

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
July 12, 2011**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on July 12, 2011 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:00 p.m. by President Foley who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Sarocka, Foley, Kilkelly. Absent: None. Also present were Executive Director Greg Petry, Board Attorney Charles Smith.

III. Consent Items

- A. Minutes
June 14, 2011 (Board of Commissioners Meeting)
June 28, 2011 (Special Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Duffy, seconded by Commissioner Kilkelly, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

IV. Public Portion

The following interns were introduced: Elizabeth Munn will be working with Claudia Freeman in the Cultural Arts Department. Elizabeth is a political science major at the University of Chicago. Jennifer Berzin is a sophomore at Marquette University and will also be working with Ms. Freeman in the Cultural Arts Department.

V. Progress Reports

- A. Executive Director
July 26 COW Meeting. **Motion by Commissioner Sarocka, seconded by Commissioner Motley, to change the date of the July 26 Committee of the Whole meeting to Wednesday, July 27, 2011 at 5:30 p.m. Motion carried unanimously.**

Strategic Plan Update. Mr. Petry provided the Board with a strategic plan update. He advised that he is continuing his efforts of improved communications with the employees by holding regular meetings at Joplin's Java Coffee House. Mr. Petry reported that this is very informative and that he has received positive feedback from employees who are encouraged by the progress that the Park District is making in the way it is operating.

Council of Intergovernmental Cooperation. Mr. Petry reminded the commissioners that the Council of Intergovernmental Cooperation is scheduled for Thursday, July 14, 2011 at 9:00 a.m. at Bonnie Brook. He advised that the meeting will go forward even if power is not restored following the July 11 storm that damaged the golf course.

B. Attorney. Mr. Smith reported that he had received a phone call from Peter Nordigian concerning a meeting scheduled at the Traditions of Glen Flora relative to a new developer taking over the project. Since the Traditions of Glen Flora owes a substantial impact fee to the Park District, Mr. Smith advised that he will attend the meeting and attempt to secure information as to when additional development will take place. The City of Waukegan is supposed to withhold the issuance of any building permit until the amount due for each unit (a little over \$1,000 per unit) is paid to the Park District.

Mr. Smith also reported that the Lake County State's Attorney's office has secured an order for \$1,000 to be applied as restitution for damage done to a fence at Ben Diamond Park.

Mr. Smith stated that he is concluding an order concerning Mr. and Mrs. Vakili's property at 520 Bluff that will secure a judgment for the Park District against the property.

C. IAPD/Legislation Update

Mr. Petry advised that the Illinois Department of Natural Resources grant allowed the Park District to hire two part-time employees who will work at the Field House for the rest of the summer.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report. There were no questions from the commissioners.

D2. Cultural Arts. Claudia Freeman submitted her written report and reported that the first Arts in the Park event was held on July 1 with approximately 30 participants. The second event was not as well attended. A third event is scheduled for July 13 at Fireman's Park.

D3. Parks. Michael Trigg presented his written report. He answered the commissioners' questions concerning storm damage to the parks on both June 30 and July 11, 2011 and which also caused the closing of Bonnie Brook golf course.

Commissioner Sarocka asked about the condition of Bonnie Brook. Mr. Trigg advised that the course was still closed and without power at the clubhouse. The course needed to be cleaned up and the greens watered before play would be allowed to resume. Mr. Trigg explained that he could not give a definitive date as to when the course would be ready.

Commissioner Duffy questioned the condition of the broken bolts at the Field House and Mr. Trigg explained that the architects had been out to look at the problem and do not think it need will need a major renovation.

Commissioner Duffy stated that residents had contacted him about soccer players at Sisolak Park. Mr. Trigg advised that it is not an organized league but rather is a team that is practicing at the park and the Park District cannot prohibit use by these individuals.

D4. Recreation. Alicia Mentell presented her written report. She reported that the American Independence Parade went extremely well considering the storm damage on Sheridan Road from the June 30 storm.

Commissioner Duffy stated the need for fundraising for next year's parade since the Park District's reserve for this event has been largely utilized.

