

**Minutes of the Waukegan Park District  
Meeting of the Board of Commissioners  
July 12, 2010**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on July 12, 2010 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 3:00 p.m. by President Motley who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Foley, Sarocka, Durkin, President Motley. Absent: Commissioner Duffy was absent due to illness, but available to participate remotely. Also present were Executive Director Greg Petry and Board Attorney Charles Smith. **Motion by Commissioner Foley, seconded by Commissioner Durkin, to permit Commissioner Duffy to participate remotely due to illness. Motion carried unanimously.**

**III. Consent Items**

- A. Minutes  
June 8, 2010 (Board of Commissioners Meeting)  
June 28, 2010 (Committee of the Whole Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

**Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Duffy, Foley, Sarocka, Durkin, Motley. Nays: None. Absent: None. Motion carried unanimously.**

**IV. Public Portion**

Alicia Mentell introduced intern Megan Richter who will be working with the camps during the summer. Jennifer Berzin was introduced as the intern for Cultural Arts for the summer. Both interns expressed their appreciation to the Board for the opportunity to intern with the Park District.

**Motion by Commissioner Durkin, seconded by Commissioner Foley, to amend the agenda to allow Item VI. C (the presentation by Waukegan Township for the Park Place Plan Expansion Proposal) to be moved up on the agenda. Motion carried unanimously.**

Township Supervisor Patricia Jones addressed the Board and introduced members of her Board and staff, including Trustees Percy Johnson and Chuck Willms, as well as members of the expansion committee. Ms. Jones reviewed the history of the intergovernmental cooperation between the City of Waukegan, the Park District, and the

Waukegan Township. She further reviewed the history of the Township's use of Park Place as a senior center. Ms. Jones related that the late Representative Eddie Washington had secured a grant in the amount of \$700,000 for the expansion of Park Place and that even with the sudden death of Representative Washington, this money is still available in this year's budget.

Ted Haug of Legat Architects presented drawings and discussed the plans for the expansion with the understanding that the Township had said that any expansion must come in at \$700,000 or less.

Pat Jones also advised the Board that she would like to relocate some of the Township offices, including her office, to Park Place, but that the main Township operations will remain on Genesee Street in Waukegan.

Ted Haug then reviewed the concept plans with the Board. The Board asked the Township to prioritize which part of the proposed expansion it wished to proceed with since the desire to expand far exceeded the \$700,000 budget. The Board expressed concerns that the expansion of Park Place may conflict with the next phase of the development of the Park District, which is the new aquatic center at the current Ganster Pool that adjoins Park Place. The Board recommended that the Township hold a public hearing to discuss its plans with the public and secure public input as to the expansion. The Board also expressed that it is committed to working with the Township on the expansion plans.

Pat Jones concluded her presentation by asking the Park Board to consider banning smoking at all the Park District's facilities as the use of tobacco in park facilities, even outdoor facilities, is offensive. The Board said that it would undertake consideration of that recommendation.

## **V. Progress Reports**

### **A. Executive Director**

Greg Petry presented a written report and orally reported the King James (Lebron James) basketball tournament last weekend at Hinkston Park was very successful. This tournament drew some of the top basketball coaches in the Division I programs from across the country, including the head coaches of Louisville University, University of Notre Dame, University of Illinois, Purdue University, and several other major programs. It was felt that this event has given valuable exposure to our tremendous Field House facility.

Mr. Petry reported that the Strategic Plan is moving forward and that Barb Heller is due back next week to work with Greg and the staff in concluding the strategic plan.

Mr. Petry reported that construction on the SportsPark has been halted by the labor strike and that it will not be possible to meet the desired August 27, 2010 grand opening. He stated that all but one field had been seeded and that construction had been proceeding on time until the labor strike. The Board will look to a Spring 2011 opening of the facility with the probability of some limited use of the facility in the Fall of 2010.

Commissioner Sarocka commented that the artificial field is ready and asked if some events could be held there. Mr. Petry explained that since this is still essentially a construction site and there would be liability concerns in allowing the public to utilize the SportsPark before all the construction is completed.

B. Attorney

Board Attorney Charles Smith had no report to make.

C. IAPD/Legislation Update

Mr. Petry reported that there is a golf outing sponsored by the IAPD and that the legislation is adjourned and no legislative action is taking place at this time.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report and orally reported that tax collections and distributions are doing well and slightly ahead of last year's pace.

Commissioner Duffy asked for a six month comparison on food and golf and Mr. Glogovsky advised that this is typically done in October. Commissioner Duffy stated that he wanted to see how well the Park District is doing with golf this season versus last season and Mr. Glogovsky stated that golf is on pace with last season and he will prepare a report for the Board.

D2. Cultural Arts. Claudia Freeman presented a written report and noted that included in the written report was the Historical Society annual report. She advised that approximately 100 people attended the Summer Heat event and that on July 14 at 7:00 p.m. a blues concert will be presented at Bowen Park at the Morrison Picnic Center.

Commissioner Foley advised that there is a potential conflict with the scheduled date for the first Chorus meeting as it conflicts with the last Municipal Band concert.

D3. Parks. Michael Trigg presented his written report and then presented the design development for Roosevelt Park drawn by Hey and Associates. The design was reviewed and Mr. Trigg emphasized the raised boardwalks over the wetlands, which is part of Phase I and that Phase II will include a bid for a permeable parking lot.

Commissioner Sarocka commented about the vandalism at the port-a-potty at the newly dedicated Bedrosian Park and asked Mr. Trigg and his staff to find a way to chain the port-a-potty to a fence so they cannot be tipped over.

