

**Minutes of the Waukegan Park District
August 14, 2007**

The Commissioners of the Waukegan Park District met in a regular meeting on August 14, 2007 in the Administrative Office of the District, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

President Duffy called the meeting to order at 3:05 p.m. and directed the roll.

II. Roll Call

Commissioners Durkin, Motley, Sarocka, Foley and President Duffy were present. Absent: None.

III. Consent Items

The following items were presented for review and approval under the consent section of the agenda:

- A. Minutes
 - June 25, 2007 (Committee of the Whole)
 - July 10, 2007 (Board of commissioners)
 - July 23, 2007 (Committee of the Whole)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve the consent items and to pay the bills as presented, with the deferral of the Minutes of the June and July meetings to September. Roll call to the motion: Duffy, Durkin, Motley, Foley, Sarocka. Nays: None. Motion carried unanimously.

IV. Public Portion

Former Commissioner Joan Callahan addressed the Board expressing her pride in the accomplishments of the Waukegan Park District. Mrs. Callahan was elected to three terms as a commissioner, serving a total of 18 years. During her terms, she worked closely with Corrine Rose, the former executive director and later commissioner, and Charlie White, the attorney for the District. She recalled the days when recreation was a city department and how she convinced then Mayor Sabonjian to allow the Waukegan Park District to handle all recreational activities.

Ms. Callahan then stated that the fond history of the Waukegan Park District could be further served by preservation and restoration of the Rosenwald Cottage, the Lilac Cottage and the Historical Society at Bowen Park. Ms. Callahan expressed a willingness to make a donation in the amount of \$100,000 in memory of her late husband, Harold, who passed away this past year, and to contribute an additional \$40,000, at the rate of \$10,000 per year, if a satisfactory preservation plan could be established for the buildings at Bowen Park at the discretion of the Waukegan Park District and the Waukegan Historical Society. She further felt that the Park District would be wise to honor the ethnic diversity of the city at the historical buildings at Bowen Park.

Sarah Griffin, a co-founder of the Waukegan Historical Society, also addressed the Board about the desire to save Rosenwald and the need for additional space at the Historical Society. The existing space is not sufficient for the Historical Society's storage and library needs and that a holding space for visitors, especially children, is needed. She further stressed the need for a fireproof building to protect the many artifacts stored at the Historical Society. Ms. Griffin stated that it is important that any construction blend in with the history of the buildings. She feels that an addition to the existing Historical Society building is the way to go and use Mrs. Callahan's generous offer as seed money to start this project. Mr. Harry Came, current President of the Historical Society, was also present.

The Board expressed its appreciation to Mrs. Callahan and her family for her generous offer and will research the idea of how to implement her desires.

Following the public comment, Alicia Mentell introduced Lacey McMahon, a new recreation specialist. Ms. McMahon, who is from South Dakota, addressed the Board expressing her appreciation for her new position and is looking forward to serving the residents of Waukegan Park District.

V. Progress Reports

A. Executive Director - Greg Petry presented a written report to the Board and further updated the Board on several matters.

- Land/Cash Donations. Greg advised that he is working with Ferris Homes for a park of approximately six to eight acres. The Developer needs to make further arrangements with the city of Waukegan and the Tollway Authority, but is amenable to the park acreage of six to eight acres.

Merit Homes. Greg advised that he will be having discussions shortly with the Village of Gurnee. The developer is reluctant to meet the Waukegan Park District's goals for donations and is seeking to have the Gurnee Village formula applied to his project since the homes are technically in the Village of Gurnee. It is unlikely that the Park District will be able to enforce its regulations over this land and will accordingly likely accept the tendered offer of approximately \$50,000.

- IAPD Community Service Awards. The IAPD is looking for worthy recipients of a community service award presented annually by the Illinois Association of Park Districts. Any commissioner who has a suggestion of a volunteer who should be recognized is to contact Greg Petry.

- 2007 NRPA Congress is set for the last week of September and that will likely necessitate the rescheduling of the September 25, 2007 Committee of the Whole meeting.

B. Attorney Report – Mr. Smith advised the Board that the lawsuit is on file against the owners of the Bluff Street property and that he is continuing to work with the Waukegan Building Department relative to the violations that are occurring. Mr. Smith advised that he would have further information concerning pending real estate purchases during executive session.

C.1 Finance & Administration – Steve Warneke presented his written report and there were no questions from the Board.

C.2 Cultural Arts - Claudia Petrusky presented her written report to the Board and advised that the tickets for the Do It Yourself Messiah will go on sale on October 12, 2007. The Board has reserved a certain number of tickets to help foster sponsorship of the event.

C.3 Parks – Michael Trigg presented a written report to the Board and a series of photographs showing possible designs for tee posts and benches at Bonnie Brook Golf Course. The Board suggested a simpler design with no logos so the information as to the tee and distance could more easily be read.

Mr. Trigg distributed information on the Eyes Wide Open exhibit for Veteran's Memorial Plaza that will be displayed sometime between August 26 and 28, 2007. The Commissioners supported presentation of the exhibit.

Mr. Trigg reported on the BMX event held the preceding weekend. The event went well, but attendance was not as high as had been expected. The race on Sunday was cancelled due to the rain on Saturday night.

Mr. Trigg also gave an update on the Bonnie Brook play lot and stated that construction should start in the coming week. Commissioner Sarocka asked about overnight parking in park facilities. Mr. Trigg advised that such parking is illegal and that he will seek to enforce the overnight parking ban.

C.4 Recreation - Alicia Mentell presented her written report and advised the Board that a recreation advisory committee meeting was scheduled for September 19, 2007. She also advised that plans are underway for the first anniversary of the opening of the Fieldhouse scheduled to be held on September 22, 2007. Current Fieldhouse membership is 1337 members. She also advised that an agreement has been reached with the Waukegan School District so that all School District employees can use the Fieldhouse at residential rates. This is similar to an agreement reached with the County of Lake for County employees.

