

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
August 11, 2009**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on August 11, 2009 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:00 p.m. by President Durkin who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Sarocka, Foley, President Durkin.
Absent: None. Also present was Executive Director Greg Petry, Board Attorney Charles Smith.

III. Consent Items

- A. Minutes
 - July 14, 2009 (Board of Commissioner Meeting)
 - July 17, 2009 (Special Meeting)
 - July 22, 2009 (Adjourned Meeting)
 - July 22, 2009 (Committee of the Whole)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.

IV. Public Portion

Mr. Joe Smith, 838 Martin Luther King, Waukegan, addressed the Board and expressed his concerns about the lack of washrooms and water fountains in certain parks, particularly Roosevelt Park and King Park. Mr. Durkin advised that this problem has been reviewed by the staff and drinking fountains and portable toilet facilities are being planned for Bedrosian Park. He also pointed out a portable toilet has been placed in King Park. Commissioner Foley spoke in favor of running water and permanent bathrooms for Roosevelt Park. Staff will review the issue and respond to Mr. Smith.

VI. Progress Reports

- A. Executive Director
Sports Complex - Mr. Petry presented a written progress report and orally reported that the sports complex is moving along well and that all permits have been secured. He especially thanked Senator Terry Link for assisting the Park District in

securing the IEPA permit. Mr. Petry reported that he had requested a reduction of \$144,000 permit fee from Waukegan, but his request was denied.

Mr. Petry reported that the sports complex will soon be taking shape. Roads will be cut shortly and the outlines of the fields starting.

The final report from Tom Eno will be available in the next week.

Community Service Awards - Mr. Petry requested the Board to consider the nominees for the Community Service Awards from the Illinois Park District Association. Any suggestions for nominees should be given to Teddy Anderson.

B. Attorney

Mr. Smith had no report to make to the Board.

C. IAPD/Legislation Update - Mr. Petry provided the Board with a list of funds approved by the General Assembly for funding of park district projects.

D. Division Reports.

D1. Finance & Administration –

Position Vacancy Update - Mr. Petry reported that Jim Glogovsky has agreed to accept the position of Superintendent of Finance and Administration.

Bonnie Brook Clubhouse Food & Beverage Update – Char Piquette updated the Board on the food and beverage operations and marketing efforts. Flyers were distributed showing some promotional material and menu items.

President Durkin requested a final marketing report listing all advertising initiatives, as well as menus be presented to the Board at the August 24, 2009 Committee of the Whole meeting.

The Board requested that the menu costs be revised to show the overhead costs associated with the item.

D2. Cultural Arts. Claudia Freeman presented a written report and advised that she had recently hosted a meeting of the Chicago Wilderness coordinating environmental events. She also reported that the Latino Film Festival is scheduled for August 18th and the Skate Park/Band will be held on August 20. Ms. Freeman also updated the Board on the Facebook and Twitter advertising efforts.

Ms. Freeman provided the Board with details of the services being provided by AT Group, Inc. for the Haines Museum proposed addition.

D3. Parks. Michael Trigg submitted a written report to the Board. He advised the Board that the Midwest Institute of Park Executives would be attending a function at Bowen Park on August 13 to review the newly constructed playground. Approximately 60 individuals have signed up for this event and box lunches are being provided through the Bonnie Brook Clubhouse by Char Piquette.

Commissioner Sarocka asked that the weeds along the creek at Bonnie Brook golf course be trimmed.

Mr. Trigg reported on groundwater problems at the buildings at Bowen Park and the Benny Center. He is exploring solutions to the water seepage.

Mr. Trigg further reported to the Board the change order for the Rec complex and its proposed pumping station was the most economical way to proceed to protect the Park District's investment.

D4. Recreation. Alicia Mentell presented a written report and advised the Board that there will be a celebration at Hinkston Park on August 12 from 5:00 to 7:00 p.m. to congratulate the staff on the excellent report on the Field House received from Chovanec & Associates. The Board is invited to attend.

Ms. Mentell reported that Ganster Pool has received a 100% rating in the second audit of the aquatic facility and the pool is still on course to receive a second platinum award for professionalism and safety.

The pool guards also participated in a recent Guard Games and were the fifth overall team in the competition.

VII. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes

Parks Division – Bowen Park Spider Climber – **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to award a contract to Dynamo Industries in the amount of \$23,900 for a specialty item for the Bowen Park Playground Spider Net. This item is a climber improvement that will provide added safety and will be a permanent netting in place of the upper level of cargo netting. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.**

B. Interfund Transfers - **Motion by Commissioner Motley, seconded by Duffy, to approve the transfer as follows:**

From:	Benny (1)	\$1,050.00
To:	02-24-11-592-0914	
	Supplies for Latino Film Festival	

Roll call to the Motion: Duffy, Motley, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.

C. Virginia Graeme Baker (VGB) Act Pool Compliance – **Motion by Commissioner Foley, seconded by Sarocka, to approve the expenditure of \$4,875 with Metro Design Associates for mechanical and structural design engineering services for the pool drain renovations at Ganster Pool in order to be in compliance with the Virginia Graeme Baker Act. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.**

D. Policy Amendment

Policy #4.25 – Alcohol & Drug Free Workplace – **Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve the proposed amendment to the Personnel Policy of the Waukegan Park District, Section 4.25, as presented, relative to employees' consumption of alcoholic beverages. Roll**

call to the motion: Ayes: Duffy, Motley, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.

VIII. Closed Session

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to adjourn into executive session pursuant to 5 ILCS 120/2(c)(1), Personnel. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.

IX. Adjournment

Following executive session, **Motion by Commissioner Sarocka seconded by Commissioner Foley to adjourn the meeting at 5:35 p.m. Motion carried unanimously. Meeting adjourned.**

Respectfully submitted,

Charles W. Smith
Secretary