

**Minutes of the Waukegan Park District
October 9, 2007**

The Commissioners of the Waukegan Park District met in a regular meeting on October 9, 2007 in the Administrative Office of the District, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

President Duffy called the meeting to order at 3:45 p.m. and directed the roll.

II. Roll Call

Commissioners Durkin, Motley, Foley, Sarocka and President Duffy were present. Absent: None.

III. Consent Items

Commissioner Durkin had a question concerning the Boller bill on page 7 and verified that the amounts were within the budget limits established by the Commissioners and he also questioned certain refunds and staff explained that these were deposits that were due to permit holders. Commissioner Foley had a question concerning bills for alcoholic purchases which the staff explained were the bills for alcohol sold at the golf courses.

The following items were presented for review and approval under the consent section of the agenda:

- A. Minutes
 - August 27, 2007 (Committee of the Whole)
 - September 11, 2007 (Board of Commissioners)
- B. Bills
- C. Payroll
- D. Financial Statements
- E. Authorization to Receive Bids/Quote
 - Parks Division
 - Asbestos Removal/Barwell Clinic Building
 - Demolition of Barwell Clinic Building

Mike Trigg explained the proposal for asbestos removal at the Barwell Clinic.

Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the consent items, and to pay the bills as presented, Roll call to the motion: Ayes: Duffy, Durkin, Motley, Foley, Sarocka. Nays: None. Motion carried unanimously.

IV. Public Portion

No members of the public asked to address the Board.

V. Progress Reports

A. Executive Director - Greg Petry presented a written report to the Board and orally reported that he will be attending a meeting of the Waukegan Development Commission on October 9, 2007 to explain the agreement with Ferris Construction for the Pritzker property on Route 120. Mr. Petry also advised that he will be discussing the development contributions with George Torrez relative to an apartment complex he is building on Sunset.

Mr. Petry then discussed the counter proposal received from Johns Manville relative to the soccer complex and that he is assembling a team consisting of Tom Daggett, Dick Roddewig, Board attorney Charles Smith, and a PDRMA representative to work on the Johns Manville counter proposal and to help formulate the terms for an agreement with Johns Manville. Mr. Petry advised that the Board has previously set a limit of \$10,000 for services by Mr. Roddewig and requested that this cap be lifted since the negotiations will be taking place very rapidly and that Mr. Roddewig's services will certainly exceed the \$10,000 cap. Following a discussion concerning the fees, **motion by Commissioner Foley, seconded by Commissioner Motley, to approve the request to remove the \$10,000 limitation of fees for Mr. Roddewig. Roll call to the motion: Ayes: Duffy, Durkin, Motley, Foley. Nays: Sarocka. Motion carried.**

Mr. Petry presented a legislative update and stated that likely there will be a resolution concerning the amount of tax money available to the Park District from the General Assembly within the coming week. He will keep the Commissioners advised.

B. Attorney Report – Mr. Smith reported on his involvement with the Johns Manville purchase and that recent appellate court decisions have indicated that the Park District will not be able to use the pollution on the Manville property as a basis for reducing the amount if this were to proceed to eminent domain litigation..

C.1 Finance & Administration – Steve Warneke presented his written report and orally reported that the corporate replacement check had been received that day and that currently the funds from corporate replacement are running 19% ahead of the preceding year.

Commissioner Foley had a question concerning the discount being offered by Marriott Courtyard and it was explained that this is a discount to groups that may be using Park District facilities such as the Hinkston Fieldhouse in booking a number of rooms.

Mr. Warneke reviewed with the board the figures on golf operations and stated that for four consecutive years the golf operations have lost money due primarily to lost revenue. The revenue and expenses for each course operated by the Park District was presented. President Duffy pointed out that the costs and the figures presented in the 2006-2007 Golf Report do not present a full and complete picture since they do not include IMRF figures for employees that work on the golf courses.

C.2 Cultural Arts - Claudia Freeman presented her written report to the Board and reviewed the poster for the Do It Yourself Messiah concert scheduled for December 22, 2007 at the Genesee Theater. Marketing was discussed for this event and the possibility of utilizing sponsorships for the concert.

C.3 Parks – Michael Trigg presented a written report to the Board and orally reported that the Greenshire Club House had failed a water test and as a result the well lines have been flushed and chlorinated and he is awaiting the results of a second test. Mr. Trigg stated that the problem is a result of sediment forming in the lines and that while this problem is ongoing, the staff and patrons will be instructed to use bottled water.

Commissioner Foley had a question concerning Kocal Field. Mr. Trigg advised that it was a sign for Kocal Field and that he will correct the problem.

Commissioner Duffy inquired whether the public had been notified as to the delays with the opening of the playground at Bowen Park and he stated that notice had been provided.

C.4 Recreation - Alicia Mentell presented her written report and discussed the upcoming Octoberfest event. Ms. Mentell also advised that Jay Lener's wife had delivered a baby that morning.

VI. Review, Discuss, Decide

A. AUTHORIZATION TO ACCEPT BIDS/QUOTES

1. Parks Division

a. Discovery Boardwalk Stone Stair Tread Installation. **Motion by Commissioner Foley, seconded by Commissioner Durkin, to award Bartels Landscape Services the bid for the Roosevelt Park Discovery Boardwalk Stone Stair Tread installation in the amount of \$12,048. Roll call to the motion: Ayes: : Duffy, Durkin, Motley, Foley, Sarocka. Nays: None. Motion carried unanimously.**

b. Bowen Park Playground Change Orders. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve five change orders for the Bowen Playground: (1) addition of landscape fabric and placemat of owner provided mulch in the amount of \$477.73; (2) Add boulder retaining wall around deck in the amount of \$2,777.50; (3) relocate climbing logs per Supplemental Instructions #9 in the amount of \$8,165.85; (4) additional excavation and stone for pathway in the amount of \$5,332.80; and (5) additional sidewalk around swing pit in the amount of \$1,783.16. Total change order to be approved \$18,537.04. Roll call to the motion: Ayes: : Duffy, Durkin, Motley, Foley, Sarocka. Nays: None. Motion carried unanimously.**

Mr. Trigg noted to the Board that the construction contingency had been established and budgeted at \$111,211. Substantial completion for the project is mid-November, 2007, with final completion of punch list items of May, 2008.

B. FY 2006/07 Audit

Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve the audit for fiscal year 2006/2007 as presented at the previous Board meeting by accountant Patrick Dutcher. Roll call to the motion: Ayes: Duffy, Durkin, Motley, Foley, Sarocka. Nays: None. Motion carried unanimously.

VII. Executive Session.

Motion by Commissioner Motley, seconded by Commissioner Durkin, to adjourn into executive session pursuant to 5 ILCS 120/2(C)(1), to discuss personnel at 5:00 p.m. Roll call to the Motion: Duffy, Durkin, Motley, Foley, Sarocka. Nays: None. Motion carried unanimously.

Following executive session, **Motion by Commissioner Motley, seconded by Commissioner Durkin, to adjourn executive session at 6:25 p.m. and return to open session. Motion carried.**

VIII. Adjournment

Motion by Commissioner Motley, seconded by Commissioner Durkin, to adjourn. Motion carried. Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Charles W. Smith
Secretary