

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
October 9, 2012**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on October 9, 2012 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:03 p.m. by Vice President Kilkelly who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Foley, Kilkelly. Absent: President Sarocka. Also present was Executive Director Greg Petry and Board Attorney/Secretary Charles Smith.

III. Consent Items

- A. Minutes
 - September 11, 2012 - Board of Commissioners Meeting
 - September 18, 2012 - Special Board Meeting/Golf Advisory Committee
 - September 25, 2012 - Committee of the Whole Meeting
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Foley, seconded by Commissioner Motley, to approve the consent items and pay the bills as presented. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly. Nays: None. Absent: Sarocka. Motion carried unanimously.

At 4:05 p.m., President Sarocka arrived. **Motion by Commissioner Duffy, seconded by Commissioner Kilkelly, to seat President Sarocka. Motion carried unanimously.**

IV. Public Portion

No member of the public asked to address the commissioners.

Alicia Mentell introduced Angela Minichiello, who will be working in the Recreation Specialist/Early Childhood Programs and Services and Ryan Reynolds, who will be working with the Recreation Specialist/Youth Athletics program.

V. Progress Reports

A. Executive Director. Greg Petry submitted a written report and gave an update on the Strategic Plan.

B. Attorney. Charles Smith reminded the commissioners of the importance of completing the Open Meetings Act training online through the Attorney General's office by the end of the year. Information as to the on-line training has been provided to the commissioners.

C. IAPD/Legislation Update. Mr. Petry advised that the annual legal symposium will be held on October 11, 2012 in Oak Brook. He will provide information to the commissioners.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented his written report.

Commissioner Foley asked why Mr. Glogovsky had switched to LT Annum, a fixed asset company.

Mr. Glogovsky explained that this company provides services to the Park District in valuing fixed assets, which is required under the Accounting Principles. LT Annum's services would save the Park District approximately \$4,625 over the next five years versus the current provider.

President Sarocka asked about vandalism at Bonnie Brook.

Mr. Glogovsky and Mr. Trigg updated the commissioners as to damage to some of the golf equipment over the summer.

➤ Update on Golf Operations Management Company Selection Process and Agreement. Mr. Petry and Mr. Glogovsky stated that three proposals had been received by the 5:00 p.m. deadline on October 6, 2012. Staff is now doing the research and evaluating each of the proposals, including unannounced site visits to various locations currently operated by the three potential providers. When the research is completed, a thorough report will be provided to the Board.

➤ Distinguished Budget Presentation Award. The Government Finance Officers Associations awarded a Distinguished Budget Presentation Award for the third consecutive year to the Park District. The Board congratulated Mr. Glogovsky on this distinction. Mr. Glogovsky commented that it is a team effort of the staff and the commissioners that leads to this prestigious award.

D2. Cultural Arts. Claudia Freeman submitted her written report. She stated that the play, *A Few Good Men*, which closed on October 6, 2012, had outstanding reviews and was extremely well attended.

Commissioner Duffy stated that he had attended the play and that he also wanted to recognize the sponsorship provided by Fiorelli Insurance of Mundelein.

Ms. Freeman explained that Mr. Fiorelli has been a long time sponsor of the Park District's cultural events and that his sponsorship is greatly appreciated.

Commissioner Foley complimented Ms. Freeman on the Museum newsletter and found it very insightful.

➤ Arts & Humanities Award Nomination. Ms. Freeman announced that Judge Jane Drew Waller would be the Arts and Humanities Award nominee. The commissioners concurred.

D3. Parks. Michael Trigg presented his written report. He announced that there will be a cross country meet of the athletics conference, of which Waukegan High School is a member, on Saturday, October 13, 2012. Approximately 1,200 runners are expected to participate, in addition to several other activities that are planned for the weekend at the SportsPark. There will be a charge for parking and this will be a positive revenue event for the Park District. The coaches of the various teams are very much looking forward to running the course that has been laid out at the SportsPark.

