

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
November 8, 2011**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on November 8, 2011 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:00 p.m. by President Foley who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Sarocka, Kilkelly, Foley. Absent: None. Also present was Executive Director Greg Petry and Board Attorney Charles Smith.

III. Consent Items

- A. Minutes
October 11, 2011 (Board of Commissioners Meeting)
October 25, 2011 (Special Board Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Duffy, seconded by Commissioner Motley, to approve the Consent Items and to pay the bills as presented. Motion carried unanimously.

There were three items to be amended in the minutes. Changes to the October 11th meeting are item D3, change to "waiting on SMC permit" and first hole to 15th and Aladdin Nursery motion seconded by Commissioner Motley. Change to the October 25th minutes is that Commissioner Kilkelly was seated after the bond issue vote. The Minutes were approved as amended. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Absent: None. Motion carried unanimously.

IV. Public Portion

Alicia Mentell introduced the four new members of the Recreation Advisory Committee: Jacklyne Giron, Karen Harris, Dulce Ortiz, and Odie Pahl.

President Foley expressed her appreciation to the new members for volunteering to help make the Park District even better.

V. Progress Reports

A. Executive Director. Greg Petry submitted a written report and updated the Board on the Strategic Plan. A meeting had been scheduled for November 9, 2011 with Barb Heller but that meeting was cancelled due to Ms. Heller being ill.

President Foley commended the work and awards achieved by the Park District.

B. Attorney. Mr. Smith reported that he had participated in a settlement conference with Mr. Petry and Steve Martin on the Vakili property. Following that meeting, Mrs. Vakili met with Mr. Petry and Mr. Trigg who visited the property site. Mr. and Mrs. Vakili are now having the property re-staked by the surveyor and are working on stopping the erosion. The Board was advised of the November 18 settlement conference before Judge Hoffman. It is hoped that the parties can reach an agreement in advance of that date.

C. IAPD/Legislation Update

Mr. Petry advised that the legislature is back in session for the Fall veto session and that the Illinois Association of Park Districts is closely monitoring a bill that would restrict cost of living increases. Mr. Petry will continue to update the Board in this regard.

Mr. Smith and Mr. Petry reviewed the presentation made by the IAPD at the annual Legal Symposium held on October 27, 2011. Amendments to the Freedom of Information Act and requirements for posting of certain employees' salaries was reviewed.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report. There were no questions from the Board.

D2. Cultural Arts. Claudia Freeman submitted her written report. She reminded the Board that the Breakfast for a Song is Sunday, November 13, from 8:00 a.m. to 1:00 p.m.

Ms. Freeman also advised that the Park District is making grant applications with Art Place.

D3. Parks. Michael Trigg presented his written report. He advised that the Park District had received two awards from Stormwater Management, one for the SportsPark and the other for the renovations to Roosevelt Park. The Park District will be recognized at a Stormwater Management awards function on December 1.

President Foley congratulated Mr. Trigg and his staff on their achievements and the Park District was recognized for the awards.

D4. Recreation. Alicia Mentell presented her written report. She advised that the Turkey Trot will be held on Saturday, November 12, with registration beginning at 10:00 a.m. There will be public meetings at the Aquatic Center held on November 15, November 16, and November 19.

VI. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes.

•Parks

▪Jack Benny Center Dimming & Control Equipment. **Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve the bid of Pieper Electric of Kenosha WI, in the amount of \$17,700 for the Electronic Theatre Control (ETC) Dimming System at the Dr. Lynn Schornick Theatre at Jack Benny Center. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

B. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Recreation (02-46-41-491-0930)	131.00	
Special Recreation (08-48-86-491-0070)		131.00

Purpose: To correct a posting error for the summer registrations for the Cooperative Special Events Program.

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow. (#33 Bowen CC)(16-11-11-583-9999)	568.00	
Recreation (02-12-72-473-9999)		568.00

Purpose: Memorial tree planted for Louis Gaines Daugherty.

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999)	2,000,000.00	
Debt Service (17-11-11-473-9999)		2,000,000.00

Purpose: Partial budgeted transfer for debt service payments.

