

**Minutes of the Waukegan Park District
Special Meeting of the Board of Commissioners
April 30, 2009**

The Board of Commissioners of the Waukegan Park District met in a special meeting on April 30, 2009 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 5:00 p.m. by President Wayne Motley who directed a call of the roll.

II. Roll Call

Present: Commissioners Durkin, Duffy, Sarocka, and Motley. Absent: Commissioner Foley. Also present was Executive Director Greg Petry, Board Attorney Charles Smith, David Olson of W.B. Olson, Inc.

III Review, Discuss, Decide

A. Approval of 2009/10 FY Budget – Steve Warneke reviewed the 2009/10 FY budget with the Board, going over fund balances, equalized assessed valuations, tax rates, and the funds and budgets of the various budgets. Corporate Fund as presented in the budget is balanced; the Recreation Budget is balanced; the Police System is not balanced but funds are available to cover the shortfall; Special Recreation Fund was reviewed; Paving & Lighting had a small deficient as did the Museum budget. The Working Cash Fund and the Audit Fund were reviewed, as well as the Insurance Fund, which is down approximately \$75,000. There are funds available to cover the shortfall in the Insurance Fund, but this is an issue that will need to be addressed in future budgets. The IMRF/FICA Fund has a surplus of approximately \$30,000. Debt Service draw down of \$1 million, but there is a fund balance to cover it. Capital projects were also reviewed.

At 5:10 p.m. Commissioner Foley arrived. **Motion by Commissioner Durkin, seconded by Commissioner Duffy, to seat Commissioner Foley. Motion carried unanimously.**

Mr. Warneke concluded by reviewing the Bond Fund for the 2005 Bonds. Following a presentation by Mr. Warneke, **motion by Commissioner Sarocka, seconded by Commissioner Duffy, to approve the 2009/10 FY Budget. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Abstain: Foley. Motion carried.**

B. Award of Contracts for Sports Complex Bid Package #3 – **Motion by Commissioner Sarocka, seconded by Commissioner Foley to approve the low bid of Boller Construction Company, Inc. in the amount of \$27,000 for masonry work. Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Sarocka, seconded by Commissioner Durkin, to approve the low bid of Midwest Brick Paving, Inc. in the amount of \$97,470 for brick paving. Commissioner Foley questioned the tightness of the bids and David Olson, of W.B. Olson, Inc. stated that the bids are within the budget set by W.B. Olson

and recommended approval. **Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the law bid of Action Fence Cont., Inc. in the amount of \$462,720 for fencing. Commissioner Durkin asked about the area to be fenced and after an explanation of the fencing to be installed, Mr. Olson explained that the bid was within the budget set at \$500,000 for fencing. **Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Durkin, seconded by Commissioner Sarocka, to approve the low bid of Boller Construction Company, Inc. in the amount of \$62,000 for steel railings. Roll call to the motion: **Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve the bid of Sievert Electric Service & Sales Co. in the amount of \$25,750 for the scoreboard. Commissioner Sarocka questioned why there was only one bid and Mr. Olson explained that Sievert Electric holds a franchise for this area and there were no other bidders. **Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the bid of Leibold Irrigation, Inc. in the amount of \$523,100 and to reject the bid of Landscape Concepts Management, Inc. in the amount of \$469,188 finding that Landscape Concepts Management Inc. was not a responsible bidder. Based on recommendations of W.B. Olson, this bidder had not previously done a project of this size and did not have sufficient employees to perform the work. Park District staff also noted that they had previously worked with the next lowest bidder, Leibold Irrigation, Inc. and that they had performed excellent work on Park District projects. **Roll call to the motion: Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Sarocka, seconded by Commissioner Durkin, to approve the low bid of Breezy Hill Nursery, Inc. in the amount of \$406,500 for landscaping work. Roll call to the motion: **Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the low bid of Direct Design Construction Management, Ltd. in the amount of \$627,333 for maintenance, subject to approval by PHN Architects after a construction meeting for the construction of the maintenance building. Roll call to the motion: **Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the low bid of Foxfield Construction, Ltd. in the amount of \$774,909 for softball buildings, contingent upon Foxfield Construction meeting with PHN Architects for a scope of work meeting. Roll call to the motion: **Ayes: Durkin, Duffy, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

C. Award of Contract for Bonnie Brook Banquest Room Chairs

Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the low bid of Lowery McDonnell in the amount of \$21,165 for the purchase of 300 stacking chairs for the renovated Bonnie Brook Clubhouse. Commissioner Duffy asked if this amount was included within the budget for the project of \$965,000 and staff informed him that it was. **Roll call to the motion: Ayes: Durkin, Sarocka, Foley, Motley. Nays: Duffy. Motion carried 4 - 1.**

Commissioner Duffy asked staff and Mr. Olson to be sure to see that the Commissioners are provided a monthly budget update on the sports complex construction progress.

IV. Adjournment

Motion by Commissioner Sarocka, seconded by Foley, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:37p.m.

Respectfully submitted,

Charles W. Smith
Secretary