. Petry for his outstanding service to the citizens of the Waukegan Park District. Mr. Motley noted that Mr. Petry has made the Waukegan Park District into the finest park district in Lake County and thanked Mr. Petry and the staff for their efforts.

III. Consent Items

- A. Minutes
August 10, 2010 (Board of Commissioners Meeting)
August 23, 2010 (Special Board Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Durkin, seconded by Commissioner Sarocka to seat Commissioner Foley who arrived at 3:10 p.m. Motion carried unanimously.

Motion by Commissioner Durkin, seconded by Commissioner Duffy, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

IV. Public Portion

Alicia Mentell introduced Katie Yandell, an intern in Youth Services. Ms. Yandell is a recent graduate of the University of Wisconsin at Madison. She addressed the Board and expressed her appreciation for the opportunity to serve as an intern and that she was anxiously looking forward to working with Youth Services.

Annette Cox of 1522 Melrose Avenue, Waukegan, addressed the Board concerning handicap accessibility. Ms. Cox has a disability and stated that she has asked in the past that the kiddie pool at Ganster Park be equipped with stairs because the ladder is too difficult for a person with a disability to use. She also requested that the Park District make the handicapped accessible parking space closer to the actual entrance of the pool. Ms. Cox stated that at Bowen Park, near the Jane Addams Center, there is a pedestrian bridge that is not handicapped accessible with her electric scooter. She asked that the Park District look into ways to make the facilities more accessible for people with physical handicaps. She also noted that the employee entrance sign in the back of the administration building is too small to be read from the parking lot and that a handicapped person would get all the way to the door before they realized that it was an employee entrance.

Mr. Petry stated that he and Mike Trigg will discuss Ms. Cox's statements and respond back to her.

V. Progress Reports

A. Executive Director

Greg Petry presented a written report and orally reported that the last major construction issue for the SportsPark is the paving of Beach Road. Mr. Petry advised that Mike Trigg is still working on various issues with the turf and that the plantings at the north end of the complex need some additional work before that turf will be ready. The final construction meeting is scheduled for September 15, 2010.

Mr. Petry introduced Jay Lerner who then discussed programming. Mr. Lerner handed out information on the NFL Flag Football program. The Park District will have teams competing in the Flag Football program set for September 25, 2010 on the artificial turf field at the SportsPark. This will be the first event at the SportsPark. Additional events at the SportsPark will include men's softball and youth football on September 26. Men's softball and mixed leagues will at the SportsPark through October.

The Board discussed publicizing these events and Commissioner Duffy suggested that these events not be highly publicized until the Park District is ready to have its official grand opening around Memorial Day of 2011.

Commissioner Durkin made inquiry concerning the awarding of the concession contract. Staff advised that this matter is under review.

Commissioner Duffy asked that he be emailed a list of all the events at the SportsPark.

Ms. Mentell announced that effective September 27, 2010, Jay Lerner will assume the duties as Manager of Sports and Fitness. The Board congratulated Jay on his hard work and his well deserved promotion.

Mr. Petry reminded the Board about the Illinois Park Association Community Service Awards and asked if there were any nominees. Mr. Petry also reminded the Board that there is a sponsorship breakfast on September 15 at 7:30 a.m. at the Bonnie Brook and asked all members of the Board to attend.

Mr. Petry advised that election petition packets are now available.

The Committee of the Whole meeting on September 27, 2010 will be at 2:30 p.m.

B. Attorney

Board Attorney Charles Smith reported on the ongoing law suit against Mr./Mrs. Vakili and the ravine behind their home. Mr. Smith advised that he has received a settlement proposal whereby Mr./Mrs. Vakili would be willing to sell their property to the Park District for over \$800,000. Mr. Smith and Mr. Petry reported that this was an excessive price for the land. The only thing that the Park District would be willing to do would be to make an offer based upon a certified MIA appraiser's report as to the value of the property. A pretrial is set on October 15, 2010 at 1:45 p.m. before Judge Hoffman. Mr. Petry and/or Mr. Trigg will attend the pretrial.

C. IAPD/Legislation Update

Mr. Petry advised that the legislature is not in session and there is no update at this time.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report. Mr. Glogovsky compared real estate receipts as to the same date in 2009 and noted that receipts are down only 1.46%.

Commissioner Duffy asked about the EnerNoc energy saving initiative. Mr. Glogovsky stated that the system is working well at the Field House, but the system at Bonnie Brook did not meet EnerNoc's target and they are working to resolve issues at Bonnie Brook.

Commissioner Foley raised a question about the heat loss from the glass near the climbing wall at the Field House. Staff advised that they would investigate the matter.

President Motley asked Mr. Glogovsky about the break-even point on Wednesday night dinners at Bonnie Brook and was advised that staff is of the opinion that they need to 108 dinners in order to break even.

Commissioner Duffy expressed his opinion that after the golf season ends, the Wednesday night dinner sales will decline.

D2. Cultural Arts. Claudia Freeman presented a written report and advised that the Cemetery Walk will take place on September 26, 2010. The Jack Benny Center has been painted and the project went well.

Ms. Freeman also advised that December 18, 2010 is the date for the Do It Yourself Messiah

D3. Parks. Michael Trigg presented his written report.

Commissioner Duffy asked about a fence at Victory Park and Mr. Trigg said he would investigate this issue.

There was also discussion concerning memorial benches.

