

**Minutes of the Waukegan Park District  
Meeting of the Board of Commissioners  
June 9, 2009**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on June 9, 2009 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 3:00 p.m. by President Durkin who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Duffy, Foley, President Durkin. Absent: Commissioners Motley and Sarocka. Also present was Executive Director Greg Petry, Board Attorney Charles Smith, John Olson of W.B. Olson.

**III. Public Hearing – Budget & Appropriation Ordinance**

The meeting was opened for public comment; no comment was received. Commissioner Motley arrived and was seated at 3:02 p.m. Commissioner Durkin closed the hearing and continued with the meeting agenda.

**IV. Consent Items**

- A. Minutes
  - March 24, 2009 (Special Board Meeting)
  - April 2, 2009 (Special Meeting)
  - May 12, 2009 (Board of Commissioners Meeting)
  - May 18, 2009 (Special Board Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

**Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.**

A resolution honoring Joan Callahan for her years of service to the Waukegan Park District and expressing the Park District's regret on her passing was read and approved. Motion carried unanimously.

**V. Public Portion**

No members of the public sought to address the Board.

**VI. Progress Reports**

- A. Executive Director

Mr. Petry presented a written progress report and orally reported that he had a very positive discussion with Mayor Sabonjian concerning relationships between the City and the Park District on a going forward basis.

Land/Cash Donation - There are no new developments, therefore, no fees are coming forward.

Land Acquisition - Mr. Petry advised that he had provided all the information relative to the acquisition of 616 Jensen Court to Board Attorney Charles Smith and the transaction has been concluded.

Sports Complex – Mr. Petry reported that the construction of the sports complex is progressing well and that the costs are in line with engineer estimates, and in some cases the bids are lower than had been anticipated. Monthly reports to the Board will continue.

Commissioner Sarocka arrived and was seated at 3:05 p.m.

B. Attorney

Mr. Smith reported that he is working with Mr. Biondi concerning the acquisition of the Jensen Court property. He also advised that the Vakili pretrial has been continued to June 4, 2009 before Judge Hoffman.

C. IAPD/Legislation Update - Mr. Petry reported that the Park District did not receive as much stimulus money as had been hoped for.

D. Division Reports.

D1. Superintendent of Finance & Administration. Steve Warneke submitted a written report and orally reported that the golf courses had good use during May and use is approximately 20% ahead of June 2008 thus far.

The Bonnie Brook salary information packets were distributed.

Commissioner Sarocka commented on the lack of activities at Bonnie Brook on Fridays and would like to use the Friday Night Fish Fry as a way of advertising the renovations to the clubhouse.

Commissioner Motley commented that in his opinion the Wednesday night dinners were not financially worthwhile and suggested that the Park District consider canceling the Wednesday dinners.

Commissioner Foley thinks that Fridays would be helpful and wants to keep the Wednesday night dinners and add Friday night dinners at a later date.

Commissioner Duffy pointed out that June is the unique month and that local restaurants would be upset if the Park District added Friday night fish fry dinners as it would compete with their business.

This matter will be discussed at a future meeting of the Committee of the Whole.

D2. Cultural Arts. Claudia Freeman presented a written report and advised that approximately 400-500 people attended the Dandelion Wine Festival.

Ms. Freeman introduced the summer interns who will be working in the Cultural Arts department.

D3. Parks. Michael Trigg submitted a written report and advised that the Ray Bradbury Park dedication postcards were sent out.

Commissioner Sarocka commented that the flyers and postcards should contain more information as to the location of the park.

D4. Recreation. Alicia Mentell presented a written report and introduced the summer intern.

There were approximately 300 pre-registered for the Fishing Derby, with approximately 400 people participating. The biggest fish was 27 inches.

Bad weather had closed Ganster Pool for two days.

Approximately \$9,000 has been collected out of the \$22,000 needed for the Independence Day Parade.

Mr. Petry reported that sponsorship for golf outings is well below past years due to the economy.

Commissioner Durkin commented that these events will have to be reconsidered in the future if additional sponsorships cannot be raised.

Commissioner Duffy raised questions as to why swimming lessons were being cut short and he was advised it was weather related. There was some question as to why some senior trips were not for all seniors and he was advised that the trips were sponsored by NorStates Bank and/or First Midwest Bank and only those seniors with accounts at those banks were eligible for the senior trips.

## **VII. Review, Discuss, Decide**

### **A. Authorization to Accept Bids/Quotes Parks Division**

Approval of Bedrosian Park OSLAD Grant Project Agreement – The Commissioners reviewed the OSLAD Grant Project Agreement. 3D Design Studio has submitted a proposal for professional fees for survey and design, construction document preparation, bidding administration, and construction observation at a cost of \$41,575. Groundbreaking is anticipated for September 2009, with construction being finished in October, 2010. **Motion by Commissioner Sarocka, seconded by Commissioner Motley, to approve the OSLAD Grant Project Agreement between the Park District and the State of Illinois Department of Natural Resources for the grant for Bedrosian Park. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

**Motion by Commissioner Motley, seconded by Commissioner Foley, to approve the agreement of 3D Design Studio for Landscape Architecture Services for construction of the Bedrosian Park OSLAD Grant Improvement in the amount of \$41,575 for survey and design development, construction document preparation, bidding administration, and construction observation. Roll call to**

**the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

Bowen Park Playground Spider Climber Improvements – The Board elected to table this matter until the July meeting.