Commissioner Kilkelly asked Ms. Mentell about the fishing derby report. Ms. Mentell reported that participation was down slightly from the prior year but the participants enjoyed the event because there was more space to fish and fishing conditions were good. It is thought that approximately 300 people is the ideal number for this event.

VI. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes.

•Parks

•Golf Vehicle Replacement. Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to approve State Contract #PSD4015999 for the purchase of a 2011 Ford F250 4x2 Pickup Truck in the amount of \$26,858.70 from Badger Truck Center, after a \$500 trade in on the Park District's 1990 F250. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

•BRC HVAC Rooftop Unit Replacement. Motion by Commissioner Duffy, seconded by Commissioner Motley, to approve the low bid of MG Mechanical Contracting, Inc. in the amount of \$10,630 for the purchase and installation of a HVAC rooftop unit for the Belvidere Recreation Center. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

B. Agreements

•Reconsider and Amend ArtSpace: Washington Park. Motion by Commissioner Motley, seconded by Commissioner Duffy, to reconsider the Board's approval of a Licensing Agreement for parking with Karcher Artspace Lofts Limited Partnership of June 28, 2011. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

Following the motion to reconsider, discussion was held concerning Karcher Artspace for a lower rental fee for parking. Russ Tomlin, from the City of Waukegan, spoke in support of Artspace's request and Heidi Kurtze, of Artspace, was contacted by phone. Ms. Kurtze requested that the Board approve a Licensing Agreement for 40 spaces at \$1,000 annually. She explained that the project needed this financial assistance in order to bring the Artspace development to Waukegan.

Commissioner Motley spoke in favor of helping Artspace, but noted that the Park District deserves some compensation for use of the parking spaces.

Commissioner Sarocka expressed his disappointment that the City requested that the Park District assist in a project of this nature but does not reciprocate when the Park District is looking for assistance from the City.

Commissioner Motley also noted that this project will not come to Waukegan without the assistance of the Waukegan Park District.

Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve the Amended and Restated Parking License Agreement between Karcher Artspace Lofts Limited Partnership and Waukegan Park District in the amount of \$1,000 per year. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

C. SportsPark

•Marquee Sign. **Motion by Commissioner Motley, seconded by Commissioner Duffy, to approve the low bid of American Sign Factory, Inc. in the amount of \$70,302 for the SportsPark Monument/Message Board Sign. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.**

D. Interfund Transfers. There were no interfund transfer of funds requested by the Finance Department.

E. Request for Use of Morrison Picnic Shelter

Trinity United Lutheran Church - Sunday, August 21, 2011. **Motion by Commissioner Duffy, seconded by Commissioner Sarocka, to approve the request of Trinity United Lutheran Church to use the Janet Morrison Picnic Shelter at Bowen Park on August 21, 2011. Motion carried unanimously.**

VII. Closed Session

No motion was made to adjourn into closed session.

VIII. Questions from Commissioners

Commissioner Duffy congratulated Mr. Trigg and his staff on their tremendous work in cleaning up the hundreds of fallen trees after the violent storms that battered the City of Waukegan on June 30 and July 13, 2011.

Commissioner Sarocka complimented Mr. Petry and Mr. Trigg on the quick action when a spectator was injured by a foul ball. Mr. Petry reported that the staff quickly moved to install netting to ensure that there would be no further injuries.

Commissioner Kilkelly expressed her appreciation to Mr. Petry and the staff for the clean up after the storms and commented that every one was working just as hard as they could.

President Foley echoed her compliments for the clean up and then asked about the installation of a restroom building at Bedrosian Park. Mr. Trigg advised that he is still in the process of obtaining bids on the installation, but the equipment is in place for the permanent bathroom. Plumbing work needs to be done.

Mr. Petry advised that he had received a phone call from the police department on the night of July 11, and advised the police that he was authorizing people to remain in the parks until 11:00 p.m. because of the power outage and so many people not having any air conditioning in their home.

Mr. Petry also advised that there had been a suicide in Belvidere Park.

IX. Adjournment

Motion by Commissioner Duffy, seconded by Commissioner Sarocka, to adjourn regular session. Motion carried unanimously. Meeting adjourned at 5:10 p.m.

Respectfully submitted,

Charles W. Smith
Secretary