

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
March 13, 2012**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on March 13, 2012 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:00 p.m. by President Foley who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Sarocka, Kilkelly, Foley. Absent: None. Also present was Executive Director Greg Petry and Board Attorney Charles Smith.

III. Consent Items

- A. Minutes
 - February 14, 2012 (Board of Commissioners Meeting)
 - February 17, 2012 (Adjourned Meeting)
 - February 28, 2012 (Committee of the Whole Meeting)
 - March 5, 2012 (Special Meeting-
Special Recreation Program Advisory Committee)

- B. Bills

- C. Payroll

- D. Financial Statements

- E. Authorization to Receive Bids/Quotes
 - Admin
 - Golf Management Service

 - Parks
 - Road and Parking Lot Repairs
 - Administrative Vehicle/State Contract

Motion by Commissioner Motley, seconded by Commissioner Duffy, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

IV. Public Portion

President Foley presented Jim Talley with a plaque for his community service and his work as a Volunteer/Patron of the Park District. Mr. Talley expressed his appreciation to the Board for their kind recognition of his efforts.

Scott MacLean reported that the Park District had been awarded the Daniel Flaherty Award commending the Park District for its work in the area of maintenance and operation in connection with the Waukegan SportsPark. Mr. Petry commended Mr. MacLean and his staff for all of their hard work which resulted in this recognition.

Citizen Jay Drobnick addressed the Board concerning an ongoing problem of semi-organized teams utilizing the area at Sisolak Park next to Clark School. Mr. Drobnick stated that at times there are 70-80 people in the park drinking and urinating in public. Mr. Petry asked that Mr. Drobnick call him or Mr. Trigg when there is a problem with the group and they will approach the group and try to find an alternative park for them to conduct their practices.

V. Progress Reports

A. Executive Director. Greg Petry submitted a written report and discussed the strategic plan and budget. Mr. Petry also advised that recently he was approached by Mr. and Mrs. Vakili's son at a public event and the son strongly criticized him and the Park District for the legal action against his parents. Attorney Smith advised that he would contact Steve Martin, the Vakili's attorney, relative to this incident.

B. Attorney. Charles Smith had no report other than advising that he would follow up on the incident involving the Vakili's son.

C. IAPD/Legislation Update. Mr. Petry advised that he had recently attended a legislative breakfast and learned that Senate Bill 2073 removing the consumer price index increase from tax extensions is unlikely to pass in this legislative session. He further advised that any bills consolidating local government are also unlikely to advance as most of the legislatures felt that if local government saw the need to consolidate or eliminate certain units of local government, they could do it on their own without the State interfering.

Mr. Petry also advised that May 1 is the Day at the Capitol and invited any commissioners who are able to attend to travel with him to Springfield.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report. He advised that there have been 19 break-ins over the past two years into vehicles in the parking lot at the Hinkston Field House. He is recommending the addition of two security cameras at a cost not to exceed \$12,000. Mr. Glogovsky pointed out that this is not in his budget, but the break-ins are detrimental to the

reputation of the Field House. The new cameras would have infrared devices and be able to read the license plates numbers of the vehicles that travel through the parking lot and commit crimes. **Motion by Commissioner Motley, seconded by Commissioner Sarocka, to authorize the staff to secure bids for two additional security cameras at the Field House at a cost not to exceed \$12,000, with the cameras to include infrared reading capabilities. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

•Schedule Budget Workshop #3. Mr. Glogovsky asked that the final budget workshop take place as part of the Committee of the Whole meeting on March 27, 2012.

D2. Cultural Arts. Claudia Freeman submitted her written report. She stated that on March 15, 2012 the Waukegan Arts Council is hosting a reception starting at 7:00 p.m. at the Dandelion Gallery on Genesee Street. She urged any commissioner available to attend. The Executive Director of the Arts Alliance of Illinois will be the featured speaker.

D3. Parks. Michael Trigg presented his written report. Commissioner Sarocka commended Mr. Trigg and his staff of the cost reductions on their projects.

D4. Recreation. Alicia Mentell presented her written report. She mentioned that the staff had secured two grants and commended the staff for their work in securing the grants.

Ms. Mentell also stated that she was working on setting dates to visit aquatic facilities, both indoor and outdoor.

