

**Minutes of the Waukegan Park District
Committee of the Whole
March 26, 2013**

The Committee of the Whole of the Waukegan Park District met in a regular meeting on March 26, 2013 at the Rose Administrative Center, 2000 Belvidere, Waukegan IL.

I. Call to Order

The meeting was called to order by President Sarocka at 4:00 p.m. who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Foley, and President Sarocka. Absent: Kilkelly. Also present was Executive Director Greg Petry, Board Attorney Charles Smith, and Dirk Skelley of GolfVisions.

III. Topics

A. Review GolfVisions FY 2013-14 Budget. Jim Glogovsky projected that there should be \$139,000 net if revenues and expenses come in as projected.

Motion by Commissioner Duffy, seconded by Commissioner to seat Commissioner Kilkelly at 4:05 p.m. Motion carried unanimously.

Dirk Skelley reviewed the preliminary budget for golf operations and projections. Mr. Skelley stated that the budget is based on last year's actual figures of the golf operations, plus GolfVisions own projections.

Commissioner Duffy asked if GolfVisions would split out the 9-hole rounds and the 18-hole rounds when doing their accounting. Mr. Skelley stated that GolfVisions would agree to do this.

Commissioner Motley asked what software system is being used and he was advised that it is "FORE Reservation".

President Sarocka asked how golf pass sales were going thus far. Mr. Skelley stated that they are lagging a little bit, but that is to be expected because the weather has not been favorable for golf.

Commissioner Duffy requested a breakdown on banquets for golf, weddings, and quinceaneras.

Mr. Glogovsky handed out financial information on wedding and quinceanera revenues for 2010, 2011, 2012, and bookings for 2013. GolfVisions will work with the Park District's staff to break out information on revenue and expenses relating to the banquet facilities.

B. Budget Workshop #3.

Budget Update. Mr. Glogovsky reviewed the 2013/14 Matrix and also reviewed debt service and capital funding. He noted that the Corporation Fund is down a little and the Recreation Fund is a little high. He also advised that the projections for FICA and IMRF are a little low. Mr. Glogovsky stated that the target date for approval of the budget is the April Committee of the Whole meeting. Mr. Petry stated that he would change the April 23rd Committee of the Whole Meeting to a Special Meeting to approve the budget.

C. FY 2013/14 CIP Update. Mr. Glogovsky again reviewed the wedding and quinceanera figures at Bonnie Brook Clubhouse. He stated that the banquets are profitable.

D. Commissioner Comments

President Sarocka agreed with the goal to increase banquet rentals at Bonnie Brook, but stated that he does not support the proposed figure of \$125,000 for improvement of the garden as an amenity at the Clubhouse.

Commissioner Kilkelly stated that she does not support the \$125,000 in a transition year when the Park District is handing over the operation of the golf courses to GolfVisions, but would support splitting an expenditure for improvements to the garden over a two year period.

Commissioner Foley stated that she does not oppose spending money on an outdoor amenity that few competitors would have. She supports spending money for planning renovations to the garden area and for a gazebo. Commissioner Foley stated that outdoor seating would be an added attraction for Bonnie Brook.

Commissioner Motley stated that the proposed upgrade to the garden area would make Bonnie Brook unique and a destination for outsiders to spend money in the Waukegan community. He stated that he would support an RFP for planning and then see what proposals are submitted.

Commissioner Duffy opposes the idea of costly renovations to the garden area at Bonnie Brook and he also opposes the idea of competing with other local businesses who are in the banquet business. Commissioner Duffy also stated that he did not want to consider this proposal until there has been one year of golf operations by GolfVisions.

Commissioner Foley stated that she sees that there are enough events planned at Bonnie Brook to support the garden improvement.

Commissioner Duffy pointed out that he does not see, based on the figures provided by Mr. Glogovsky, that banquet usage is trending in the right direction since there was less banquet revenue in 2012 than 2011.

President Sarocka stated that he sees the need to upgrade to provide an outdoor setting for taking photographs in a garden area but he opposes a large capital expenditure at this time.

American Independence Parade. Ms. Mentell advised that the committee has selected the theme of "Home Sweet Home Waukegan" for the parade. The commissioners stated their support of the theme.

Commissioner Foley complimented the work done at the Field House to adjust the lighting on the climbing wall and also stated that she very impressed with the vendors who had a display at the Fitness Expo on March 23, 2013. This was a well attended event and the partnership with Vista Health in providing health screening was a definite asset. She also stated that the weightlifting expo was very interesting.

President Sarocka asked staff to look into a depression area near the old caddy lot at East End Avenue at Bonnie Brook. Mr. Petry stated that staff would look into this.

Motion by Commissioner Motley, seconded by Commissioner Duffy, to adjourn. Motion carried unanimously. Meeting adjourned at 5:10 p.m.

Respectfully submitted,

Charles W. Smith
Board Attorney/Secretary