

**Minutes of the Waukegan Park District
Committee of the Whole
February 28, 2012**

The Committee of the Whole of the Waukegan Park District met in a regular meeting on February 28, 2012 at the Rose Administrative Center, 2000 Belvidere, Waukegan IL.

I. Call to Order

The meeting was called to order by President Foley at 4:00 p.m. who directed a call of the roll.

II. Roll Call

Present: Commissioners Motley, Duffy, Sarocka, President Foley. Absent: Commissioner Kilkelly. Also present was Executive Director Greg Petry and Board Attorney Charles Smith.

III. Topics

A. Budget Workshop #2.

- Recap of FY 2011/12. Mr. Petry reviewed the Fiscal Year 2011/12 Strategic Plan goals and outlook for the coming year.

Ms. Mentell reviewed the accomplishments of the Recreation Department on strategic plan goals.

Mr. Petry reviewed administration and cited his meeting with all employees for input and the cooperation of Vista Health in attempting to develop joint programs, and the successful opening of the SportsPark.

Ms. Anderson reported on the progress of bilingual pages added to publications, and videos and photographs added to the Park District's web site. A green article is now included in each brochure. Ms. Anderson is also working on the Foundation.

Mr. Glogovsky reviewed the finance Strategic Plan and cited the purchasing policy updates, the P-card system, the pay portal, and computer software to track drug and alcohol testing, as well as automated hiring applications. He also reported that the Park District has instituted family golf lessons and he continues to work with PDRMA on loss control issues.

At 4:15 p.m. Commissioner Kilkelly entered the meeting and was seated.

Ms. Freeman reported on Cultural Arts. She stated that the Cultural Arts Department continues to reach out to the Latino community to plan more cultural arts events. She reported that this is going slowly. She has also updated

manuals on loss control and cited the advancement of the Park District in being a leader for art advocacy in Waukegan.

Mr. Petry made the presentation of the Park's Department in Mr. Trigg's absence. The golf improvements were noted as well as the awarding of three awards for outstanding improvements to Roosevelt Park.

- Capital Improvement Plan. The Board reviewed the goals for the upcoming year and undertook a review of the Capital Improvement Plan for the coming year, three years, and five years.

Commissioner Duffy had questions about the costs for new tee boxes at Hole 18.

Mr. Petry advised that there are indications that the State will have money for renovations, not just for new construction, and that the Park District is preparing a list of projects that would be appropriate for renovation grants.

Commissioner Kilkelly questioned the vibrations on the second floor of the Field House. Staff will look into this issue.

Commissioner Motley questioned the \$15,000 expenditure for Larsen Park. Ms. Mentell explained that this is an outdoor dog exercise/agility complex. Commissioner Motley stated that there should be separate entrances for small dogs and large dogs.

- Five Year Capital Development & Financing Plan. It was noted that the Series 2009 Bonds will limit the debt service payments on the five year Capital Development Plan.

- Significant Service Level Changes Update. The Board discussed the Corrine J. Rose Memorial Scholarship. Mr. Petry suggested Teresa Hansen's request for a scholarship to complete her degree in Parks and Recreation Management. This will be added to the budget for \$2,500.

The Board discussed parking fees at the SportsPark and the complaints received from Spanish speaking people.

Ms. Mentell pointed out that most park districts charge a field usage fee but the Waukegan Park District does not charge a fee, so non-residents should not be upset about the parking fees.

Mr. Petry suggested that there are not many people making parking fees an issue and it does not require additional Board attention.

The Board discussed parking at the Hinkston FieldHouse and how parking is addressed for patrons on days when there are tournaments and the lot is full.

B. Alcohol Sales at Sports Facilities Report. The Board discussed the possibility of alcohol sales at Park District facilities.

Commissioner Motley commented that if this is allowed that it be done in restricted areas and separate areas for alcohol service for softball and soccer.

Commissioner Sarocka commented that if the Park District does not sell alcohol, the Park District will be limiting alcohol use at the facilities.

Ms. Mentell stated that Elgin has a very similar demographic make-up to Waukegan and that the Elgin Park District does allow alcohol to be sold by way of special permits on days of events.

Commissioner Motley stated a strong opposition to alcohol sales.

Commissioner Duffy stated that he would only favor alcohol sales at special tournament events.

IV. Closed Session

There was no motion to adjourn into closed session.

V. Adjournment

Motion by Commissioner Duffy, seconded by Commissioner Motley, to adjourn. Motion carried. Meeting adjourned at 5:24 p.m.

Respectfully submitted,

Charles W. Smith
Secretary