

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
August 12, 2008**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on August 12, 2008 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:00 p.m. by Acting President Bill Durkin.

II. Roll Call

Present: Commissioners Durkin, Duffy, Sarocka, Foley. Absent: President Motley. Also present was Executive Director Greg Petry, Board Attorney Charles Smith and Bob Hamilton of Gewalt Engineering.

III. Public Portion

No members of the public asked to address the Board

IV. Consent Items

A. Minutes

- June 30, 2008 (Committee of the Whole)
- July 8, 2008 (Board of Commissioners)
- July 21, 2008 (Special Meeting)

B. Bills

C. Payroll

D. Financial Statements

E. Permission to Accept Bids/Quotes

- Parks – Larsen Park Playground Equipment

Motion by Commissioner Duffy, seconded by Commissioner Sarocka, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Duffy, Durkin, Sarocka, Foley. Nays: None. Motion carried unanimously.

IV. Progress Reports

A. Executive Director

Mr. Petry presented a written progress report and orally reported to the Board on land cash donations. Mr. Petry stated that he has met with the River Road developers and that he is seeking a five to seven acre donation that will link the two subdivisions and the trail system with the Forest Preserve. Mr. Petry further stated that he would have information in executive session on land acquisition on Jensen Court.

Mr. Petry distributed to the Board a confidential draft proposal from Morris College. This is still in draft stage and Mr. Petry will continue to work with Morris College.

Bob Hamilton advised the Board that he has been in contact with Storm Water Management (SMC) and has been told that the FAA needs to be consulted regarding the standing water storage area. There is a concern that any detention pond that is wet will attract birds and be in close proximity to the Waukegan airport runway. The FAA will advise whether they will require a wet or dry bottom detention facility.

Mr. Petry advised that he is in contact with Duncan Henderson of the Waukegan Port Authority concerning the connecting of the sewer from the sports complex to the airport sewer pipe.

Mr. Hamilton advised that SMC has accepted the first phase of the submission and will accelerate the review of the Park District's application since they are a fellow governmental agency.

Mr. Petry advised that IDOT does want the Park District to do the improvements outside of the sports complex on Green Bay Road. He also advised that the Park District has been approved by SMC for wetland mitigation.

B. Attorney

Mr. Smith reported on his work with the State's Attorney's office relative to restitution for two golf carts that were stolen by juveniles and damaged beyond repair. He further reported that the lawsuit against Mr. and Mrs. Vakili has been set for pretrial conference on September 12, 2008 and that Judge Hoffman has agreed to visit the site.

Mr. Smith also reported that he had received a phone call from the County Assessor's office relative to whether the Park District was leasing a home at Greenshire Golf Course. Mr. Smith advised the Assessor's office that the home has been demolished.

An annexation will be ready for the Board's adoption at the September meeting.

C. IAPD/Legislation Update

Mr. Petry reported that there is really nothing going on with the legislature at this time, although they may be called back to consider legislative pay raises.

D. Division Reports.

D1. Superintendent of Finance & Administration. Steve Warneke presented his written report and advised that he is reviewing the draft audit which should be ready for the Board's approval in September.

Mr. Warneke reported good golf results for July and Commissioner Duffy stated that the results were not good, they were spectacular. Commissioner Duffy passed out financial information concerning the improved golf results.

D2. Cultural Arts. Claudia Freeman presented her written report and advised that on August 14, 2008, the Jack Benny Center staff will host a reception for new teachers in Waukegan to make them aware of the cultural programs that the Park District offers.

Commissioner Durkin raised a question concerning water damage at the Jack Benny Center. Staff reported that they are looking at this as a capital improvement to fund a rehabilitation of the foundation for the building in future budgets.

D3. Parks. Michael Trigg presented his written report and orally stated that Hinkston Park sauna and steam rooms are out for bid and bids should be ready for Board approval at the September meeting.

Commissioner Duffy raised a question concerning grant money for Roosevelt Park and Mr. Trigg responded that the grants total approximately \$500,000.

D4. Recreation. Alicia Mentell presented her written report and she orally reported that the Ganster Pool will be closing on August 17, 2008. Preliminarily she indicated that the usage of the pool was down in part because of the cool summer. She further advised that due to cleaning the floor at the Hinkston Field House, it will be closed from August 19 to August 22, 2008.

Ms. Mentell reported on the fishing derby and stated that there was a good turnout and that a written report was included in her report to the Board.

Ms. Mentell also reported that the pool has been extremely well run and that the staff is being considered for a platinum level award for aquatic management. She will advise the Board if the pool staff wins that award.

V. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes

Parks Division

- **Gehl Skid Loader. Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the quote of Schmidt Implement Co., Inc. of Salem WI, in the amount of \$21,120 for the purchase of a one Gehl 6640E Skid Loader, which includes a trade in allowance of one 1997 John Deere Skid Loader. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.**
- **Parks Mower. Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the quote of Reinders, Inc. in the amount of \$36,695 for the purchase of one Toro Groundsmaster 7210 with Polar Trac System mower, which includes a trade in allowance for a 1993 Toro 325-D mower, and to waive requirements for bids. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.**
- **Lilac/Bowen Garages Painting. Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the quote of Decorative Paining Service, Inc., of Waukegan IL, in the amount of \$17,225 for the painting of Lilac Cottage and Bowen Garage Complex. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.**

- **Bradbury Steps Replacement. Motion by Commissioner, Duffy, seconded by Commissioner Foley, to approve the quote of Leafblad Enterprises in the amount of \$18,315 for the installation of stone stair treads at Ray Bradbury Park and to waive any requirements for bids to ensure consistency in quality and aesthetics throughout the park system.**

Discussion on the motion. Staff advised that this quote is going to cost the Park District approximately \$1,500 with the balance coming from the insurance payment made since the steps were vandalized.

Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.

- **Bowen Park Steel Handrails. Staff recommended not implementing this project since it has been determined that these are not necessary or required by law.**

- **Ben Diamond Play Equipment. Motion by Commissioner Foley, seconded by Commissioner Duffy, to waive all bid requirements and accept the quote of Let's Go Play in the amount of \$17,499 for the purchase of play equipment at Ben Diamond Park, specifically the train and the archeological sand pit. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.**

Commissioner Sarocka noted that he has received inquiries from members of the public about a traditional swing set at Bowen Park. Staff will look into this request.

- **Available IEPA 319 Funding – Powell Park. Motion by Commisisoner Foley, seconded by Commissioner Sarocka, to authorize Mike Trigg and Park District staff to pursue a grant application under the IEPA 319 Nonpoint Pollution Program to repair the stream bank at Powell Park.**

Mr. Trigg advised the Board that there is a local commitment of 40% matching funds which can include labor.

Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.

- **Golf and Parks Vehicles. Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the purchase of one 2009 Ford F250 4x4 Pick Up Truck with snow plow from Bob Ridings, Inc. under the State of Illinois Central Management Services State Contract Number 4014048 for the amount of \$31,690, which includes a trade in allowance for one 1999 Ford F250 Pick Up Truck and the purchase of one 2009 Ford F450 4x4 Dump Truck with snow plow from Bob Ridings,**

Inc. under the State of Illinois Central Management Services State Contract Number 4014048 for the amount of \$51,639, which includes a trade in allowance for one 1994 Chevrolet dump truck. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.

B. Interfund Transfers. Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the interfund transfers as follows:

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endowment (M47) Corporate (011112)	\$1,000.00	\$1,000.00

Purpose: Hofflander funds for annual maintenance to Bowen Park Hofflander Wildflower Refuge

Roll call to the Motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.

C. Revival Temple Event at Washington Park. – Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve the application of Revival Temple for a permit to make use of Washington Park on August 16, 2008. Motion carried unanimously.

D. Amendment to Policy 4.11 – Funeral Leave. Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the amendment to Policy 4.11 governing funeral leave to allow leave for a grandchild of Park District employees. Motion carried unanimously.

E. Agreement of Understanding between the Waukegan Park District and the Youth Conservation Corps. Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the Agreement of Understanding between the Waukegan Park District and the Youth Conservation Corps. Motion carried unanimously.

F. Approval of Bonnie Brook Clubhouse Remodeling Project. Motion by Commissioner Foley, seconded by Commissioner Sarocka, to begin the planning process and grant permission to accept bids for the banquet and kitchen remodeling at Bonnie Brook Clubhouse, which includes, but is not limited to, expansion and improvement of the banquet area (no addition), kitchen renovation, new pre function corridor, remodeled lobby, new stair, new elevator and shaft, including contingencies, fees and expenses, as well as furnishings, fixtures and equipment. Roll call to the motion: Ayes: Durkin, Sarocka, Foley. Nays: Duffy. Motion carried.

G. Acceptance of Final Site Master Plan for the Outdoor Community Sports Complex and Approval to Seek Bids for Development of Phase I. **Motion by Commissioner Duffy, seconded by Commissioner Foley, to accept the Concept Master Plan for the Waukegan Outdoor Community Sports Complex as presented.**

Commissioner Sarocka noted that he does not think that the baseball fields are needed at this time due to a decline in team play and he would rather see the area used for a water park feature, that the Park District needs more aquatic recreations.

Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.

Motion by Commissioner Foley, seconded by Commissioner Duffy, to begin the development process and grant permission to accept bids for the construction of the sports complex project, including contingencies, fees and expenses, as well as furnishings, fixtures and equipment. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.

VII. Executive Session

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to adjourn into executive session pursuant to 5 ILCS 120/2(C)(5), Purchase or Lease of Real Estate. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously. Meeting adjourned into executive session at 4:10 p.m.

IX. Adjournment

Following executive session, **Motion by Commissioner Durkin, seconded by Commissioner Sarocka, to adjourn the meeting until 3:00 p.m. on August 18, 2008 to discuss the sports complex. Motion carried unanimously. Meeting adjourned at 4:22 p.m.**

Respectfully submitted,

Charles W. Smith
Secretary