

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
February 8, 2011**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on February 8, 2011 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:46 p.m. by President Motley who directed a call of the roll.

II. Roll Call

Present: Commissioners Foley, Duffy, President Motley. Absent: Commissioner Sarocka. Also present were Executive Director Greg Petry and Board Attorney Charles Smith.

III. Appointment of Janet Kilkelly to the Board of Commissioners. The appointment of Ms. Kilkelly was deferred to later in the meeting.

IV. Consent Items

- A. Minutes
January 4, 2011 (Committee of the Whole Meeting)
January 11, 2011 (Board of Commissioner Meeting)
January 24, 2011 (Committee of the Whole Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Duffy seconded by Commissioner Foley, to approve the Consent Items and to pay the bills as presented.

At this time, Commissioner Sarocka entered. Motion by Commissioner Duffy, seconded by Commissioner Foley, to seat Commissioner Sarocka at 3:47 p.m. Motion carried unanimously.

Roll call to the motion to approve consent items: Ayes: Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

IV. Public Portion

Alicia Mentell introduced Megan Francaviglia, the Special Recreation intern, Errick Beverly, Recreation Specialist, and Tim Crawford, Recreation Specialist in Athletics. The board extended their welcome.

V. Progress Reports

A. Executive Director

Greg Petry presented a written report and gave an update as to the goals of the Park District using the new Strategic Plan.

Mr. Petry also reported that Jay Drobnick and he had discussed property along Green Bay Road and Sheridan Road owned by Mr. Drobnick. Mr. Petry reported that he did not see the value of acquiring these properties at this time.

B. Attorney

Board Attorney Charles Smith reported on the status of the pretrial conference before Judge Hoffman regarding the Vakili lawsuit. Mr. and Mrs. Vakili are going to apply for permits from the City of Waukegan for the restoration work. The case will be set for a further date before Judge Hoffman.

C. IAPD/Legislation Update

Mr. Petry reminded the Board that the legislative breakfast is scheduled for Monday, February 14, 2011 at the Vernon Hills Park District. Commissioner Foley and Janet Kilkelly will be attending.

At this time, Janet Kilkelly arrived at the meeting. **Motion by Commissioner Duffy, seconded by Commissioner Foley, to appoint Janet Kilkelly to Commissioner Durkin's remaining term following his election to the County Board. Roll call to the motion to approve consent items: Ayes: Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.**

Board Secretary Charles Smith administered the oath of office to Commissioner Kilkelly.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report and advised that he had received a check in the amount of \$19,250 from Commonwealth Edison regarding the service at Bonnie Brook golf course. He further said that the adjustment of the meters will result in a further reduction in the electrical bills by approximately \$200 per month.

Mr. Petry advised of a potential problem with pending legislation which could affect the Park District's recreation funds. He advised that there is currently a bill pending in the Illinois General Assembly that needs to be closely monitored and that the Illinois Association of Park Districts' staff will follow the progress of the bill.

Mr. Glogovsky reported that Tom and Bill Sisolak have contacted the Park District with an idea of a golf history display at the Bonnie Brook golf course and that they are willing to donate much of the memorabilia collected by their parents. The commissioners directed staff to follow up.

D2. Cultural Arts. Claudia Freeman presented a written report and reviewed the Jack Benny Arts and Humanities Resolution honoring Sue Harrington-White. **Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the resolution as presented. Motion carried unanimously.**

D3. Parks. Michael Trigg presented his written report. The commissioners had no questions.

D4. Recreation. Alicia Mentell presented her written report. Michael Wirsing presented the 2010 pool season report and updated the board on compliance with the Virginia Graeme Baker Pool Act.

Commissioner Sarocka asked about the condition of Ganster Pool. Mr. Wirsing responded that the pool is old and in need of a lot of maintenance, but the Parks Department does a good job of keeping the pool operational.

Commissioner Sarocka asked about the RFQs for a new pool. Mr. Petry advised that staff is still working on the RFQs.

