
WAUKEGAN PARK DISTRICT

**SPECIAL BOARD MEETING
TUESDAY, APRIL 24, 2012
4:00 P.M.**

**ROSE ADMINISTRATIVE CENTER
2000 BELVIDERE
WAUKEGAN IL 60085**

AGENDA

- I. Call to Order

- II. Roll Call

- III. Topic(s)
 - A. Public Hearing - Supplemental Budget & Appropriation Ordinance 12-02

 - B. Interfund Transfers

 - C. Commissioners' Orientation and Training
 1. Review Board of Commissioners Orientation Handbook
 - a. Organizational Chart
 - b. Blue Commissioner's Policy Handbook
 - Ethics and Conduct (page 3)
 - Primary Functions (page 4)
 - c. District Spokesperson

 2. Board, Executive Director and Staff Relations Discussion IAPD/IPRA Conference Session #137: January 27, 2012
 - What is a Board?
 - The 3 "Hats" Commissioners Wear
 - Roles and Responsibilities
 - Potential Pitfalls/Traps
 - Legal Pitfalls
 - Scenarios
 - Impropriety

 3. Future Meeting Organization

4. Training
 - a. Ethics
 - b. Freedom of Information Act
 - c. Open Meetings Act
 - d. Harassment
 - e. Crisis Plan

5. Getting Good at Getting Along (see booklet)

6. Questionnaire

IV. Closed Session

V. Adjournment