

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
June 8, 2010**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on June 8, 2010 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:00 p.m. by President Motley who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Foley, Durkin, President Motley. It was announced that Commissioner Sarocka would be late to the meeting. Absent: Sarocka. Also present were Board Attorney Charles Smith. Executive Director Greg Petry was participating via conference call.

III. Public Hearing Regarding Budget & Appropriation Ordinance

President Motley directed the opening of the public hearing regarding the budget and appropriation ordinance. No public comment was received concerning the ordinance. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to close the public hearing regarding the ordinance. Motion carried unanimously.**

Motion by Commissioner Foley, seconded by Commissioner Durkin, to seat Commissioner Sarocka who arrived at 3:03 p.m. Motion carried unanimously.

IV. Consent Items

- A. Minutes
 - April 22, 2010 (Special Meeting/Golf Advisory Committee)
 - April 26, 2010 (Committee of the Whole Meeting)
 - April 30, 2010 (Special Board Meeting)
 - May 6, 2010 (Board of Commissioners Meeting)
 - May 24, 2010 (Committee of the Whole Meeting)
 - May 27, 2010 (Special Meeting/Recreation Advisory Committee)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve the Consent Items and to pay the bills as presented.

Commissioner Foley stated that she did not want to vote on the Minutes from the April 22, 2010 Special Meeting/Golf Advisory Committee or the May 27, 2010 Special Meeting/Recreation Advisory Committee since she was not present. Board attorney Charles Smith advised Commissioner Foley to amend her motion to delete those two items from the consent agenda. She so moved and Commissioner Durkin amended his second.

Roll call to the motion to approve the bills, payroll, financial statements, and Minutes, except April 22, 2010 and May 27, 2010: Ayes: Motley, Duffy, Foley, Sarocka, Durkin. Nays: None. Absent: None. Motion carried unanimously.

Motion by Commissioner Durkin, seconded by Commissioner Sarocka, to approve the Minutes of April 22, 2010 and May 27, 2010. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Durkin. Nays: None. Not voting: Foley. Absent: None. Motion carried.

Motion by Commissioner Duffy, seconded by Commissioner Durkin, to amend the agenda to move item VI (F) to the public portion of the agenda. Motion carried.

V. Public Portion

Todd Binning of 1617 McArthur, spoke on behalf of the Friends of the Waukegan Beach and asked the Park District to reconsider its willingness to operate the beach in 2011. Mr. Binning advised the commissioners that the Waukegan Harbor Citizens Advisory Committee has been made aware that the USEPA has given a \$1.4M grant for renovation, preservation, and education along the lakefront from the swimming beach to the north harbor wall.

Discussion was held concerning the issues with the Park District assuming the responsibility for operating the beaches. The commissioners pointed out that the Park District's business is recreation and that with adequate time to prepare and budgetary considerations, the Park District could operate the lakefront. Mr. Petry, participating via conference call, pointed out that the Park District had not been given adequate time to assume responsibility for providing a safe operation at the lakefront this summer.

Commissioner Sarocka asked questions relative to the potential liability that the Park District faced with assuming responsibility for the operation of the lakefront. Board attorney Smith and Tanya Brady advised that PDRMA has strong reservations regarding the Park District assuming the responsibility for the safety of the swimming public at the lakefront at this time.

All the commissioners expressed an interest in exploring the possibility of the Park District assuming responsibility for beach operations in 2011, but this issue needed to be studied thoroughly and a budget prepared for the operation of the lakefront. The commissioners thanked Mr. Binning for his work and that of the Friends of the Waukegan Beach and promised to work with his group and Waukegan in future endeavors concerning the lakefront.

Following the discussion of the operation of the lakefront, the summer interns were introduced: Michelle Foxson, currently a student at West Virginia University will be working in Risk Management; Eric Jay, a marketing major at UW-Whitewater, is spending a second summer with the Park District working in Public Relations. The Recreation Department has four interns: Kollin Kalk, an athletics intern at the FieldHouse and a recent graduate of the University of Mississippi; Lisa Raetzman, a student at UW-LaCrosse; Amber Gensler, a student at Eastern Illinois University; and Alex Beckemeir, who will be working in Special Recreation and is a student at Illinois State.

VI. Progress Reports

A. Executive Director

Greg Petry presented a written report and orally reported that Barb Heller is still working on the strategic plan and the report should be finalized this summer.

The SportsPark construction is ongoing with a goal for a grand opening on August 27, 2010. Mr. Petry stated that there are many details to be resolved and challenges in coordinating the efforts of the various contractors in bringing this project to conclusion for the grand opening.

Corrine Rose Scholarship. Mr. Petry recommended that the Park District offer an amount of up to \$1,000 annually for Kevin Boehm, who has been a hard working employee and is pursuing a degree online through Northern Arizona State University. Mr. Petry stated that Kevin has worked for the Park District for a number of years and exemplifies the spirit of Corrine Rose. His efforts to obtain a degree should be supported by the Park District. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to authorize an amount of up to \$1,000 from the Corrine Rose Scholarship fund for Kevin Boehm. Roll call to the motion: Ayes: Motley, Duffy, Foley, Sarocka, Durkin. Nays: None. Absent: None. Motion carried unanimously.**

Commissioner Foley asked if there was any follow up about the request from community leaders for a permanent bathroom structure at Bedrosian Park. Mr. Petry reported that he had met with members of the community and that the Park District is looking into the availability of funds for a permanent bathroom structure. For this summer, a Porta Potty system will remain in place.

B. Attorney

Board attorney Charles Smith advised that he had no update at this time.

C. IAPD/Legislation Update

Mr. Petry reported that there is no legislative news at this time.