Outdoor Sports Complex

Bid Package #3 (Restroom buildings) Dave Olson of W.B. Olson reported to the Board that five bids were received for the restroom buildings. Foxfield Construction and Boller Construction were non-compliant with the bid specifications as they did not include the work as indicated in the bid documents. W.B. Olson recommended that the bid be awarded to Stuckey Construction Co., Inc., the low responsible bidder in compliance with all bid specifications, in the amount of \$1,236,200. Mr. Olson pointed out that this was below the budgeted amount of \$1.7 million. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the bid of Stuckey Construction Co., Inc. for the restroom buildings in the amount of \$1,236,200. Roll call to the Motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

Change Order Proposal #003 – **Motion by Commissioner Foley, seconded by Commissioner Motley, to approve Change Order #003 dated May 13, 2009 from Commonwealth Edison to install 2 5: PVC conduits from the power poles on the south edge of the property to the new maintenance building and to the softball concession building for primary electrical service per revised KJWW site electrical drawings E2 and E3. There being no net change to the bid previously approved. Roll call to the Motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

Change Order Proposal #004 – **Motion by Commissioner Motley, seconded by Commissioner Foley, to approve Change Order #004 dated June 3, 2009 from Ryan Incorporated Central, Elmwood Enterprises, Pieper Electric, Chadwick Contracting Company, and Hardin Paving Company, to incorporate the soil erosion and stabilization, site utility, site concrete, asphalt paving and electrical revisions resulting from permit review comments as indicated on Gewalt-Hamilton, JJR and KJWW Bid Package #2 in the total amount of \$384,404. Roll call to the Motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

Wetlands Credit Purchase – **Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve authorization for the Wetlands Credit Agreement by and between the Park District and Wetlands Mitigation of Illinois, LLC in an amount not to exceed \$101,200. Roll call to the Motion: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

B. Interfund Transfers – The Finance Department made no requests for interfund transfers in June.

C. Prevailing Rate of Wage, Ordinance 09-05 – **Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve the Prevailing Wage Ordinance for 2009/2010. Roll call to the Motion: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

D. Resolutions

2009-08 – Review of Executive Session Minutes – **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the release of executive session minutes from January 10, 2009 and March 23, 2009, and to permit the destruction of the audiotape record of those meetings after June 13, 2010. Roll call to the Motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

E. FY 2009-10 Budget & Appropriation Ordinance #09-04 – **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the Budget & Appropriation Ordinance, hearing having been held on June 9, 2009 following publication in the Waukegan News Sun on May 29, 2009 as required by law. Roll call to the Motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

F. Strategic Planning Session – Mr. Petry advised the Board that it has been approximately ten years since the last strategic plan had been formulated and the time is right for an updated strategic plan for the District. He advised that there are three or four different firms that regularly do this type of work. Commissioner Durkin suggested both a five and ten year strategic plan. Commissioner Foley agreed to serve as a liaison to the Board on two projects. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the staff seeking bids for a consultant for a strategic plan. Roll call to the Motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

G. NorStates Bank Certificate of Deposit Account – The Board reviewed the recommendation from NorStates Bank that the Park District approve a Certificate of Deposit Account Registry Service (CDARS). This will provide the District with greater security for its funds and be able to properly collateralize and insure deposits in excess of \$100,000. NorStates is recommending this program because it will allow the Park District to receive a slightly higher interest rates on its deposits and will further allow NorStates to reinsure the funds on deposit with other financial institutions. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the Certificate of Deposit Account Registry Service between the Park District and NorStates Bank. Roll call to the Motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

H. Bonnie Brook Carpeting – Commissioner Durkin expressed his displeasure with the current carpeting in the remodeled Bonnie Brook Clubhouse. He was advised that it would not cost anything to patch the carpeting, but it would be approximately \$13,000 to \$14,000 to replace it.

**VIII. Questions from Commissioners**

Commissioner Motley appreciated the cooperation of the Board in cutting the Sports Complex expenses by \$2.3-3 million to get to an aggressive budget.

Commissioner Foley stated that Concert Call wishes to donate a bench or tree in honor of Dan Lewis and asked for additional information about donating.

Commissioner Sarocka expressed his pleasure with the Fishing Derby and thought it went well.

**IX. Closed Session**

**Motion by Commissioner Durkin, seconded by Commissioner Sarocka, to adjourn into executive session to discuss personnel matters under 5 ILCS 120, Section 2 (C)(1). Roll call to the Motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously. Meeting adjourned into executive session at 4:30 p.m.**

**VIII Adjournment**

Following executive session, **Motion by Commissioner Foley, seconded by Commissioner Sarocka, to resume into regular session. Motion carried unanimously.** Meeting adjourned at 6:00 p.m.

Respectfully submitted,

Charles W. Smith  
Secretary