VII. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes.
• Parks - Golf Course Pesticides. **Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve 2011 Golf Course Pesticide Bid Tabulation as follows:**

BTSI, Inc. for four (4) cases of Qualipro Fosetyl-AL 80 WDG (4 x 5.5 lb) in the amount of \$1,340

Chicagoland Turf for 1 drum of Cascade Plus (55 gal) in the amount of \$2,970 and 10 cases of Qualipro Iprodione Pro 2SE (2x2.5 gal) in the amount of \$2,400

Conserv FS for 60 cases of Echo Ultimate (4x5 lb) in the amount of \$5,988; 8 cases of Ethephon 2 SL (2x2.5 gal) in the amount of \$1,100; and 30 cases of Phyte-off (2x2.5) in the amount of \$2,962.50

Pendelton Turf Supply for 10 cases of Carbaryl 4L (2x2.5 gal) in the amount of \$1,650

for a total expenditure of \$18,410.50. Roll call to the motion: Ayes: Foley, Duffy, Sarocka, Kilkelly, Motley. Nays: None. Absent: None. Motion carried unanimously.

B. General Obligation Alternate Revenue Bond Abatement Ordinance #11-01. Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to adopt Ordinance #11-01, 2011 General Obligation Alternate Revenue Bond Abatement. Roll call to the motion: Ayes: Foley, Duffy, Sarocka, Kilkelly, Motley. Nays: None. Absent: None. Motion carried unanimously.

C. Interfund Transfers. There were no interfund transfers requested.

D. Agreements

• Ellis and Associates. Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the Consulting Agreement for Professional Aquatic Safety and Risk Management Services between the Waukegan Park District and Jeff Ellis & Associates, Inc. Roll call to the motion: Ayes: Foley, Duffy, Sarocka, Kilkelly, Motley. Nays: None. Absent: None. Motion carried unanimously.

E. American Independence Festivities Committee Appointments. Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to approve the appointment of the following individuals to the American Independence Festivities Committee:

**Ana Albarran
Cheryl Graham-Ptasienski
Teresa Hansen
Kelly Link**

**Sgt. Anthony Joseph
Della Steele
Sharon Yap**

Motion carried unanimously. Commissioner Foley is to serve as board liaison to the Committee.

F. Executive Director Evaluation.

VIII. Closed Session

Motion by Commissioner Sarocka, seconded by Commissioner Kilkelly, to recess into closed session to discuss personnel matters pursuant to 5 ILCS 120(C)(1). Roll call to the motion: Ayes: Foley, Duffy, Sarocka, Kilkelly, Motley. Nays: None. Absent: None. Motion carried unanimously. Regular session adjourned at 4:36 p.m.

Following closed session, motion by Commissioner Foley, seconded by Commissioner Kilkelly to return to open session at 5:25 p.m. Motion carried unanimously.

VIII. Questions from Commissioners.

Commissioner Duffy stated that he had received a number of favorable comments from the public and at the recent conference regarding the Waukegan Park District attaining accredited agency status. He stated that this is a reflection of the hard work of the entire staff. He suggested that lunch be provided for the employees at the next All Employee Meeting and that the commissioners attend and recognize the efforts of all the employees who made it possible to attain accredited agency status.

Commissioner Duffy also commented that the Spanish session at the conference made him realize the need to have volunteers who are bilingual to speak to our Spanish patrons.

Commissioner Foley agreed with Commissioner Duffy's remarks.

Mr. Petry said that he would look into the Spanish Outreach Program.

Commissioner Foley inquired about the possibility of a cross country skiing track at the east part of the SportsPark.

Commissioner Sarocka mentioned that at the convention he spoke to a pool designer and that they were willing to make a presentation to the Park District. He further stated that he would like to see fresh faces and fresh ideas concerning the pools. Mr. Petry reported that the staff is still working on the presentation for a potential new pool.

Commissioner Kilkelly stated that she was happy to be back on the board and was looking forward to working on the pool issue. She did say that she had a problem with the meeting at 3:45 p.m., as she works until 4:00 p.m. and asked the board to consider moving the meeting time. The commissioners were not in favor of moving the meeting time.

President Motley welcomed Commissioner Kilkelly back on the board and looked forward to working with her.

IX. Adjournment

Motion by Commissioner Duffy, seconded by Commissioner Kilkelly, to adjourn regular session. Motion carried unanimously. Meeting adjourned at 5:45 p.m.

Respectfully submitted,

Charles W. Smith
Secretary