

**Minutes of the Waukegan Park District  
Meeting of the Board of Commissioners  
March 10, 2009**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on March 10, 2009 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 3:45 p.m. by President Wayne Motley who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Durkin, Duffy, Foley, Sarocka, and Motley. Also present was Executive Director Greg Petry, Board Attorney Charles Smith, PDRMA representative Jackie Pierce, Jim Donovan, President, and Maureen McGrain, Executive Director, of Waukegan Main Street.

**III. Public Portion**

Jackie Pierce, of PDRMA, presented the loss control review excellent level A accreditation plaque to the Park District and praised the work of Tonya Brady for her work with PDRMA and for instituting innovative and new programs that PDRMA is going to be recommending to other park districts. The Board congratulated Mr. Petry, Tonya Brady, and Steve Warneke on their fine work in achieving this recognition.

**IV. Consent Items**

- A. Minutes  
February 10, 2009 (Board of Commissioners)  
February 23, 2009 (Special Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

**Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

**VI. Progress Reports**

- A. Executive Director  
Mr. Petry presented a written progress report and orally reported that nothing new is happening with Land/Cash donations due to the lack of development at this time.

Sports Complex - Mr. Petry reported that he has been working with Attorney Tom Daggett on environmental issues relative to the sports complex site. He also reported that April 2 will be the first bid openings for the sports complex.

IAPD Legislative Breakfast – Mr. Petry advised the Commissioners that the IAPD legislative breakfast is scheduled for April 18, 2009 and that the Mundelein Park District is hosting the event this year.

B. Attorney

Mr. Smith reported that the Vakili case is set for pretrial conference on March 19, but attorney Steve Martin may not be available on that date.

D. Division Reports.

D1. Superintendent of Finance & Administration. Steve Warneke submitted a written report and orally reported the corporate replacement tax has dropped \$41,000 from \$71,000 for the same time in 2008. Mr. Warneke also reported that Char Piquette has met with the Health Department and has received approval for limited service during the construction at Bonnie Brook.

D2. Cultural Arts. Claudia Freeman presented a written report and orally reported that 200 people attended the Opera and that the concert the preceding Sunday was well attended. Commissioner Foley commented that the music was wonderful and that the soloist was outstanding. Commissioner Foley also reported that the opera at Bowen Park was very funny and very good. Commissioner Sarocka also commented that the opera was good and that his daughter maintained her attention throughout the entire first act.

D3. Parks. Michael Trigg submitted a written report. The Commissioners had no questions for Mr. Trigg.

D4. Recreation. Alicia Mentell presented her written report and orally reported on the American Independence festivities and that she is awaiting what the funding level will be from the City of Waukegan. Ms. Freeman is working with the Historical Society and Ms. Mentell is working with the City to tie in the City's sequential celebration with the parade theme for 2009. Ms. Mentell also reported that she and Danya Niemi will be going to New Zealand with the Rotary and the Commissioners are invited to attend the sendoff.

V. **Review, Discuss, Decide**

A. Interfund Transfers. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the Interfund Transfer as presented.**

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (011111)	\$3,309,131.00	
Capital Projects (301111)		\$3,309,131.00

Purpose: Fiscal Year 2008-09 Funding for Capital Projects

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endowment (161111)(M42)	\$85.00	
Special Recreation (0848XX)		\$85.00

Purpose: Special Recreation Scholarships

<u>Fund</u>	<u>From</u>	<u>To</u>
Special Recreation (081600)	\$1,260.00	
Memorial/Endowment (M42)		\$1,260.00

Purpose: Polar Bear Plunge/Golf Outing Proceeds

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endowment (M43)	\$132.00	
Recreation (024692)		\$132.00

Purpose: Jr. Bulldogs Scholarships

<u>Fund</u>	<u>From</u>	<u>To</u>
Memoiral/Endowment (M50)	\$2,500.00	
Recreation (0021313)		\$2,500.00

Purpose: Halloweenfest (City of Waukegan's sponsorship)

**Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

Commissioner Foley requested that she be provided information concerning the Favero Memorial Donation.

B. Authorization to Accept Bids/Quotes

Golf Division

Bonnie Brook Clubhouse Renovation Change Order - **Motion by Commissioner Sarocka, seconded by Commissioner Durkin, to approve Change Order #1 for the Bonnie Brook clubhouse renovation, items 1 through 5 in the total amount of \$29,295.19. Roll call to the motion: Ayes: Durkin, Foley, Sarocka, Motley. Nays: Duffy. Motion carried 4-1.**

Commissioner Durkin urged careful review of costs on the renovation project so that it stays within budget.

Parks Division

PMF Fuel Pump Dispensers. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the low bid of AMPSCO Service Corp. of Forest View IL, in the amount of \$10,432 for replacement of the fuel dispensers at the Park Maintenance Facility. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

C. Administration

Refunding G.O. Park Bonds, Series 1998 and 1999 – The Board reviewed David Phillips, of Speer Financial, report dated March 3, 2009 concerning the Park Bond Series 1998 and 1999. Mr. Phillips recommends calling some of the bonds in order effectuate savings for the Park District. Commissioner Sarocka raised a question concerning the schedule of the bonds. **Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to authorize staff to pursue the refunding issue with the**

goal of saving a minimum of \$175,000 on the current bonds. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.

D. Agreements

Jeff Ellis & Associates Consulting Agreement – **Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve the contract between the Park District and Jeff Ellis & Associates, Inc. for aquatic safety and Risk Management Services in the amount of \$700. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

Use Agreement BMX Club – **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the Use Agreement Between Waukegan Park District and Waukegan BMX Club with a fee for non-resident use of \$1,000 for the season. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Motion carried unanimously.**

E. Request for Donation

Waukegan Main Street – Jim Donovan, President of Waukegan Main Street and Maureen McGrain, Executive Director, made a presentation to the Board regarding Artspace. This project will provide living and working spaces for artists in Waukegan with a goal of providing housing/studio space for approximately 40-50 artists. The requested donation is in the amount of \$10,000. The Board indicated that it would review the request.

VII. Questions from Commissioners

Commissioner Sarocka stated that he was glad to see the progress at the Bonnie Brook clubhouse. He further stated that he still opposes softball fields at the sports complex and urged the installation of 4-6 practice holes instead of softball fields to give back something back to the golf community.

VIII Adjournment

**Motion by Commissioner Durkin, seconded by Foley, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 4:55p.m.**

Respectfully submitted,

Charles W. Smith  
Secretary