

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
January 10, 2012**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on January 10, 2012 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:00 p.m. by Vice President Bill Sarocka who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Sarocka, Kilkelly. Absent: President Foley. Also present was Executive Director Greg Petry and Board Attorney Charles Smith.

III. Consent Items

- A. Minutes
 - December 13, 2011 (Board of Commissioners Meeting)
 - December 20, 2011 (Committee of the Whole Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Motley, seconded by Commissioner Duffy, to approve the Consent Items and to pay the bills as presented.

Discussion on the Motion: Commissioner Sarocka questioned the bill for the broken window at Bonnie Brook golf course.

Mr. Glogovsky advised that the bill covered both the board-up cost and the cost of the repair.

Commissioner Sarocka questioned the Jewell Electric bill, which stated that it was a quarterly payment on the annual inspection.

Mr. Petry and Mr. Trigg explained that this is more than a quarterly inspection, and Jewell provides other services and maintenance as part of the flat annual fee.

Mr. Trigg advised that this covers inspections, call-outs, and monitoring fees.

Commissioner Sarocka also questioned the AT&T bill.

Mr. Glogovsky and Mr. Petry advised that the bill includes all communication lines, including data. Mr. Glogovsky also advised that Eric Knutsen regularly compares pricing with other providers and he feels that AT&T provides a fair price.

Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly. Absent: Foley. Motion carried unanimously.

IV. Public Portion

The following interns and staff were introduced: Alecia Kubicki as a Cultural Arts Specialist at the museum; Debra Carl is the part time Cultural Arts Specialist; and Keri Achenbach will intern with Special Recreation.

No members of the public asked to address the Board.

V. Progress Reports

A. Executive Director. Greg Petry submitted a written report.

•Strategic Plan Update. Mr. Petry presented a summary of the Strategic Plan and stated that he expects to give a full update in late January at the first budget meeting. He advised that everything is on track and that staff is responding well to implementing the goals set by the Board.

B. Attorney. Charles Smith advised that the complaint filed against Mr. and Mrs. Vakili has been somewhat stalled by the defendants filing for bankruptcy. There is a status court date on January 17.

C. IAPD/Legislation Update. Mr. Smith explained that he is preparing ordinances consistent with the changes in state statute that went into effect on January 1, 2012, particularly concerning the posting of salaries of certain employees. The Board was also reminded of their obligation to take the online FOIA training.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented his written report. He highlighted the steep decline in the past month in the corporate replacement tax reimbursement.

At 4:20 p.m., President Foley entered the meeting. **Motion by Commissioner Motley, seconded by Commissioner Kilkelly, to seat President Foley. Motion carried unanimously.**

Mr. Glogovsky advised that the budget workshop will be part of the Committee of the Whole meeting at the end of January.

D2. Cultural Arts. Claudia Freeman submitted her written report. She advised the Board that the Art Place grant was not funded and that the only grant still in the running from the Illinois Arts Council is the Waukegan Art Council grant application.

Ms. Freeman advised that the dimmers will go online at the Benny Center on January 11, 2012.

D3. Parks. Michael Trigg presented his written report. He highlighted the Bonnie Brook restoration plan prepared by the United States Army Corp of Engineers. Potential funding for this project and a preliminary restoration plan was reviewed.

Commissioner Duffy questioned the removal of dams at the Bonnie Brook golf course and expressed his concern that while removal of the dams might improve fishing at Bonnie Brook, it might adversely affect golf play. Commissioner Duffy was particularly concerned about flooding on the 12th hole.

Commissioner Motley asked about the fire that was reported near the SportsPark on January 9, 2012.

Mr. Trigg explained that it appears that the fire was set by youths and no damage was sustained.

D4. Recreation. Alicia Mentell presented her written report. During her report, Commissioner Motley reported on the Food for Paws program that provided food for pets.

The Turkey Trot report was reviewed.

Ms. Mentell stated that the January 1 Polar Bear Plunge was well supported by local taverns.

VI. Review, Discuss, Decide

A. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999)	\$500,000.00	
Debt Service (17-11-11-473-9999)		\$500,000.00

Purpose: The final budgeted debt service transfer for FY 2011/12.

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999)	\$1,000,000.00	
Capital (30-11-11-473-9999)		\$1,000,000.00

Purpose: Partial budgeted capital transfer for FY 2011/12.

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow (#51 Rec Spons)(16-11-11-583-9999)	\$218.00	
Recreation (02-13-13-473-9999)		\$218.00

Purpose: Correction of miscellaneous income for K9 Trace and Pace deposited into wrong account.

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow (#52 Howie Rob.)(16-11-11-583-9999) Recreation (02-26-51-473-9999)	\$978.75	\$978.75

Purpose: Expenses for improvements to Howie Robinson Indoor Learning Center.

Motion by Commissioner Sarocka, seconded by Commissioner Kilkelly, to approve the interfund transfer funds as presented. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

B. Semi Annual Review of Closed Session Minutes

Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to approve Resolution 2012-1 concerning closed session minutes. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

C. Preliminary Aquatic Facility Program.

Doug Holzrichter of PHN Architects presented a summary to the Board, as well as a slide presentation. He stated that the process is about half complete and that the public has had substantial input throughout the project. Mr. Holzrichter discussed the indoor and outdoor scenarios and stated that the preferred location for an indoor facility is at Hinkston Park.

Commissioner Duffy stated that he did not necessarily agree with this location.

Mr. Holzrichter reviewed the possible features to be included in an indoor facility including a lap pool, a current pool, spacious deck area, and a heated whirlpool. These features were all considered important. A competition pool was not considered important by those who participated in the study. A water slide was considered a priority.

Belvidere Park was reviewed as a preferred outdoor location. The focus of an outdoor pool should be fun, leisure and family, and there should be a resort-like theme. The entrance fee should be affordable.

The Board again reviewed various possible concepts in the pool design.

Mr. Holzrichter discussed the next steps to move this process along, which would include approval of a preliminary facility program, defining the elements and features, and work on the proposed budget along with preparation of a design contract.

President Foley stated that she favored an indoor facility.

Commissioner Duffy commented that he thinks this project is moving too fast and that the commissioners need to inspect indoor and outdoor facilities at other locations. He also stated that the facility must be handicapped accessible.

Commissioner Sarocka agreed with Commissioner Duffy's comment that the commissioners need to see actual facilities, not just photographs.

Mr. Holzrichter agreed to arrange a tour of other facilities.

Commissioner Duffy stated that he favored an indoor pool and that the commissioners should move forward with site visits.

D. Phase I Environmental Site Assessment.

The Alpha Environmental report for environmental site assessment of parcels at North Lewis Avenue and West Beach Road was reviewed. Since these parcels are being offered to the Park District at no charge, there is no real need to have an immediate use for the parcels. The commissioners would consider land banking the property if accepted. The amount of revenue loss to various taxing bodies would be very minimal based upon the report from Alpha Environmental.

The commissioners asked Mr. Petry how access would be obtained to the property. Mr. Petry advised that the City of Waukegan would need to dedicate the right of ways that would grant the Park District access to the property. He and Nick Nicketakis would meet with the city officials.

VII. Closed Session.

No motion was made to recess to closed session.

VIII. Commissioner Questions.

Commissioner Kilkelly expressed her appreciation to the staff for their work with the Polar Bear Plunge.

President Foley echoed that comment.

Mr. Petry discussed getting together for dinner on January 26 at 7:00 p.m. as part of the Illinois Association of Park Districts convention.

IX. Adjournment.

Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to adjourn. Motion carried. Meeting adjourned at 5:40 p.m.

Respectfully submitted,

Charles W. Smith
Board Secretary