

**Minutes of the Waukegan Park District
Adjourned Meeting
May 30, 2013**

The Committee of the Whole of the Waukegan Park District met in an Adjourned Meeting on May 30, 2013 at the Rose Administrative Center, 2000 Belvidere, Waukegan IL.

I. Call to Order

The meeting was called to order by President Kilkelly at 4:00 p.m. who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Foley, Bridges and President Kilkelly. Absent: Commissioner Sarocka (unexcused). Also present was Executive Director Greg Petry.

III. Topics

The purpose of the Adjourned Meeting was to continue the new commissioner orientation.

Tanya Brady was introduced to the group and discussed her role as Risk Manager for the organization. She reviewed two videos on the Park District Risk Management Agency (PDRMA) with the group. Following the videos, Tanya gave an overview of the responsibilities of her area.

Claudia Freeman, Superintendent of Cultural Arts, was next to present her section. She gave a background overview of her experience and discussed the Cultural Arts accomplishments over the past few years as well as the Strategic Plan, future events and her staff and their roles. Following her presentation, Claudia answered commissioner questions.

Mike Trigg, Superintendent of Parks presented next. He summarized his background and experience for the group. Continuing, Mike gave an overview of the extensive duties of his area and provided information about past, current and upcoming projects. When Mike completed his presentation, he fielded questions from the commissioners.

Alicia Mentell, Superintendent of Recreation, presented a synopsis of her education and experience. She discussed the various responsibilities of the Recreation department as well as the staff and events throughout the year. She also discussed accomplishments over the past few years. In closing, Alicia answered questions from the commissioners.

IV. Adjournment

A motion for adjournment was made by Commissioner Foley at 7:30 pm, and seconded by Commissioner Duffy.

The meeting was adjourned at 7:30 pm.

Respectfully submitted,

Charles W. Smith
Board Attorney/Secretary