

**Minutes of the Waukegan Park District
Special Meeting of the Board of Commissioners
June 28, 2011**

The Board of Commissioners of the Waukegan Park District met in a special meeting on June 28, 2011 at the Bonnie Brook Clubhouse, 2800 North Lewis Avenue, Waukegan, Illinois.

I. Call to Order

The meeting was called to order by President Foley at 4:05 p.m. who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Sarocka, President Foley. Absent: Commissioner Kilkelly . Also present was Board Attorney Brian Smith.

Motion by Commissioner Sarocka, seconded by Commissioner Motley, to seat Commissioner Kilkelly at 4:08 p.m. Motion carried unanimously.

III. Topics

A. Golf Operations & Capital Improvement Program (CIP)

▪Commissioner Golf & Program Privileges. Mr. Petry explained that commissioners do not have to pay participation fees at park district locations, but the same is not true for commissioners' family members and friends. Commissioners have to pay for family/friends portion of golf carts, rounds, or other park programs. Park District employees may also use park facilities without a fee, subject to the availability of the facilities.

▪YDT Golf Financial Update. Jim Glogovsky advised that revenue is down, but so are expenses.

Commissioner Duffy expressed a concern over the actual expenses.

Commissioner Sarocka stated that weather was a big factor regarding revenue.

Mr. Petry advised that the golf program is no longer part of the enterprise fund and is now part of the recreation fund.

Commissioner Duffy stated that the District needs to protect itself because of the losses so far this year due to the weather.

Tim McGovern stated that April's revenue was down approximately \$25,000.

▪Golf Capital Improvement Program (CIP). Tim McGovern presented information concerning the Golf CIP.

- ▶ The Chicago District Golf Association Course Rating Evaluation Will be conducted in July.
- ▶ Lohmann's Master Plan
Past expenses were discussed.
- ▶ Past Golf CIP
The past 12 year of improvements were reviewed.
- ▶ Future CIP
Staff prioritized and presented future CIP projects.

IV. Review, Discuss, Decide

A. ArtSpace Parking Rental

Commissioner Motley advised that the City would get \$60 per space per month and that the District is giving money away at \$1 year. The District should not be subsidizing a \$500,000 gap.

Mr. Petry stated that it was important to get people to relocated to the downtown area before investors/developers will come in.

Commissioner Motley stated that he is opposed to a 15 year lease and feels that a 5 year lease is reasonable.

Commissioner Foley stated that it is important to improve the perception of the City.

Commissioner Kilkelly stated that it is not fiscally responsible to rent parking spaces for \$1 per year.

Commissioner Duffy stated that in order for ArtSpace to come, the District had to make this offer.

Motion by Commissioner Kilkelly, to amend the Amended and Restated Parking License Agreement between Karcher ArtSpace Lofts Limited Partnership and Waukegan Park District for 40 parking spaces at a rate of \$1,000 per month with a 15 year lease, with the money designated to the Cultural Arts Department.

After discussion of the lease and motion, **Commissioner Kilkelly amended her motion, seconded by Commissioner Sarocka, to \$500 per month over a 15 year**

lease. Roll call to the motion: Ayes: Sarocka, Kilkelly, Motley, Duffy. Nays: Foley. Absent: None. Motion carried 4-1.

B. Beach Road Property Transfer. Mr. Petry advised that he had met with Russ Tomlin and that the ultimate decision to donate the right of ways is with the City Council.

Commissioner Motley advised that the Council will approve the dedication of the street rights of way to the parcels.

Motion by Commissioner Motley, second by Commissioner Sarocka, to proceed with the due diligence for the Beach Road property donation. Roll call to the motion: Ayes: Sarocka, Kilkelly, Motley, Duffy, Foley. Nays: None. Absent: None. Motion carried unanimously.

Commissioner Sarocka left the meeting at 5:40 p.m.

C. Salary Schedule D Amendment. **Motion by Commissioner Motley, second by Commissioner Duffy, to approve the amended FY2011-2012 Salary Schedule D: Part-Time. Year Round Employees. Motion carried unanimously.**

D. July Committee of the Whole Meeting Date. The next Committee of the Whole meeting will be July 27, 2011 at 5:00 p.m.

E. Partners in Parks Golf Outing. The outing will be at Bonnie Brook on Friday, July 15, 2011 with a noon shotgun start. Registration deadline is July 12, 2011.

V. Closed Session

There was no motion to adjourn into executive session.

VI. Adjournment

Motion by Commissioner Duffy, seconded by Commissioner Motley, to adjourn. Motion carried. Meeting adjourned at 5:46 p.m.

Respectfully submitted,

Charles W. Smith
Secretary