➤ Park and Recreation Facility Construction Grant Program (PARC). Mr. Trigg advised that he had attended a grant program seminar put on by Parks and Recreational Facilities Consortium. The organization has new staff members and he was able to meet and interact with them. Mr. Trigg also advised that the goal for the grant program is the aquatic program, which coincides with the Park District's planned aquatic development.

D4. Recreation. Alicia Mentell submitted a written report and advised that Child Safety Day is Saturday, October 13, 2012.

Commissioner Kilkelly raised a question concerning damage to Park District tents at the air show.

Mr. Petry advised that the damage to the tents occurred as a result of mis-communication between Park District staff and the airport personnel. The damage to the tents was the responsibility of the Port Authority and they will be reimbursing the Park District for the damage.

➤ American Independence Festivities Report. Commissioner Duffy suggested eliminating paid performers which could result in savings of \$12,000 and help the parade go forward as a more community-based parade.

Teddy Anderson reviewed the solicitation process for sponsorships and advised that more requests for sponsorship by both citizens and local businesses will be sent out.

➤ Fitness Center Membership Report. The membership report shows an improvement over the prior year and that revenue is up approximately \$16,000. There have been 174 new members since the September 4 membership drive started.

VI. Review, Discuss, Decide

A. Interfund Transfers.

<u>Fund</u>	<u>From</u>	<u>To</u>
Recreation (02-13-13-583-9999))	\$180.00	
Memorial/Endow. (#51 Rec Spons.)(16-11-11-473-9999)		\$180.00

Purpose: Worldwide Day of Play funds incorrectly posted.

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow. (#5 Parade)(16-11-11-583-9999)	\$14,001.00	
Recreation (02-13-13-473-9999)		\$14,001.00

Purpose: To cover expenses for the American Independence Parade & Festival.

Motion by Commissioner Motley, seconded by Commissioner Foley, to approve the interfund transfers as presented. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.

B. PHN Proposal to Study Renovation of Ganster Pool. Doug Holzrichter, president of PHN Architects, submitted a proposal for the Waukegan Park District's pool assessment of Ganster Pool. This study will provide estimates for the renovation of Ganster Pool with costs analysis, comments and analysis of the useful life of the pool, and the cost of a total replacement of the facility.

Commissioner Duffy questioned whether the proposed cost of \$8,500 for a feasibility study is really necessary and inquired whether staff could not provide the same sort of analysis for the Board.

Mr. Trigg advised that his staff does not have the expertise in the structural engineering issues to do this sort of study in-house.

Commissioner Foley raised the question concerning the cost of updating the pool.

President Sarocka had questions concerning the timing of the study and whether it should be done when the pool is not winterized.

Mr. Holzrichter stated that they can do the necessary analysis during the winter and stated that his company had started working on the project in August so the winterization of the pool would not in any way affect their ability to perform the study.

President Sarocka asked if it would not be advisable to wait until June, rather than doing the feasibility study during the winter.

Mr. Petry advised that PHN already has the information concerning the pool during its operating season.

Commissioner Kilkelly asked if this sort of in-depth analysis of Ganster Pool had ever previously been done.

Mr. Petry and Mr. Trigg stated that it had not.

Mr. Holzrichter advised that there is no advantage to waiting to do the study.

Commissioner Kilkelly asked if the Park District didn't already know that the pool was beyond repair and could not be saved.

Commissioner Duffy stated that he would like to see some analysis as to whether the pool could be used as a senior aquatic center with a bubble cover without a significant expenditure of money.

Commissioner Motley voiced the need to consider the cost of covering the pool and that money for further repairs on the pool may not be money well spent.

Commissioner Foley stated that if the pool is demolished the Park District would be without any aquatic facility.

Commissioner Duffy stated that the \$8,500 expenditure would not be too much if it provides good information as to how to proceed with the pool.

Mr. Petry stated that the study will help answer questions that he anticipates from the public when a new aquatic center is discussed and whether the Park District ever fully explored utilizing existing facilities. This study would provide information as to the anticipated useful life of Ganster pool with and without repairs.

Motion by Commissioner Foley, seconded by Commissioner Motley, to approve the agreement with PHN Architects in the amount of \$8,500 for an assessment of Ganster Pool. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.