President Motley asked about potential naming rights at the SportsPark and was advised that Jay Lerner is looking into the possibility of selling certain naming rights.

D4. Recreation. Alicia Mentell presented her written report. There were no questions for Ms. Mentell.

Tanya Brady made a presentation on behalf of the Park District to David Hernandez who was recognized for noticing vandals in Upton Park on August 12 who were preparing to set fire to Park District property. His quick action prevented any major damage. A safety award was presented to Mr. Hernandez in the presence of his father, Manuel Pasillas, who is a Park District employee.

VII. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes.

Aladdin Nursery Tree Planting **Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve the quote from Aladdin Landscaping, Frankfort IL, in the amount of \$31,875 for 100 trees at the SportsPark and 25 trees for various park sites, including the planting, mulching and initial watering This quote was made available to the Park District due to the Chicago Park District canceling a contract for trees. The Board was advised that the Waukegan Park District was receiving a very good price on the trees (the trees are free and the price is for planting). The motion to approve the quote also included a notation to waive any requirement for bidding on the purchase of these trees. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.**

Telecommunications Cabling for SportsPark. **Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the lowest bid from Computer Power Systems Inc., Grayslake IL, in the amount of \$31,000 for telecommunication cabling at the SportsPark. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.**

SportsPark Pond Aerating Fountain. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the quote from Reinders, Inc. in the amount of \$10,584.24 for an Otterbine Sunburst Pond Aerator at the SportsPark to provide a fountain appearance. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.**

SportsPark Change Orders. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the following change orders for the SportsPark: 074 for an additional \$11,606 to PieperPower for an increase in the cost of the wire for the soccer field lights; change order 075 in the amount of \$2,532 to Elmwood Enterprises to relocate a 6" water service to the toilet building at the splash pad; change order 077 in the amount of \$2,410 to PieperPower to relocate the previously installed remote lighting detection pole located near the splash pad; and change order 078, a credit in the amount of \$684 from PieperPower for work not needed for the pond aerator. Roll call to the motion:**

Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

B. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Special Recreation (08-48-24-583-9999)	\$280.00	
Recreation (02-71-47-473-9999)		\$280.00

Purpose: To record pool revenue from the summer day camp.

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999)	1,500,000.00	
Debt Service (17-11-11-473-9999)		\$1,500,000.00

Purpose: A partial transfer that was budgeted for this Fiscal Year.

Motion by Commissioner Sarocka, seconded by Commissioner Durkin, to approve the interfund transfer as presented Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

C. Fiscal Year 2009-10 Audit Report

Knutte & Associates' audit for fiscal year ending April 30, 2010 was reviewed by the Board. **Motion by Commissioner Durkin, seconded by Commissioner Duffy, to approve the audit as presented. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.**

D. General Obligation Limited Tax Refunding Park Bonds, Series 2010

Jim Glogovsky reviewed with the Board a letter dated September 1, 2010 from David Phillips of Speer Financial regarding the sale of G.O. Limited Tax Park Bonds. The bond will be presented at the October 12, 2010 meeting.

E. Strategic Plan

The Strategic Plan prepared by Pro Consulting was reviewed by the Board. Barb Heller made a presentation and congratulated the Board on its level of community involvement in formulating the Strategic Plan. She further stated that it was a pleasure to work with the staff on the strategic plan. After review, **Motion by Commissioner Duffy, seconded by Commissioner Durkin, to accept the final version of the Strategic Plan for 2011/2013. Motion carried unanimously.**

F. Banking Authorizations

Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve Resolutions 2010-10, Designating Depository; Resolution 2010-11, Norstates Bank; Resolution 2010-12 First Midwest Bank; Resolution 2010-13 Wintrust/Lake Forest Bank & Trust concerning designation of depositories and authorizing signature cards for Norstates Bank, First Midwest Bank, and Wintrust/Lake Forest Bank & Trust. Roll call to the motion: Ayes: Duffy, Durkin, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

G. Board Policy Handbook Amendment

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the amendment as presented to the commissioner handbook regarding distribution of board packets. Motion carried unanimously.

H. FY 2009-2010 Golf Report

Jim Glogovsky reviewed the golf report for FY 2009/2010 . There were no questions from the Board. **Motion by Commissioner Durkin, seconded by Commissioner Sarocka, to approve the golf report as presented. Motion carried unanimously.**

I. Remote Control Racing at BMX Track

Information concerning remote control racing was reviewed. Commissioner Durkin asked the staff to investigate the costs of a track layout and whether there would be sufficient interest from the public in order to justify a remote control racing course. Staff is to report back to the Board.

J. Religious Service Request – Christ Episcopal Church

The request for the use of Bowen Park on October 3, 2010 was reviewed.

Motion by Commissioner Durkin, seconded by Commissioner Sarocka, to approve Christ Episcopal Church's request for use of Bowen Park on October 3, 2010. Motion carried unanimously.

VII. Closed Session

No motion was made to adjourn into executive session.

VIII. Questions from Commissioners.

Commissioner Sarocka again asked that the yardage at Hole 11 at Bonnie Brook in the area of the drop zone be designated with a marker.

President Motley praised the efforts of Greg Petry.

IX. Adjournment

Motion by Commissioner Durkin, seconded by Commissioner Sarocka to adjourn regular session. Motion carried unanimously. Meeting adjourned at 4:35 p.m.

Respectfully submitted,

Charles W. Smith
Secretary