

**Minutes of the Waukegan Park District
Committee of the Whole
October 18, 2010**

The Committee of the Whole of the Waukegan Park District met in a regular meeting on October 18, 2010 at the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order by President Motley at 3:45 p.m. who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Durkin, Foley, Sarocka, President Motley.
Absent: None. Also present were Greg Petry and Board Attorney Charles Smith.

III. Topics

A. Group Study Exchange Presentation. Scott Nadeau of the Recreation Department made a presentation of his trip arranged through the Rotary Exchange Program to Brazil. His presentation related to park activities and how recreation in parks is administered in Brazil. Mr. Nadeau reported that he had learned a great deal and he appreciated the Board allowing him to utilize time in order to participate in the exchange program and to learn more about how governments in other countries administer park and recreation programs.

B. Golf Reports

Mr. Petry and Mr. Glogovsky reviewed golf operations and food and beverage operations for the past calendar year. It was noted that there was approximately \$53,000 increase in revenue over the preceding year and also approximately \$38,000 increase in expenses, resulting in a net income increase of \$14,000 .

The number of rounds of golf played increased, but that was mostly due to an increase in discounted rounds played.

The net income from the Greenshire course was down approximately \$23,709 due to a \$20,947 decrease in revenue and a \$2,762 increase in expenses.

Food and Beverage operations is holding its own. Wages for food and beverage were down due to cost saving measures instituted by the staff.

Staff also observed, and the commissioners agreed, that there has been a tremendous amount of usage of the course in October 2010 due to the extremely pleasant and mild weather.

Mr. Glogovsky noted that overall the golf will be relatively flat, but food and beverage should be markedly increased.

The Wednesday night dinners were discussed. Commissioner Foley noted that the new servers hired for the clubhouse are providing better service and that she frequently attends the Wednesday night dinners.

Mr. Glogovsky is looking into various ways to increase advertising for the banquet facilities and will be looking into the possibility of advertising on Comcast cable.

Mr. Petry discussed the potential areas for capital improvements of the golf facilities. Routine items, such as replacement of golf carts and mowers, was not discussed.

Commissioner Durkin requested that the bathrooms at Bonnie Brook be improved.

Commissioner Duffy discussed the need to renovate the bathrooms, particularly the ladies bathroom. Staff advised that they will look into painting and seeing what renovations can be scheduled into the next fiscal budget.

Commissioner Durkin suggested that there be some improvements made to the fence line along Lewis Avenue at Greenshire, which would make it more attractive and also hopefully result in increased golf revenue at Greenshire.

Commissioner Sarocka and Commissioner Duffy discussed the possibility of renovation, and perhaps installing, forward tees on holes 4, 7, 10, 14, 15, and 18 at Bonnie Brook. The staff is also to look into the possibility of back tees on holes 3 and 7. Staff will explore the potential cost of these improvements.

Additional items for capital improvements included furnish a pre-dining function space at Bonnie Brook; continuous bike paths at Bonnie Brook, repair water drainage on the north side of the building; potentially updating the entrance sign on Lewis Avenue for Bonnie Brook to an electronic sign; drainage improvements on the south side of the Bonnie Brook course; banquet room decorating; carpet patching; and improvement of two bridges on the course.

Commissioner Durkin discussed installing a net over the fence by the practice range to limit the number of golf balls that are lost in the creek.

Mr. Petry concluded the meeting by stating that the while golf had a fairly good year, revenues are flat and that Tim Govern and Mike Steele need to be extremely mindful of expenses associated with golf operations.

IV. Closed Session

No motion was made to adjourn into closed session.

V. Adjournment

Motion by Commissioner Durkin, seconded by Duffy, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:10 p.m.

Respectfully submitted,

Charles W. Smith
Secretary