C. Acceptance of Pool Conceptual Study. The Board reviewed the Aquatics Needs Study prepared by PHN Architects. **Motion by Commissioner Duffy, seconded by Commissioner Motley, to accept the study. Motion carried unanimously.**

D. Ordinance providing for the issue of General Obligation Limited Refunding Park Bonds, Series 2012A, and for the levy of a direct annual tax to pay the principal and interest on said bonds. Dave Phillips, of Speer Financial, Inc., reported that the bids on the bonds have come in exceedingly well, with the lowest bid being 0.8165% from Oppenheimer & Co., Inc., Philadelphia PA. Mr. Phillips stated that this was in his company's opinion the best bid and recommended approval.

Motion by Commissioner Motley, seconded by Commissioner Kilkelly, to approve Ordinance 2012-06 providing for the issue of General Obligation Limited Refunding Park Bonds, Series 2012A, and for the levy of a direct annual tax to pay the principal and interest on said bond, and to award the bid to Oppenheimer & Co., Inc. of Philadelphia PA, in the amount of 0.8165%. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.

E. Ordinance providing for the issue of General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2012B. **Motion by Commissioner Motley, seconded by Commissioner Kilkelly, to approve Ordinance 2012-07 providing for the issue of General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2012B, and to award the bid to Fifth Third Securities, Cincinnati OH, in an amount of 0.8669%.**

Mr. Phillips stated that this bond would result in the savings of over \$300,000 over the life of the bond, as opposed to the existing rates. He advised that this very low interest rate was achieved in large measure due to the AA credit rating of Standard & Poor that the Park District has maintained despite downgrades of several other Illinois governmental bodies. He praised the Park District's management for keeping the Park District financially sound which made it an attractive investment opportunity.

Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.

F. Market Salary Adjustment. **Motion by Commissioner Motley, seconded by Commissioner Foley, to approve a \$7,500 market adjustment in the annual salary for Superintendent of Finance, Jim Glogovsky, effective immediately. Roll**

call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.

G. Historical Society Museum Expansion Update. Members of the Waukegan Historical Society were present at the meeting. Spokesperson Doug Stiles made a presentation of the proposed addition to the History Museum. Drawings were provided and a letter from Dennis Moasio, President of the Waukegan Historical Society, was received. Mr. Stiles highlighted the proposed design being built into the side of a hill and facing the parking lot and urged the Board to consider this building as part of the future building plans of the Park District. He stated that he thought that the building would enhance the park itself as well as provide greater resources for preserving historical artifacts of the Waukegan area.

Commissioner Foley and President Sarocka commented that they liked the proposed design of the building.

Commissioner Kilkelly questioned whether there would be enough storage space.

Mr. Stiles stated that the building would be over 12,000 square feet and would provide adequate storage for the Historical Society.

Mr. Petry acknowledged Sara Griffin of the Historical Society and praised her past efforts on behalf of the Park District and her assistance in the bond referendum and other Park District endeavors over the years.

Ms. Griffin thanked Mr. Petry for his kind comments and suggested that the Rosenwald building is available to any organization who is looking for a community center.

Mr. Petry stated that the Rosenwald building is currently moth balled and is not allowed to be open to the public in its current condition.

H. Vista Health System Memorandum of Understanding. **Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the revised Memorandum of Understanding between the Park District and Vista Health System as presented. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously.**

VII. Closed Session.

Motion by Commissioner Motley, seconded by Commissioner Foley, to adjourn into executive session to discuss land acquisition, 5 ILCS 120/2(C)(5). Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly, Sarocka. Nays: None. Absent: None. Motion carried unanimously. Meeting adjourned at 5:25 p.m.

Following executive session, the Board reconvened at 5:55 p.m. No action was taken during executive session.

VIII. Commissioner Questions.

The commissioners had no questions or comments.

IX. Adjournment.

Motion by Commissioner Duffy, seconded by Commissioner Kilkelly, to adjourn. Motion carried unanimously. Meeting adjourned at 5:55 p.m.

Respectfully submitted,

Charles W. Smith
Board Secretary