Commissioner Duffy stated that he would like to see a one to two-day tour of both indoor and outdoor facilities and would like to see them in operation and to look at early June dates for the tour.

President Foley stated that she did not think that two days would be a sufficient amount of time considering the number of facilities that the commissioners want to tour.

Staff is to put together a list of the facilities to be toured and circulate it to the commissioners so they can decide if there are other facilities that they want to visit.

VI. Review, Discuss, Decide

A. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow (#51 Rec Spons)(16-11-11-583-9999) Recreation (02-12-72-473-9999)	20,000.00	20,000.00
<u>Purpose:</u> Coke donation to cover Field House scoreboard expenses.		

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999) Capital (30-11-11-473-9999)	500,000.00	500,000.00
<u>Purpose:</u> Budgeted transfer for FY2011-12		

Motion by Commissioner Sarocka, seconded by Commissioner Kilkelly, to approve the interfund transfer funds as presented. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

B. Agreement with City of Waukegan to provide park patrol service.

Motion by Commissioner Motley, seconded by Commissioner Duffy, to approve the Memorandum of Understanding between the City of Waukegan and the Waukegan Park District relative to police services and to authorize Greg Petry to sign on behalf of the Park District.

Commissioner Sarocka raised questions as to whether this is going to allow the City to unilaterally charge for police services.

Mr. Petry explained that the Park District orders the services it needs from the police department through Deputy Chief McCormick and then the officers are supplied for that event.

Commissioner Sarocka also asked why the Memorandum of Understanding is necessary after the long relationship between the City and the Park District in supplying police officers.

Commissioner Motley explained that the City has been working with its various unions, and there are three separate unions - one for the patrol officers, one for the sergeants, and one for lieutenants - to establish a uniform rate for special details. This rate is \$67 per hour and will not cost the Park District extra to have a lieutenant as opposed to a patrol officer provide these services.

Following the discussion, **Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

C. Authorization to Accept Bids/Quotes
Golf

•Golf Car Bid Summary. **Motion by Commissioner Duffy, seconded by Commissioner Sarocka, to approve the bid of Nadler Golf Car Sales, Inc. in the amount of \$218,640 for eighty (80) 2012 Club Car Precedent i2 Model gasoline golf carts.**

The bids were reviewed and staff recommended Nadler as the best product and service.

Commissioner Kilkelly questioned the average life cycle of a golf cart and was advised that it is 6-8 years.

Commissioner Duffy pointed out that the revenue generated from the golf cart rentals in one year is equivalent cost of the purchase of these carts.

Following the discussion, **Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

D. Final ADA Access Audit Report: Recreation Accessibility Consultants, LLC. The Board reviewed the report by Recreation Accessibility Consultants, LLC dated February 24, 2012, concerning the Park District's facilities and compliance with ADA requirements as authored by John McGovern.

Mr. Petry reported that the report states that this is a three year plan presented by the consultants. He pointed out that not all of the renovations could possibly be budgeted for or completed within three years. The report is an audit and as repairs and renovations are made to existing facilities this audit will be used to ensure that the replacements are in compliance with the recommendations.

Motion by Commissioner Duffy, seconded by Commissioner Motley, to accept the report, place it on file and take the necessary action. Motion carried unanimously.

VII. Closed Session.

No motion was made to recess to closed session.

VIII. Commissioner Questions.

Commissioners Motley and Duffy had no additional comments.

Commissioner Sarocka commented that he was pleased with the early Spring weather and that Bonnie Brook is open for golf.

Commissioner Kilkelly stated that she has received phone calls from citizens recommending replacements for Mr. Govern in golf operations.

Commissioner Kilkelly also asked that staff provide some additional orientation for commissioners.

President Foley had no additional comments.

Mr. Petry reminded everyone of the St. Patrick's Day dinner at Bonnie Brook on March 15. He also stated that he would be out of town for the Committee of the Whole meeting on March 27.

IX. Adjournment.

Motion by Commissioner Duffy, seconded by Commissioner Sarocka, to adjourn. Motion carried. Meeting adjourned at 5:14 p.m.

Respectfully submitted,

Charles W. Smith
Board Secretary