D. Division Reports.

D1. Finance & Administration. A written report was presented on behalf of Jim Glogovsky, who was not at the meeting. Mr. Petry advised that if the appropriation ordinance is adopted later in the meeting, it will be filed with the County by June 10, 2010.

D2. Cultural Arts. Claudia Freeman presented her written report and orally reported that the Dandelion Wine Festival held on June 5, 2010, was a huge success.

Ms. Freeman also reported that there was a meeting scheduled for June 8, 2010 at 7:00 a.m. to consider the position of Concert Chorus director.

D3. Parks. Michael Trigg presented his written report. The Board reviewed the proposed SportsPark logo and approved the final design.

President Motley raised a question concerning the markings on the artificial turf. Mr. Trigg advised that the football markings are part of the fabric and that the soccer markings are being sown into the turf at this time.

Mr. Trigg reported that a golf cart and five pins had been stolen from Greenshire Golf Course.

D4. Recreation. Alicia Mentell presented a written report and advised that 54 units have signed up for the parade. Ms. Mentell expects the ultimate number of participants will be in the area of 80 to 90 units.

VII. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes.

Bedrosian Park Change Order #005 Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve Change Order 005 for Howard White & Assoc. rubber surfacing material and labor installation in the amount of \$1,600 and Stuckey Construction labor cost for sub-base revisions in the amount of \$2,546.30, for a total of \$4,146.30. Roll call to the motion: Ayes: Motley, Duffy, Foley, Sarocka, Durkin. Nays: None. Absent: None. Motion carried unanimously.

SportsPark, Change Order 059 is a credit in the amount of \$29,111 from Foxfield Construction for a budgeted item of low voltage work that was not required

Change Order 060 in the amount of \$3,347 is for additional work performed by Foxfield Construction for chipped ceiling in room 106, ceiling fans in the concession areas, installation of a four foot concrete pad in the electrical room, and work performed by Pieper Electric, Inc. to mount a transformer on the floor of the concession room.

Change Order 061 is a credit in the amount of \$8,200 from Car-Min Construction and Berger Excavating for soil that did not have to be removed from the site and was incorporated into the berm.

Change Order 062 from Car-Min Construction in the amount of \$2,119 to provide a solid conductor to bond the booster pump to the fence, reinforce steel, spray pad components, and other metal components in the wet play area.

Change Order 063 from Elmwood Enterprises in the amount of \$8,715 to install approximately 75 LF of 8" pvc underdrain and two inlets to the landscape area between the splash pad and the parking lot to facilitate drainage.

Change Order 064 from Pieper Electric in the amount of \$15,681 to furnish and install additional conduit, wire, and mounting brackets to relocate the transformers in the rest room from floor mounted near the entrance to the back wall to accommodate other piping and equipment in the restrooms.

Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve change orders 059, 060, 061, 062, 063, and 064 for the SportsPark. Roll call to the motion: Ayes: Motley, Duffy, Foley, Sarocka, Durkin. Nays: None. Absent: None. Motion carried unanimously.

The commissioners were provided a summary of change orders to date and the budget and expenditures for the SportsPark. The project remains within budget.

B. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999)	\$1,000,000.00	
Debt Service (17-11-11-473-9999))		\$1,000,000.00

Purpose: A partial transfer that was budgeted for this Fiscal Year

Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the interfund transfer. Roll call to the motion: Ayes: Motley, Duffy, Foley, Sarocka, Durkin. Nays: None. Absent: None. Motion carried unanimously.

C. Resolution

Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve Resolution 2010-09 concerning closed session minutes. Roll call to the motion: Ayes: Motley, Duffy, Foley, Sarocka, Durkin. Nays: None. Absent: None. Motion carried unanimously.

D. Ordinances

Ordinance 10-02, FY 2010-11 Budget & Appropriation. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve Ordinance 10-02, the budget and appropriation ordinance, for fiscal year ending April 30, 2011. Roll call to the motion: Ayes: Motley, Duffy, Foley, Sarocka, Durkin. Nays: None. Absent: None. Motion carried unanimously.**

Ordinance 10-03, Prevailing Wage Ordinance. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve Ordinance 10-03, the prevailing wage ordinance for the current year. Roll call to the motion: Ayes: Motley, Duffy, Foley, Sarocka, Durkin. Nays: None. Absent: None. Motion carried unanimously.**

E. Religious Service Request – Church of God Seventh Day Request for Use of Hinkston Park on June 27, 2010

Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve the Chuck of God Seventh Day for the use of Hinkston Park on June 27, 2010. Roll call to the motion: Ayes: Motley, Duffy, Foley, Sarocka, Durkin. Nays: None. Absent: None. Motion carried unanimously.

F. City Beach Request

Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve a letter from President Motley to Mayor Sabonjian concerning the city's request that the Park District assume responsibility for the Waukegan beach. Motion carried unanimously.

VIII. Closed Session

No motion was made to adjourn into executive session.

IX. Questions from Commissioners.

Commissioner Durkin stated that he favors a partnership between the City and the Park District concerning providing life guards and services at the lakefront.

Commissioner Foley stated that she wants to see beach usage advanced and agreed to working with the City cooperatively to find a way to see that the beaches are open next year.

Commissioner Sarocka stated that he favored looking into the partnership between the City and the Park District concerning the lakefront, but also wants the situation closely monitored and the financial risks fully explored before any action is taken.

Commissioner Duffy stated that he wants the City to come to the Park District with any proposal concerning what activities the City is asking the Park District to assume at the lakefront.

President Motley stated his concurrence that he would like to see a partnership between the City and the Park District relative to the Park District assuming responsibility for the lakefront.

X. Adjournment

Motion by Commissioner Durkin, seconded by Commissioner Duffy to adjourn regular session. Motion carried unanimously. Meeting adjourned at 4:15 p.m.

Respectfully submitted,

Charles W. Smith
Secretary