D4. Recreation. Alicia Mentell presented a written report and advised the Board that the first aquatic audit performed by Ellis exceeded expectations.

Commissioner Sarocka complimented Ms. Mentell on the quality of the American Independence parade. Ms. Mentell gave credit to her staff for their hard work.

Commissioner Duffy asked for a breakdown on the revenues and expenses and Ms. Mentell advised that the report is typically presented at the October Board meeting.

## **VII. Review, Discuss, Decide**

### **A. Authorization to Accept Bids/Quotes.**

**Jack Benny Center Interior Painting Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the quote of Integrity Developers, Inc., of Waukegan IL, in the amount of \$13,500 for painting the Jack Benny Center Interior Painting. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.**

**SportsPark Mowing Equipment Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve the state contract bids for one (1) Toro 4700-D Groundsmaster Mower in the amount of \$58,005.06 from Reinders, Inc., state contract number 3524-786-1674; one (1) Toro 4000-D Groundsmaster mower in the amount of \$43,198.93 from Reinders, Inc., state contract number 3524-786-1666; and one (1) Toro GM7210 Side Discharge mower in the amount of \$18,639.46 from Reinders, Inc., state contract number 3524-786-1634. Roll call to the motion: Ayes: Duffy, Foley, Sarocka, Durkin, Motley. Nays: None. Absent: None. Motion carried unanimously.**

**SportsPark, Change Orders 065, 066, 068, 069, 070. Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve Change Order 065 of Foxfield Construction, Ltd. in the amount of \$3,168 for painting the underside of the dugout roofs and fascia board; Change Order 066 of Breezy Hill Nursery for a reduction in the amount of \$6,774 for deleted furnishings and installing calcined clay on the infields; Change Order 068 of Ryan Incorporated in the amount of \$2,439 to regrade the alley between the northwest and southwest softball fields to coordinate the grades between Bid Release #2 grading drawings and the Bid Release #3 site drawings as discussed with Gewalt-Hamilton and the Park District; Change Order 069 of Car-Min Construction in the amount of \$2,096 to remove frame, cover and adjust ring from catch basin #95 in the splash pad; Change Order 070 for conduit and wire and for a reduction in the amount of \$2,388. Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve Change Orders 065, 066, 068, 069, 070. Roll call to the motion: Ayes: Duffy, Foley, Sarocka, Durkin, Motley. Nays: None. Absent: None. Motion carried unanimously.**

Commissioner Durkin commented that the SportsPark scoreboard has no listings for first down or yards to go when football is being played. Staff reported that youth football does not use those designations and are not needed on the scoreboards.

There was also a question raised about the lack of changing areas and that people would be changing outside. Inquiry was made as to whether tents could be constructed and there was a concern that they would be damaged in severe weather.

Commissioner Sarocka commented about the quality of the temporary bleachers at the new Lake County Fielders Stadium in Zion. The staff was advised to check with the vendor to see if the bleachers were available. Greg Petry commented to Commissioner Sarocka that the staff had done so and that the bleachers at the Fielders were rented. Information was obtained about the bleacher vendor by Jay Lerner.

**PHN Architectural Services – Motion by Commissioner Foley, seconded by Commissioner Durkin, to authorize an amount not to exceed \$3,800 for architectural services with PHN Architects based on additional work to be done on the SportsPark. Roll call to the motion: Ayes: Duffy, Foley, Sarocka, Durkin, Motley. Nays: None. Absent: None. Motion carried unanimously.**

**B. Interfund Transfers**

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial Endowment (16-11-11-583-9999)	\$2,032.00	
Recreation (02-97-24-473-9999)		\$2,032.00

Purpose: Scholarships for Bowen Park Rangers (2) & Belvidere Explorers Camps (7)

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial Endowment (16-11-11-583-9999)	\$203.75	
Recreation (02-97-78-473-9999)		\$203.75

Purpose: Scholarships for Camp Little Fort (2)

**Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the interfund transfer as presented Roll call to the motion: Ayes: Duffy, Foley, Sarocka, Durkin, Motley. Nays: None. Absent: None. Motion carried unanimously.**

**D. Religious Service Request**

**Trinity United Lutheran Church – Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve Trinity United Lutheran Church’s request for use of the Janet Morrison Picnic Center at Bowen Park on August 22 for a small outdoor worship service. Motion carried unanimously.**

Mr. Petry advised that the Park District has received a last minute request from a Pentecostal group for use of Washington Park on July 18, 2010. The commissioners stated that the use could be granted at Mr. Petry’s discretion since this group has held events before without incident.

**E. Waukegan Beach Operation Partnership with City of Waukegan –**

Mr. Petry advised that he had met with Mayor Sabonjian and other city staff relative to the potential of the Waukegan District assuming life guard responsibility for the beach. The commissioners directed Mr. Petry to continue to discuss the matter with the city but that there must be a firm answer from PDRMA as to the liability expenses that the Park District will incur if it becomes further involved in the lakefront activities.

Commissioner Duffy expressed that he does not want to see the Park District expending any additional time or money on the possibility of lakefront programs and staffing until PDRMA advises as to the costs.

**VII. Closed Session**

No motion was made to adjourn into executive session.

**VIII. Questions from Commissioners.**

**IX. Adjournment**

**Motion by Commissioner Sarocka, seconded by Commissioner Foley to adjourn regular session. Motion carried unanimously. Meeting adjourned at 4:50 p.m.**

Respectfully submitted,

Charles W. Smith  
Secretary