

**Minutes of the Waukegan Park District
July 10, 2007**

The Commissioners of the Waukegan Park District met in a regular meeting on July 10, 2007 in the Administrative Office of the District, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

President Duffy called the meeting to order at 3:00 p.m. and directed a roll call.

II. Roll Call

Commissioners Durkin, Foley, Motley, Sarocka and President Duffy were present. Absent: None.

III. Consent Items

Motion by Commissioner Durkin, seconded by Commissioner Motley, to approve the consent items and to pay the bills as presented. Roll call to the motion: Duffy, Durkin, Foley, Motley, Sarocka. Nays: None. Motion carried unanimously.

IV. Public Portion

Ted Poulos of West Insurance and Immediate Past President of the Waukegan Rotary Club presented the Rotarian of the Year Award to Superintendent of Recreation, Alicia Mentell. Ted spoke about Alicia's involvement in the community and stated how well it reflected on the Park District to have such an involved citizen working with the Park District.

V. Progress Reports

A. Executive Director

- Land/Cash Donation

Greg Petry presented a written report to the Board on the negotiations for land donations with Ferris Homes who is developing the Pritzker property at Route 120 and the tollway. Mr. Petry reviewed the proposed development and stated that the offer of the Developer of less than four (4) acres to the Park District does not meet the Park District's needs or the requirement of our Ordinance. The subdivision ordinance approved by the City of Waukegan requires the Developer to satisfy the Park District and the Park District has given the Developer several options to be considered to provide adequate park space pursuant to Park District Ordinances and the City Subdivision Ordinance. The Developer does not want to lose any units out of the

development and, accordingly, is resisting the suggestions of the Park District. The development will be somewhere between 800 and 1,000 residents and there is a need for recreational facilities. Mr. Petry will continue to work on this.

- Commissioner Orientation

The Commissioners moved this item to the end of the agenda.

- NRPA Conference

The 2007 NRPA Congress will be held between September 25-29, 2007 in Indianapolis and the Commissioners were urged to contact Sally to finalize travel arrangements.

- Strategic Planning Board Retreat

Greg stated that he will be needing to schedule the retreat for strategic planning. The board will conduct the retreat in the future.

B. Attorney Report – Attorney Charles Smith reported that the office has prepared a suit concerning the erosion behind Bluff Street into the ravine. The suit is to be filed and progress reports given to the Board. The Attorney also reported on the potential acquisition of the Barwell Clinic next to Bedrosian Park. An appraisal has been received and negotiations are on-going between the Park District and the land owner. Commissioners Sarocka questioned the cost of comparable land in that area.

C.. Division Reports

- **Finance** – Steve Warnecke presented a written report and also handed out a 58 page memorandum for the first two months of the golf. Overall, golf revenue is down, \$26,235.00 for all three courses. Steve also reported that the irrigation project at Bonnie Brook is now complete.
- **Cultural Arts** - Claudia Petrusky presented her written report to the Board and also advised the Board that on July 15, 2007 she will be sending the calendars for the upcoming year's activities. In September the Improvisation Theater Group out of Chicago will be putting on productions for one weekend.
- **Parks** – Michael Trigg presented a written report to the Board. There were no questions. Mr. Trigg presented items for the Board's consideration for approval under Review, Discuss and Decide.
- **Recreation** - Alicia Mentell presented her written report to the Board and reviewed the American Independence Festivities. Over \$10,000.00 was raised in support of this event.

VI. Review, Discuss, Decide

A. AUTHORIZATION TO ACCEPT BIDS/QUOTES. Motion by Commissioner Durkin, seconded by Commissioner Motley, to approve the following bids:

- 1) Bid of Boller Construction of \$66,600.00 for water mains installation including a new 6" water main and plumbing for the restroom at Bowen Park.
- 2) Bid of ACCU-Paving Company in the amount of \$44,272.90 for the Bonnie Brook maintenance facility and Orchard Hills Golf Course parking lot improvements.
- 3) Bid of Leafblad Landscaping in the amount of \$63,420.00 for the stone stair treads installation project at Bowen Park.
- 4) Bid of DCG Roofing Solutions in the amount of \$59,482.00 was the low bid for the Belvidere Recreation Center roofing repair job.
- 5) Quote of J. W. Turf Inc. in the amount of \$25, 606.48 for a John Dere 2500E Hybrid riding greens mower which is a 25% discount from the list price.
- 6) Quote from Turf Professional Equipment Company in the amount of \$15,661.39 for a Toro Sand Pro 5040 under the General Services Administration contract which represents a 25% discount off of national charge for similar equipment.

Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve the bids as presented. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

B. INTERFUND TRANSFER. Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the interfund transfer of \$6,341.00 from the Memorial Endowment to Golf. Roll call to the Motion: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

C. RESOLUTION ON EXECUTIVE SESSION MINUTES. Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve Resolution 2007-05-07 concerning Executive Session Minutes as amended. Roll call to the Motion: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

D. ROOM RENTAL FOR WAUKEGAN RIVER WATERSHED PROJECT. Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve the rental agreement at the Benny Center for the Waukegan River Watershed Project. Roll call to the Motion: Roll call to the Motion: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

E. DISPOSITION OF PROPERTY NO LONGER DEEMED USEFUL. Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve Ordinance 07-06 authorizing the disposition of property no longer deemed useful by the Park District. Roll call to the Motion: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

E. OKTOBERFEST EVENT. Motion by Durkin, seconded by Commissioner Foley, to authorize the sale of alcoholic beverages at the Oktoberfest event. Roll call to the Motion: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

VII. Questions from Commissioners

Commissioner Durkin praised the outstanding job done by all who participated in the American Independence Festivities Parade.

President Duffy commented how difficult it is to please all of the golf course patrons. He also commented that the maintenance crew is doing a good job and should be commended.

Commissioner Foley asked that the staff look at the distance markers at the 6th tee at Bonnie Brook Golf course as they need some repair.

The Board was advised that the Waukegan Business Association Golf outing is July 18, 2007 and spaces are available if anyone wants to participate.

The Committee of the Whole on July 23, 2007 will be to review on-going capital projects.

Executive Director Petry advised the Board that former Commissioner Jimerson has recently been hospitalized at Northwestern Hospital and seems to be improving.

Michael Trigg presented the Commissioner Orientation on Parks. Mr. Trigg explained to the Board about current projects, department responsibilities, staffing and strategic plans.

Following Mr. Trigg's presentation, all the Commissioners wished Bill Durkin a happy birthday.

Greg Petry advised the Board about gearing up for the arrival of the new Community Relations Manager, Cathi Klaver, and informed the Board of Commissioners that her focus will be on many topics including the News Sun advertising program and the program brochure. The Executive Director also asked the Commissioners to complete the questionnaire on the back of their orientation binders and return them to executive assistant Sally Sandine.

IX. ADJOURNMENT

Motion by Commissioner Durkin, seconded by Commissioner Motley, to adjourn. Motion carried. Meeting adjourned at 4:45 p.m.

Respectfully submitted,

Charles W. Smith
Secretary