

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
July 10, 2012**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on July 10, 2012 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:00 p.m. by President Sarocka who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Kilkelly, Sarocka. Absent: Foley. Also present was Executive Director Greg Petry and Board Attorney James Hartman.

III. Consent Items

- A. Minutes
 - June 12, 2012 (Special Board Meeting)
 - June 13, 2012 (Board of Commissioners Meeting)
 - June 14, 2012 (Special Board Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Motley, seconded by Commissioner Kilkelly, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Duffy, Motley, Kilkelly, Sarocka. Nays: None. Absent: Foley. Motion carried unanimously.

IV. Public Portion

There were no members of the public present.

V. Progress Reports

A. Executive Director. Greg Petry submitted a written report and advised of the fiscal year outcomes for 2011 and recapped accomplishments related to the Strategic Plan.

Commissioner Sarocka asked regarding the analysis of golf management. Mr. Petry advised that he and Mr. Glogovsky are working on this issue, and will prepare a report for the Board, at which point the Board can either ask for recommendations or go from there. Commissioner Duffy stated that the Board will have to present something to the public, informing the public what the Board has done. Mr. Petry

advised that the purpose of the meeting will be for the Board to decide, and then the decision will be public.

Commissioner Kilkelly asked if this discussion should be held in Executive Session, if the information is proprietary. Mr. Petry advised that Executive Session is not necessary, but that because the information is preliminary, it would not be subject to a Freedom of Information Act request. Mr. Petry advised that documents related to this issue are confidential and cannot be released until they are discussed at the meeting.

Strategic Plan Update

Mr. Petry advised that the Strategic Plan Update is contained in his report.

- B. Attorney. James Hartman had no report for the Board.
- C. IAPD/Legislation Update. Mr. Petry advised that there is no update for the Board.
- D. Division Reports.

D1. Finance & Administration. Mr. Glogovsky submitted a written report. Mr. Glogovsky advised there will be no dinner on August 8th due to a large golf outing.

Commissioner Motley asked whether any numbers were available for Wednesday night dinners. Mr. Glogovsky stated there was a slight increase last year compared to the year before. Mr. Glogovsky stated there was an issue previously regarding restaurant vs. banquet expenses, but that that issue is being cleared up.

Mr. Glogovsky stated that, on average, expenses exceed revenues by \$450 in the banquet room.

Commissioner Duffy stated that, during the golf season, Wednesday dinners are inflated because patrons buy specials and then take them home. Commissioner Duffy stated that a bigger issue is Wednesday dinners when golf is not in season.

Commissioner Motley stated that nothing has ever changed; the Park District is always losing money on the Wednesday night dinners.

Commissioner Duffy stated that he thinks there have been big changes, including how Mike Steele has changed the way the cooks prepare meals. Commissioner Duffy stated that the Board needs to talk to Mr. Steele after the golf season.

Commissioner Sarocka stated that the Board could look at this as an eight month operation, and winterize the building during the off season.

Commissioner Kilkelly asked if there is a baseline mark-up for the entrees.

Mr. Glogovsky advised that an attempt is made to put the higher selling items on menus. Mr. Glogovsky stated that a lot is weather-related; for instance, if it is too hot, people will not eat pot roast. He also noted that the senior guests tend to not go out to eat in inclement weather.

Commissioner Kilkelly asked if the Park District is subsidizing dinners or getting a profit from the dinners. Mr. Glogovsky stated that, overall, the Park District is subsidizing the Wednesday night dinners.

Commissioner Duffy stated that Mr. Steele prepared a report regarding what each dish costs, but that the Board should get off this topic until after the golf season. Commissioner Duffy stated that neither the weather nor competition can be blamed. Commissioner Duffy asked regarding how much money the Park District is subsidizing for food.

Commissioner Kilkelly asked when the Steele report was sent. Mr. Petry advised that he will get Commissioner Kilkelly a copy of the packet Mr. Steele prepared.

D2. Cultural Arts. Claudia Freeman submitted her written report. Ms. Freeman stated that the Illinois Arts Council reduced its budget by 9%. Ms. Freeman stated that there were only 50 organizations that were graded, which is down from last year. Ms. Freeman stated that fewer organizations are seeking grants. Ms. Freeman advised that on Friday, July 20, The Muppets will be shown as the Movies in the Park feature. Ms. Freeman advised that Tanabata had very few participants this year because a cold front came in.

D3. Parks. Michael Trigg presented his written report. Mr. Trigg advised that the U.S. Army Corps has been notified that the Park District is will not be doing the project at Bonnie Brook. Mr. Trigg advised that there are not sufficient funds for this project.

Commissioner Sarocka asked whether the Army Corps will come back with a different offer. Mr. Trigg advised that, at this time, the Army Corps will not make a different proposal, but maybe in the future it will.

Commissioner Duffy asked regarding the status of the bathroom at Bedrosian Park. Mr. Trigg advised that staff says the bathroom gets a lot of use.

Commissioner Kilkelly asked that Mr. Trigg extend her congratulations to Kevin Boehm on his new position. Mr. Trigg indicated he would do so.

