

**Minutes of the Waukegan Park District  
Meeting of the Board of Commissioners  
February 14, 2012**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on February 14, 2012 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 4:00 p.m. by President Foley who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Duffy, Motley, Sarocka, Foley. Absent: Commissioner Kilkelly. Also present was Executive Director Greg Petry and Board Attorney Charles Smith.

**III. Consent Items**

- A. Minutes
  - December 8, 2011 (Cultural Arts Advisory Committee Meeting)
  - January 10, 2012 (Board of Commissioners Meeting)
  - January 24, 2012 (Special Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

**Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Foley. Nays: None. Absent: Kilkelly. Motion carried unanimously.**

**IV. Public Portion**

Mayor Sabonjian presented to the Waukegan Park District a check in the amount of \$216,541.11 as payments due the Park District at the close of two Waukegan TIF districts.

President Foley thanked Mayor Sabonjian on behalf of the Park District and assured the mayor that the money would be put to good use on needed projects.

The following intern was introduced: Lee Miller will be working with the Recreation Department at the Field House.

Also present in the audience were several students under the guidance of the Lake County Health Department to observe how park district boards operate.

**Motion by Commissioner Sarocka, seconded by Commissioner Motley, to alter the agenda to advance item VI(B) for presentation by the Army Corps of Engineers concerning the Bonnie Brook Restoration Plan. Motion carried unanimously.**

Mike Trigg made a presentation and reviewed the Bonnie Brook restoration project. Gene Fleming of the US Army Corps of Engineers made a PowerPoint presentation explaining how this program was part of the Great Lakes Fish and Eco System Restoration program, which is being funded with 65% federal government funds and 35% with Park District funds. The first \$100,000 of the study is funded solely by the federal government.

It was further explained that the Park District's 35% contribution can be made in the way of the value of the land utilizing this project, as well as services provided by the Park District to the project.

Representatives from the Army Corps of Engineers stated that they will be doing all of the work on the project and monitoring it for five years thereafter. Following that five year period, the Park District will be responsible for the maintenance of the improvements.

At 4:11 p.m. Commissioner Kilkelly entered the meeting. **Motion by Commissioner Motley, seconded by Commissioner Duffy, to seat Commissioner Kilkelly. Motion carried unanimously.**

The representatives from the Army Corps explained that they need to obtain appropriations and authorizations for the work. The project has been approved by the Council of the Lakes Committee (CLC) as a meeting priority project as of September 15, 2011.

The design and implementation work will start in May/June of 2012 with an anticipated award of contracts in July/September of 2012. The bulk of the money for the project will be spent in the first two years. The Army Corps staff will supervise the construction. Frank Veraldi is the lead planner and Jeff Fuller is the hydraulic engineer. Mr. Veraldi discussed the project area problems and proposed measures and provided an overview of a conceptual map of how the restoration project will work. The quality of the water and the habitats will be improved through this project and junk and debris, which is inhibiting the flow of water in the area, will be removed.

Commissioner Duffy raised questions concerning the Lewis Avenue culvert on the Bonnie Brook golf course and asked if the project would solve the problem. He was advised that the project is not designed to replace that culvert.

Greg Benson, who supervises the golf course, stated that this is a good project and it will improve the golf course. Approximately 40 acres will be impacted.

Commissioner Duffy stated that he wants assurances that there will be no substantial cost to the Park District and no dry basins on the golf course.

Mr. Veraldi stated that the Army Corps will be sensitive to these issues.

Mr. Fleming stated that there will be no negative impacts with the improvements and that the improvements are all for hydraulics.

**Motion by Commissioner Sarocka, seconded by Commissioner Motley, to continue the process of this study and directed staff to work with the U.S. Army Corps of Engineers. Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

## **V. Progress Reports**

A. Executive Director. Greg Petry submitted a written report.

•Strategic Plan Update. Mr. Petry advised that the Strategic Plan is at the end of the first year and that a report will be forthcoming, as well as an outline of goals and objectives for the second year.