VI. Review, Discuss, Decide

A. AUTHORIZATION TO ACCEPT BIDS/QUOTES

- Real Estate Counseling & Appraisal Services. **Motion by Commissioner Motley, seconded by Commissioner Foley, to retain Dick Roddewig of Clarion Associates to update the appraisal of the Johns Manville site at the discretion of the executive director at a cost not to exceed \$10,000. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Foley. Nays: Sarocka. Motion carried.**

- Bonnie Brook Playground Concrete Work. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the quote of Alliance Contractors, Inc. in the amount of \$12,766, the low bid, for the Bonnie Brook playground concrete work. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.**

- Bowen Playground – Squirrel's Nest Play Equipment. Mike Trigg requested this matter be deferred until the September meeting.

- Bowen Playground – Change Orders. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the following change order for the Bowen Playground equipment:**

Add shear wall to sloped concrete embankment -	\$6,106.06
Add temporary fence around bathroom	850.00
Add ½" copper line for future drinking fountain, Including enlarging sidewalk to 15' radius	1,193.21

Roll call to the Motion: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

- GOLF MAINTENANCE

- Bedknife Grinder. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the quote of J.W. Turf, Inc. in the amount of \$13,746 for a Bernhard 2006 AM3000 Bedknife Grinder. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.**

- Utility Carts. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the quote of Nadler Golf Car Sales, Inc. in the amount of \$13,200 for two (2) Club Car Carryall Turf-2. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.**

- RECREATION

- Authorization to Accept Quote & Waive Additional Quote Requirements for Technogym Fitness Equipment – **Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve the quote of Technogym USA in the amount of \$13,318.50 for two new treadmills for the Fieldhouse, who is the only supplier of this particular product. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.**

B. INTERFUND TRANSFERS. Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the interfund transfer in the amount of \$100 from the Memorial/Endowment (Fishing Derby F6) to the Recreation (021313-Fishing Derby) in the amount of \$100; and \$590.00 from the Memorial/Endowment (Bowen CC F33) to the Corporate (011272 – Bowen CC Tree & Plaque) in the amount of \$590. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

C. AGREEMENTS

- 2007-08 Agreement for Use of Kiley Pool/Financial Agreement with the Ann M. Kiley Center. **Motion by Commissioner Motley, seconded by Commissioner Durkin, to approve the agreement between the Waukegan Park District and the Ann M. Kiley Center for the use of the Kiley Pool and to approve the financial agreement between the Waukegan Park District and the Ann M. Kiley Center for a contribution in the amount of \$1,500 to the Ann M. Kiley Center Scholarship Fund for the use of the Center's pool. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.**

D. BARWELL DENTAL CLINIC PURCHASE

Motion by Commissioner Motley, seconded by Commissioner Foley, to approve the real estate contract between the Waukegan Park District and Barwell Settlement, Inc. for the purchase of the Barwell Settlement, Inc. dental clinic for the amount of \$118,795.33, subject to the terms of the contract. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

E. SKALISIUS PROPERTY

The Board acknowledged receipt of a letter from realtor Larry Desmond indicating that Mrs. Skalisius does not wish to donate her property adjoining Bowen Park to the Waukegan Park District.

F. PERMIT APPROVAL

▪ Religious Service at Ben Diamond Park on August 19, 2007/Religious Service at Bowen Park on September 23, 2007. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the request of Heritage of Faith Christian Center for a permit for outdoor church services at Ben Diamond Park on August 19, 2007 and the request of First Congregational United Church of Christ for the use of Bowen Park and picnic shelter on September 23, 2007, subject to the terms set forth in the permit application from each organization. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.**

VII. Questions From Commissioners

Commissioner Foley stated that Park employee Greg Benson had addressed the Waukegan Exchange Club recently and made an excellent presentation of which the District should be proud. Commissioner Foley asked that staff check on the sign for Coco Field and also commented that a constituent had raised a question concerning the gazebo at Washington Park. Staff is to inquire and follow up.

Commissioner Foley advised that the Exchange Club wishes to do a freedom shrine at the Fieldhouse, perhaps in the library. She was advised that there is not enough room for a shrine at that location.

Commissioner Sarocka reported hearing comments from golfers that they would like to see more men's activities at Bonnie Brook in order to generate more interest in and use of the golf facilities.

Commissioner Motley commented that he had hosted the Illinois Association of City Clerks golf outing at Bonnie Brook and that it went extremely well and he praised the staff, particularly Char and Marv for putting on such a nice event. Commissioner Motley also expressed the desire to see the Park District purchase a beverage cart as an amenity for golfers.

President Duffy advised that Laurie Miller from the Chicagoland District Golf Association might be contacting the Park District about the potential use of Bonnie Brook Golf Course for their medal championship.

VIII. Executive Session. Motion by Commissioner Motley, seconded by Commissioner Foley, to enter into executive session pursuant to 5 ILCS 120/2(c)(5), regarding the Purchase or Lease of Real Property at 5:15 p.m. Roll call to the Motion: Ayes: Duffy, Durkin, Motley, Sarocka, Foley. Nays: None. Motion carried unanimously.

Following executive session, **Motion by Commissioner Durkin, seconded by Commissioner Motley, to adjourn executive session at 5:40 p.m. and return to open session. Motion carried.**

IX. ADJOURNMENT

Motion by Commissioner Durkin, seconded by Commissioner Motley, to adjourn. Motion carried. Meeting adjourned at 5:40 p.m.

Respectfully submitted,

Charles W. Smith
Secretary