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow. (#53 AT&T)(16-11-11-583-9999)	1,000.00	
Recreation (02-83-72-473-9999)		1,000.00

Purpose: Sponsorship for the AT&T Oktoberfest Youth Soccer Tournament.

Motion by Commissioner Sarocka, seconded by Commissioner Kilkelly, to approve the interfund transfer funds as presented. Roll call to the motion: Ayes: Motley, Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

C. Agreements - Recreation

• Dental Dreams Parking License Agreement. **Motion by Commissioner Duffy, seconded by Commissioner Motley, to approve the Parking License Agreement between the Park District and Dental Dreams for an additional year. Roll call to the motion: Ayes: Motley, Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

• Youth Sports Affiliates
➢ Football; Baseball; Soccer, Softball. **Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve the following agreements: Waukegan Park District and the Waukegan Youth Football Association; Waukegan Park District and the Waukegan Baseball Association; Waukegan Park District and the Waukegan Association for Youth Soccer; and Waukegan Park District and the Waukegan Girls Softball Association.**

Mr. Petry reviewed the agreements with the Board. Very minor changes were made from the previous years.

Roll call to the motion: Ayes: Motley, Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

D. IAPD Credentials Certificate. **Motion by Commissioner Kilkelly, seconded by Commissioner Sarocka, to name Wayne Motley as the delegate to the annual IAPD/IPRA conference to be held January 26-28, 2012 in Chicago, and to name Commissioner Sarocka as the alternate delegate. Motion carried unanimously.**

E. 2012 Board Meeting Schedule. **Motion by Commissioner Kilkelly, seconded by Commissioner Duffy, to approve the 2012 meeting schedule as presented.**

Discussion on the motion: Commissioner Sarocka asked that during the summer months, the meeting commence at either at 3:00 or 3:30 p.m. to allow him to participate in a golf league.

The commissioners discussed several alternative dates and times.

Roll call on the motion: Ayes: Duffy, Motley, Kilkelly, Foley. Nays: Sarocka. Motion carried.

F. Review 2011 Estimated Tax Levy. The draft tax levy ordinance was reviewed and explained by Mr. Glogovsky.

Commissioner Motley expressed his reservations about a 4.92% increase in light of the other increases of governmental bodies. Discussion was held concerning the proposed tax levy. The tax levy ordinance will be presented in final form at the December meeting for vote.

G. Waukegan Arts Council Request for Assistance. **Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve an expenditure of \$1,500 from the Partners in Parks fund to support the Waukegan Arts Council. Roll call to the motion: Ayes: Motley, Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

H. Policy Amendments for Review and Approval

- Policy 4.03 - Conditions of Employment. **Motion by Commissioner Sarocka, seconded by Commissioner Kilkelly, to approve an amendment to Policy 4.03, Conditions and Requirements of Employment. Motion carried unanimously.**

VII. Closed Session.
No motion was made to recess to closed session.

VIII. Commissioner Questions.
Commissioner Motley expressed the appreciation of the Board for the NewsSun article written about the Park District by Charles Selle. Both Commissioner Motley and Mr. Petry had called Mr. Selle to thank him for the article.

Commissioner Sarocka commented that he had enjoyed the National Park District Association convention in Atlanta.

Commissioner Kilkelly congratulated Mr. Trigg and his staff on their awards, particularly from Stormwater Management.

Commissioner Kilkelly voiced her concern about a call from Jane Adams regarding Sisolak Park and some of the alleged rowdy behavior at the park.

Commissioner Motley advised Commissioner Kilkelly that he has dealt with these complaints in the past and they have been largely determined to be unfounded.

President Foley inquired about whether the mayor of Wadsworth request for street parking at the SportsPark had been acted upon. She was advised that Waukegan denied Wadsworth's request to transfer ownership of the road, but did agree to post no parking signs.

IX. Adjournment.

Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to adjourn. Motion carried. Meeting adjourned at 5:10 p.m.

Respectfully submitted,

Charles W. Smith
Board Secretary