

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
March 8, 2016**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on March 8, 2016 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 5:02 p.m. by President Foley who directed a call of the roll.

II. Roll Call

Present: Commissioners Kilkelly, Sarocka, Jones, Bridges and President Foley.
Absent: None. Also present was Executive Director Greg Petry and Board Attorney/Secretary Brian Smith.

III. Closed Session

Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to adjourn into closed session to discuss litigation pursuant to 5 ILCS 120/2(c)(11). Roll call to the motion: Ayes: Kilkelly, Sarocka, Jones, Bridges, Foley. Nays: None. Absent: None. Motion carried unanimously. Regular session adjourned at 5:04 p.m.

Following closed session, **motion by Commissioner Jones, seconded by Commissioner Kilkelly, to reopen regular session. Ayes: Kilkelly, Sarocka, Jones, Bridges, Foley. Nays: None. Absent: None. Motion carried unanimously.** Closed session adjourned at 5:22 p.m.

IV. Consent Items

- A. Minutes
 - February 9, 2016 (Board of Commissioners Meeting)
 - February 22, 2016, (Special Board Meeting)
 - February 24, 2016 (Special Board Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Bridges, seconded by Commissioner Kilkelly, to approve the consent items and pay bills as presented. Roll call to the motion: Ayes: Kilkelly, Sarocka, Jones, Bridges, Foley. Nays: None. Absent: None. Motion carried unanimously.

Commissioner Sarocka commented on the sparse minutes at the February 24, 2016 special meeting

Commissioner Kilkelly stated that "less is more".

President Foley stated that this is the way the Board wanted the minutes recorded for this meeting.

V. Public Portion

A. Introduction of new staff. Lamar Blandon introduced himself to the Board. Commissioner Jones noted that he is a good example for his peers as a Waukegan resident who has returned to the community after college.

VI. Progress Reports

A. Executive Director. Greg Petry presented his written report. He stated that fireworks and a reception are planned for 12/26 to celebrate the creation of the park district.

B. Attorney. Mr. Smith had no report to make to the board.

C. IAPD/Legislation Update. Mr. Petry that he is keeping an eye on the timing of the reports for parks grants. May 3 & 4, Springfield is the Legislative Conference. Janet, Greg, Jim and Teddy are planning to attend.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky submitted his written report.

Commissioner Sarocka asked what was the total amount of funds that were transferred to support GolfVisions.

Mr. Glogovsky said that \$472,850 has been transferred over three years and must be accounted for as a loss due to accounting rules.

Commissioner Sarocka then asked how much in savings was there from not having IMRF payments for GolfVisions employees.

Mr. Glogovsky stated that he did not have an exact amount.

President Foley stated that GolfVisions does have a 401(k) program.

Budget Workshop #3. The third budget workshop is scheduled for March 22, 2016 to present FY 2016-17 matrix and three year Capital Improvement Program (CIP) update.

D2. Cultural Arts. Claudia Freeman submitted her written report. There were no questions for Ms. Freeman.

D3. Parks. Michael Trigg presented his written report.

Commissioner Sarocka inquired about adding another power source for the Bonnie Brook patio.

Mr. Trigg responded that he is concerned with aesthetics of the two light poles for golfers coming up on the 9th and 18th holes and Commissioner Sarocka agreed with Mr. Trigg's comment.

Commissioner Jones asked if the light will spill out past the concrete surface and he was advised that yes, the light would spill out.

Consensus was to install wall hung light units.

D4. Superintendent of Recreation. Jay Lerner submitted his written report. He noted that membership for 2015 reached a record high of over 3,500 members. A new membership structure will go from three levels to two levels - Gold and Bronze - to include fees for the use of the new pool.

Commissioner Bridges asked if non-resident fees could be higher than resident fees.

Mr. Petry stated that the trend in the state is going away from non-resident fees in an effort to attract more non-residents.

Motion by Commissioner Kilkelly, seconded by Commissioner Bridges, to approve Charles W. Smith as the Grand Marshall for the American Independence Parade. Motion carried unanimously.

VII. Review, Discuss, Decide

A. Interfund Transfers. No interfund transfers were presented.

B. Authorization to Accept Bids/Quotes

▪ Parks

➤ Recycling & Solid Waste Collection and Disposal Services

Contract. **Motion by Commissioner Bridges, seconded by Commissioner Sarocka, to approve the bid of Advanced Disposal Services Midwest, of Waukegan IL, in the amount of \$11,320 that will cover the period of May 1, 2016 through April 30, 2018. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

C. Agreements

▪ Intergovernmental Agreement by and between Lake County Forest Preserve District, City of Waukegan and Waukegan Park District. **Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the Intergovernmental Agreement subject to final staff and attorney review by and between Lake County Forest Preserve District, City of Waukegan and Waukegan Park District. Roll call to the motion: Ayes: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

▪ Executive Director Contract and Compensation. **Motion by Commissioner Kilkelly, seconded by Commissioner Bridges, to approve the new executive director contract and compenstion. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones. Nays: Foley. Absent: None. Motion carried 4-1.** Mr. Petry expressed his appreciation to the Board for the new contract.

D. Approval of Revised Policy #4.07 - Vacation. **Motion by Commissioner Bridges, seconded by Commissioner Jones, to approve the changes to Policy #4.07 - Vacation. Roll call to the motion: Ayes: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

E. Review Hinkston Pool Change Order #1. Ehlers & Juhrend Enterprises, Inc. submitted Change Order #1 deleting a new sanitary sewer adjacent to the north parking lot for a cost savings of \$35,000.

F. Approval of Revised Policy #4.07, Vacation. **Motion by Commissioner Sarocka, seconded by Commissioner Jones, to table the proposed amendments of Policy 4.07, the vacation policy until March 9, 2016. Motion carried unanimously.**

IX. Next Meeting: Committee of the Whole, March 22, 2016 at 5:00 p.m.

- **Change to Special Meeting - Ash Tree Removal**
- **Budget**
- **Employee Residency**
- **Meeting Times**

X. Questions from Commissioners

Commissioner Kilkelly stated that President Foley owes the Board an explanation for her vote concerning Mr. Petry's contract and compensation package.

Commissioner Bridges agreed with Commissioner Kilkelly and stated that President Foley should have told the Board prior to the meeting that she would not approve the new package.

Commissioner Bridges stated that the Exchange Club no longer meets at Bonnie Brook.

President Foley noted that the Exchange Club is charged for extra lunches and there is a 15 paid minimum.

Commissioner Jones stated that the Volunteer Appreciation Event was well done. He also suggested moving the meeting time back to the prior time slot (4:00 - 4:30 p.m.).

Commissioner Sarocka commented that the Volunteer Appreciation Event was fun and that he also is in favor of the meetings starting earlier.

President Foley stated that Park District apparel should be better displayed at the FieldHouse.

VIII. Closed Session.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to enter into closed session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1), and collective bargaining pursuant to 5 ILCS 120/2(c)(3). Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously. Regular session adjourned at 6:48 p.m.

Following closed session, **motion by Commissioner Bridges, seconded by Commissioner Jones, to resume regular session. Motion carried unanimously.** Closed session adjourned at 7:24 p.m.

XII. Adjournment.

Motion by Commissioner Kilkelly, seconded by Commissioner Jones, to adjourn. Motion carried unanimously. Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Brian G. Smith
Board Secretary