

WAUKEGAN PARK DISTRICT

MEETING OF THE BOARD OF COMMISSIONERS

MAY 8, 2012 – 4:00 P.M.

CORRINE J. ROSE ADMINISTRATIVE CENTER

2000 BELVIDERE ST - WAUKEGAN IL 60085

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Items
 - A. Minutes
 - March 5, 2012 (Special Meeting/Special Recreation Advisory Committee Meeting)
 - April 10, 2012 (Board of Commissioners Meeting)
 - April 18, 2012 (Special Board Meeting/Recreation Advisory Committee Meeting)
 - April 24, 2012 (Special Board Meeting)
 - B. Bills
 - C. Payroll
 - D. Financial Statements
 - E. Authorization to Receive Bids/Quotes
 - Parks Department
 - ADA Accessibility Study Upgrades
 - Administration Vehicle Replacement
 - Golf Equipment Replacement - Greens Mower
 - Parks Equipment Replacement - Mower
 - Miscellaneous Playground Safety Upgrades
 - Plonien Park Playground Improvements
 - Douglas House Foundation/Structural Repair
 - PMF Rooftop Heating/Cooling Unit Replacement
 - Bonnie Brook Maintenance Fuel Monitor Replacement
- IV. Public Portion
- V. Progress Reports
 - A. Executive Director
 - Strategic Plan Update
 - NRPA Congress, Anaheim CA October 16-18, 2012
 - Gold Medal Finalist
 - B. Attorney
 - C. IAPD/Legislation Update
 - D. Division Reports
 - D.1 Superintendent of Finance & Administration
 - D.2 Superintendent of Cultural Arts

- D.3 Superintendent of Parks
- D.4 Superintendent of Recreation
 - American Independence Festivities

VI. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes

- Parks
 - Kubota L5240 tractor
 - Sewer, Water Service and Plumbing Installation at Roosevelt Park
 - 2012 Parking Lot Maintenance Program

B. Agreements

- Waukegan Township Agreement
- University of Illinois Extension Service
 - Community Recreation Center for Urban 4-H Program
- Boys & Girls Club of Lake County
 - Urban 4-H Programming

C. Interfund Transfers

D. Policy Review/Amendment

- #3.22 Media and Public Information Communications Policy
- #3.09 Meetings, Training and Vehicle Use
- #3.15 Internet, E-mail and Social Media
- #4.06 Discretionary Time for Exempt Employees
- #1.06 Record Retention

E. Election of Officers

- President
- Vice President
- Treasurer

F. Recognition of Past President

- Patricia Foley - Resolution 2012-11

H. Appointment of Officials

- Attorney
- Secretary
- Deputy Secretary
- Local Election Official
- Deputy Treasurer
- IMRF Officer
- PDRMA Representative
- PDRMA Alternative Representative

I. Appointment/Reappointment of Advisory Committee Members & Chairpersons

- Cultural Arts
- Golf
- Recreation
- Special Recreation

J. Resolutions

- Selection of Depositories 2012-04
- Bank Authorization
 - Norstates 2012-05
 - First Midwest 2012-06
 - Wintrust 2012-07
- Bank Signature Authorization
 - Norstates 2012-08
 - First Midwest 2012-09
 - Wintrust 2012-10

K. FY2012-13 Budget and Appropriation Ordinance 12-03

L. Authorization to Sell Surplus Property

VII. Closed Session

VIII. Questions from Commissioners

IX. Adjournment