

**Minutes of the Waukegan Park District  
Meeting of the Board of Commissioners  
September 11, 2012**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on September 11, 2012 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 4:00 p.m. by President Sarocka who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Duffy, Motley, Foley, Kilkelly, President Sarocka.  
Absent: None. Also present was Executive Director Greg Petry and Board Attorney Charles Smith.

**III. Consent Items**

A. Minutes

August 6, 2012 - Special Board Meeting (Special Recreation Advisory Committee)

August 14, 2012 - Board of Commissioners Meeting

August 21, 2012 - Special Board Meeting

B. Bills

C. Payroll

D. Financial Statements

Commissioner Kilkelly raised a question concerning one of the bills. Jim Glogovsky will provide an answer.

President Sarocka requested an amendment to item VI. F. of the August 14, 2012 minutes. The amendment will be made as follows: change the statement "He also stated his opinion that the actions of hiring a golf management company will lead other park employees to unionize" to: "He further stated that in years past the park district has been concerned about employees unionizing and that actions such as are being proposed could cause employees to want to unionize".

**Motion by Commissioner Duffy, seconded by Commissioner Motley, to approve the minutes as amended and pay the bills as presented. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.**

#### **IV. Public Portion**

No member of the public asked to address the commissioners.

Alicia Mentell introduced Vanessa Gamm who is doing an internship with Special Recreation.

#### **V. Progress Reports**

A. Executive Director. Greg Petry submitted a written report and asked for nominations for the community service awards.

President Sarocka asked about the location of Serenity Park, which was answered by Mr. Trigg.

B. Attorney. Charles Smith reminded the commissioners that they need to complete the Open Meetings Act training on-line through the Attorney General's office by the end of the year.

C. IAPD/Legislation Update. Mr. Petry advised that the Park District Association is hosting an event at the Chevy Chase Country Club in Wheeling. Charlie Selle, with the Lake County *News Sun*, is being recognized for his reporting on park district activities.

#### **D. Division Reports**

D1. Finance & Administration. Jim Glogovsky presented his written report and advised that currently the park district is \$222,000 ahead on real estate taxes collected and further advised that the park district should receive a \$75,000 refund when two Waukegan TIF districts are dissolved. That will add \$17M to the assessed valuation of the tax rolls in years going forward.

Mr. Glogovsky reminded the commissioners of a special meeting set for September 18 with the Golf Advisory Committee to discuss golf operation management. The meeting will be MC'd by Richard Singer of the National Golf Foundation. President Sarocka will preside at the meeting.

D2. Cultural Arts. Claudia Freeman submitted her written report. She advised that the Illinois Arts Council had made an \$8,000 grant to the Park District. She also reminded the commissioners that a copy of the Dandelion Wine report was included in her written report.

D3. Parks. Michael Trigg presented his written report.

Commissioner Kilkelly asked a question concerning paving parking lots and Mr. Trigg answered her question.

President Sarocka commented that it appeared that good progress was being made on the t-box at hole 18 at Bonnie Brook.

D4. Recreation. Alicia Mentell submitted a written report and advised that the K-9 Challenge would take place September 15 and that the Worldwide Day of Play was scheduled for September 22. She also advised that Dayna Wick welcomed a new baby.

President Sarocka asked questions about the fall ball. It was noted that a few more teams may be participating.

## **VI. Review, Discuss, Decide**

### **A. Interfund Transfers.**

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (01-12-72-441-0300)	\$210.00	
Recreation (02-17-72-441-0100)		\$210.00

Purpose: To correct a rental posting from park operations rentals & fees to softball field rentals.

**Motion by Commissioner Kilkelly, seconded by Commissioner Foley, to approve the interfund transfers as presented. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.**

**B. FY2011-12 Golf Report. Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the FY 2011-12 golf report compiled by Mr. Glogovsky.**

Discussion on the motion: President Sarocka asked for the reason for the increase in costs. Mr. Glogovsky noted that they were primarily due to wages and the damage caused by the severe wind storms in July 2011. There were also seven days of lost revenue due to the storms.

Following discussion on the motion, **motion carried unanimously to approve the report.**

**C. FY2011-12 Comprehensive Annual Financial Report/Audit Approval. Motion by Commissioner Motley, seconded by Commissioner Foley, to accept the audit report prepared by Knutte & Associates and to place it on file and make available to the public as required. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.**

**D. Planning Letter and Schedule for the 2012A and 2012B General Obligation Bonds. Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to direct staff to proceed with the bid process for 2012A and 2012B**

**General Obligation Bonds. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.**

E. Permission to Accept Bids

➤ Douglas House Architectural Services. **Motion by Commissioner Motley, seconded by Commissioner Foley, to approve the amount of \$18,500 to Legat Architects to perform architectural and structural services and analyzing improvements to Douglas House at Upton Park.**

Discussion on the motion: Commissioner Kilkelly questioned the advisability of potentially spending \$78,000 for repairs to the structure.

Commissioner Foley expressed that the building is worth the cost of the repair and the programs provided at Douglas House are important.

Commissioner Kilkelly agreed that the programs are worthwhile, but questioned whether the building was structurally sound enough to be worth the expenditure, or if the programs could be provided elsewhere.

President Sarocka also questioned the value of the building.

Mr. Petry pointed out that relocating the programs would be difficult, particularly since this building is handicapped assessable.

Following discussion on the motion: **Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.**

F. Special Recreation Program Advisory Committee Member Status. **Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve Dane Cruz, Deanna Guidry, Chris Pace, Janalle Roth, and Tina Yurik as new members to the Special Recreation Advisory Committee, and to reappoint Susan Johnson, Melissa Juarez, Sharon Lambert, and Mercedes Rivera and Christian Torres as members of the Special Recreation Advisory Committee. Motion carried unanimously.**

**VII. Closed Session.**

**Motion by Commissioner Foley, seconded by Commissioner Motley, to adjourn into executive session to discuss land acquisition and personnel matters, 5 ILCS 120/2(C)(5) and 5 ILCS 120/2(C)(1). Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously. Meeting adjourned at 4:50 p.m.**

Following executive session, the Board reconvened at 5:15 p.m.

**VIII. Commissioner Questions.**

The commissioners discussed their concerns about comments attributed to President Sarocka concerning a golf professional at Bittersweet being allowed to submit a proposal for the golf management of the Waukegan Park District's golf courses.

Discussion was had concerning the source of the comment. President Sarocka stated that he never invited anyone to make an additional proposal and all that he did was ask a person who was giving him some assistance at Bittersweet how Bittersweet runs its golf course operations.

Commissioner Kilkelly asked questions about the golf advisory committee and how it was going to be conducted.

**IX. Adjournment.**

**Motion by Commissioner Duffy, seconded by Commissioner Kilkelly, to adjourn. Motion carried unanimously.** Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Charles W. Smith  
Board Secretary