B. Attorney. Charles Smith advised that the complaint filed against Mr. and Mrs. Vakili has been placed on the court's bankruptcy docket. The Vakili's attorney, Steve Martin, has stated that all of the trespassing structures have been removed from Park District property.

Mr. Smith also thanked Sally Sandine for arranging for his participation at the Illinois Association of Park District award luncheon honoring Mr. Petry and Commissioner Motley.

C. IAPD/Legislation Update. Mr. Petry advised that the legislature does not have any action items at this time.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report.

•Budget Workshop #1. Follow up to General Policy Assumptions Discussion: Merit Pool. **Motion by Commissioner Kilkelly, seconded by Commissioner Duffy, to accept Mr. Glogovsky's recommendation to provide for a 2.75% merit pool raise in the coming budget. Motion carried unanimously.**

•Budget Workshop #2. A meeting has been scheduled for February 28, 2012 at a time to be determined.

D2. Cultural Arts. Claudia Freeman submitted her written report. There were no questions from the Board for Ms. Freeman.

D3. Parks. Michael Trigg presented his written report. There were no questions from the Board for Mr. Trigg.

D4. Recreation. Alicia Mentell presented her written report. Commissioner Sarocka asked about keeping the pool opened after August 15. It was explained that there is a problem in keeping a sufficient number of lifeguards on duty as many are high school and college students who are returning to school.

The Girls' Softball report was reviewed. Commissioner Duffy raised a question as to the Girls' Softball Association cooperating with travel teams.

## VI. Review, Discuss, Decide

### A. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow (#6 Rec Spons)(16-11-11-583-9999) Recreation (02-13-13-473-9999)	412.00	412.00

Purpose: To cover expense for the 2011 Turkey Trot.

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow (#50 Hallw Resv.)(16-11-11-583-9999) Recreation (02-13-13-473-9999)	5,680.00	5,680.00

Purpose: For sponsorships for the 2011 Halloweenfest.

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow (#43 Rec Spons)(16-11-11-583-9999) Recreation (02-46-92-473-9999)	650.00	650.00

Purpose: For participant scholarships for Junior Bulldog Basketball.

**Motion by Commissioner Sarocka, seconded by Commissioner Kilkelly, to approve the interfund transfer funds as presented. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

### B. American Independence Festivities Committee Appointments.

**Motion by Commissioner Motley, seconded by Commissioner Kilkelly, to approve the appointments of Ana Albarran, Cheryl Graham-Ptasienski, Teresa Hansen, Kelly Link, Della Steele, and Sharon Yap to the American Independence Festivities Committee. Motion carried unanimously.**

C. Authorization to Accept Bids/Quotes  
Recreation

•Field House Scoreboards. **Motion by Commissioner Sarocka, second by Commissioner Duffy, to accept the bid of Sievert Electric in the amount of \$27,600 for the electronic scoreboard and installation at the Field House Sports & Fitness Center in Hinkston Park. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

Administration

•Brochure Printing. A proposal was considered by the Board. **Motion by Commissioner Motley, seconded by Commissioner Duffy, to table this matter to February 20, 2012 at 12:00 noon to vote on this issue. Motion carried unanimously.**

D. Ellis and Associates Agreement. **Motion by Commissioner Sarocka, seconded by Commissioner Kilkelly, to accept Option 1 from Jeff Ellis & Associates, Inc. for Comprehensive Aquatic Risk Management Program. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

E. General Obligation Alternate Revenue Bond Abatement, Ordinance 12-01. **Motion by Commissioner Motley, seconded by Commissioner Kilkelly, to approve the Bond Abatement Ordinance 12-01 for the Series 2004, Series 2005B, Series 2008B, and Series 2009. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

VII. **Closed Session.**

No motion was made to recess to closed session.

VIII. Commissioner Questions.

There were no comments from the commissioners.

IX. Adjournment.

**Motion by Commissioner Motley, seconded by Commissioner Duffy, to adjourn to February 17, 2012 at 12:00 noon to review, discuss and decide on Brochure Printing bids. Motion carried. Meeting adjourned at 5:55 p.m.**

Respectfully submitted,

Charles W. Smith  
Board Secretary