Commissioner Sarocka advised that the new tees are good, and that the golf courses are in fantastic condition given the drought. Mr. Glogovsky advised that the Park District has pumped almost 14 million gallons of water this year. Commissioner Sarocka stated that the deep well has paid for itself.

D4. Recreation. Alicia Mentell submitted her written report.

Commissioner Duffy asked whether “meets” is a good or bad score, as it pertains to lifeguards. Ms. Mentell advised that “meets” is good, but that usually Park District lifeguards score “exceeds.” Commissioner Sarocka asked whether the age of the lifeguards is a problem. Ms. Mentell stated that the experience of the lifeguards, not their age, is the issue. Ms. Mentell stated that one lifeguard was not able to complete her task in the time allotted. Ms. Mentell advised that the audit this past weekend “exceeded.”

American Independence Festivities

Commissioner Motley stated that American Independence Festivities funding may have to be cut next year. Commissioner Motley stated that the City of Waukegan wants to help, and that aldermen are soliciting help.

Commissioner Duffy stated that there is a meeting on July 18 for American Independence Festivities. Commissioner Duffy stated that the Park District paid the City of Waukegan \$2800 this year for police. Commissioner Duffy stated that it was only a few years ago the City provided police and gave \$15,000 for various activities. Commissioner Duffy stated that some have said the Park District should just have a hometown parade and eliminate the paid units from out of town. Commissioner Duffy stated that this can be discussed at the Recreation Advisory Committee meeting to seek input. Commissioner Duffy stated that Waukegan does not have the businesses to support the Park District that it used to have.

Mr. Petry advised that people spoke to him after the parade and said to whittle down the parade and make it a hometown parade.

Commissioner Sarocka stated that the Park District could consider getting rid of the after-parade games in Bowen Park and increasing the entry fees for advertisers and politicians.

Commissioner Duffy stated that he disagreed with Commissioner Sarocka, as all the activities in the parks are sponsored by someone, so the Park District should not get rid of them.

Commissioner Sarocka stated that his point was that the parade is more important than the activities after the parade.

VI. Review, Discuss, Decide

A. Agreements

- An Agreement Between Vista Health System and Waukegan Park District

Mr. Petry stated that this agreement has been coming together for awhile, and that it is a good start for working with Vista. Mr. Petry stated that each party will contribute \$1000, and that Park District facilities will be available for Vista to use.

Commissioner Duffy asked whether Vista CEO Barbara Martin can send patients to the Park District. Mr. Petry advised that hopefully this is a first step in that direction.

Motion by Commissioner Duffy, seconded by Commissioner Motley, to approve the Agreement Between Vista Health System and Waukegan Park District. Roll call to the motion: Ayes: Duffy, Motley, Kilkelly, Sarocka. Nays: None. Absent: Foley. Motion carried unanimously.

- Healthy Choice Vending, LLC

Mr. Petry advised that this vending contract will start in the Field House, and will include healthy alternatives, like Clif Bars. Mr. Petry advised the commission will be 15% to start. Mr. Petry advised that, if successful, another vending machine may be placed at the Belvidere Recreation Center or Jack Benny Center.

Commissioner Kilkelly asked whether there are any vending machines at the SportsPark. Mr. Petry advised that there are not.

Motion by Commissioner Duffy, seconded by Commissioner Kilkelly, to approve the Agreement with Healthy Choice Vending, LLC. Roll call to the motion: Ayes: Duffy, Motley, Kilkelly, Sarocka. Nays: None. Absent: Foley. Motion carried unanimously.

B. Interfund Transfers.

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow (#47 Park Impmts.)(16-11-11-583-9999)	\$832.00	
Corporate (01-12-72-473-9999)		\$832.00

Purpose: Hofflander funds to pay for maintenance to Bowen Park Hofflander Wildlife Refuge.

Motion by Commissioner Motley, seconded by Commissioner Duffy, to approve the interfund transfer as presented. Roll call to the motion: Ayes: Duffy, Motley, Kilkelly, Sarocka. Nays: None. Absent: Foley. Motion carried unanimously.

VII. Closed Session.

There was no motion to move to closed session.

VIII. Commissioner Questions.

Commissioner Duffy asked whether Gold's Gym, L.A. Fitness and Lindenhurst have aquatics, with respect to the tours staff took of those facilities. Ms. Mentell advised that each has either a leisure pool or aquatics for athletics.

Commissioner Motley stated that he is proud of the Park District, and gives Jay Lerner nothing but credit for Sports Park bookings and the parks staff for facility upkeep. Commissioner Motley stated that the aldermen are beside themselves, and that Alderman Valko spoke for five minutes at the City Council meeting praising the Park District. Commissioner Motley stated that everyone stuck with it, and that the college coaches were impressed. Commissioner Motley stated that the scheduling was perfect.

Commissioner Kilkelly asked how Milena's did during the tournament. Jay Lerner stated that they did well. Commissioner Kilkelly expressed kudos to the staff.

Commissioner Sarocka stated that the parade and tournament were well-run, and that he has heard nothing but glowing reviews.

IX. Adjournment.

Motion by Commissioner Duffy, seconded by Commissioner Motley, to adjourn. Motion carried unanimously. Meeting adjourned at 4:48 p.m.

Respectfully submitted,

Charles W. Smith
Board Secretary