

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
August 9, 2011**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on August 9, 2011 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:00 p.m. by President Foley who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Motley, Sarocka, Kilkelly, Foley. Absent: None. Also present was Board Attorney Charles Smith.

III. Consent Items

- A. Minutes
 - July 12, 2011 (Board of Commissioners Meeting)
 - July 14, 2011 (Special Meeting-Council on Intergovernmental Cooperation)
 - July 27, 2011 (Committee of the Whole)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to approve the Consent Items and to pay the bills as presented.

Question on the motion. In reviewing the request for bids for the SportsPark scoreboard, Commissioner Sarocka suggested that non-residents be charged a fee to help pay the cost of the scoreboard. President Foley suggested that this matter should be reviewed after the bids are received and the Board is ready to approve the bid.

Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

IV. Public Portion

No member of the public asked to address the Board.

V. Progress Reports

A. Executive Director. Mr. Petry was on vacation and his written report was presented. An update on the Strategic Plan will be given by Mr. Petry at the September meeting.

B. Attorney. Mr. Smith reported that the negotiations of the Parking License Agreement between Artspace Projects, Inc. and the Park District for parking at Veterans Park is continuing. Paragraph 5 of the License Agreement would make the agreement assumable by the lender in the event of a foreclosure. Mr. Smith explained that the licensee cannot secure the mortgage without this language and accordingly, the License Agreement had been approved by him.

C. IAPD/Legislation Update

There was no update on any legislation as the legislature is in recess and the governor has taken no action on any bills, although it was noted that the governor did appear at the Waukegan SportsPark to sign the Soccer Goal Safety Act. The Park District hosted the signing and while the media did note that it was at the SportsPark, Commissioner Duffy raised the issue as to why there was no recognition given to the Park District in the news article.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report and reported that the audit draft is in progress. Jim and his staff were working with Knutte & Associates. The final draft of the audit will be available for approval at the September meeting.

Mr. Glogovsky reported that due to the unusually violent storms and lack of electricity, golf revenues were down substantially from 2011. It is hoped that a mild fall will help to offset some of the loss of revenue.

Mr. Glogovsky also discussed the need to replace golf carts since the upkeep and maintenance of some of the golf carts was something that was not cost effective.

Commissioner Sarocka inquired about the missing plaque at King Park and the missing plaques at Veteran's Park. Vandals have stolen plaques seeking to use the metal for scrap.

Mr. Glogovsky also reported on the vandalism and theft that occurred over the preceding weekend at Bonnie Brook. The Golf Pro Shop was broken into and golf equipment was stolen. The damage will be covered by insurance. Tanya Brady will be overseeing the claim process.

D2. Cultural Arts. Claudia Freeman submitted her written report and reported.

Commissioner Kilkelly asked about the plays that were being presented by the Park District at the Benny Center.

Ms. Freeman reported that there was no power at some of the performances and the event was held outside. Nevertheless, the plays were well attended and a the season a great success.

The Dandelion Wine Festival report will be ready for the Board's consideration at the September meeting.

Commissioner Sarocka noted that there was good attendance at the Bowen Blues concert.

Ms. Freeman reported that the final Movies in the Park of the season was scheduled for August 10, 2011.

President Foley questioned when the Symphony and Chorus rehearsals would begin. Ms. Freeman advised a letter should be sent out next week with the rehearsal schedule.

President Foley suggested a picnic for the Symphony and Chorus before the start of rehearsals.

D3. Parks. Michael Trigg presented his written report. Commissioner Foley praised Mr. Trigg for their work he and his staff did on the Soccer Safety Act signed into law by Governor Quinn at the SportsPark.

Commissioner Duffy asked about Mrs. Finn's request to plant vegetables. Mr. Trigg reported that it had already been taken care of.

Commissioner Kilkelly raised the question about the request for additional electrical capacity for the concession stand at the SportsPark. It was explained that Milena's needed additional power in order perform under its contract with the Park District. The commissioners requested to review the figures and costs to be sure that they Park District is not paying costs that should be the concessionaire's.

D4. Recreation. Alicia Mentell presented her written report. She reported that the pools received a gold rating instead of a platinum rating this year for safety. The aquatics division had previously received platinum ratings for three years. The lifeguards are committed to reaching the platinum standard in 2012.

There was a discussion concerning safety in the locker room and staff advised that they have addressed this issue.

VI. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes.

•Administration

•Selection of Architect for Aquatics Conceptual Planning. Motion by Commissioner Duffy, seconded by Commissioner Kilkelly, to approve the recommendation that a contract be drafted between the Park District and PHN Architects for assessing the Park District's aquatic needs in creating conceptual plans and a preliminary budget.

Discussion on the motion. Commissioner Sarocka stated that he thought PHN had the best presentation and best qualifications for the project.

Commissioner Duffy stated that PHN is known for its work on pools and this is a real area of expertise. He expressed his opinion that PHN should start the pool design.

Commissioner Motley expressed his concerns with both PHN and WB Olson and the Park District should be looking for a contractor other than WB Olson for when the project is constructed.

Commissioner Sarocka stated that several good ideas were presented to the committee and that they would want to incorporate some of the ideas of other presenters in the final presentation for the Board.

Roll call to the motion: Ayes: Duffy, Sarocka, Kilkelly, Foley. Nays: Motley. Absent: None Motion carried 4-1.

•Parks

▪Sewer, Water and Plumbing Installation at Bedrosian Park. **Motion by Commissioner Motley, seconded by Commissioner Kilkelly, to approve the low bid of Roger Schwab Plumbing, Beach Park IL, in the amount of \$35,260 for sewer, water service and plumbing installation for new bathrooms at Bedrosian Park.**

Question on the motion: Commissioner Duffy questioned if the expense would be similar for bathroom facilities at Roosevelt Park. Mr. Trigg stated that it should be comparable.

Commissioner Kilkelly asked about the location for water. Mr. Trigg explained that there is water in the area of the existing port-a-potties, which is where the permanent structure will be constructed.

Commissioner Motley expressed his concerns about the illegal activities. Mr. Trigg explained that there is good lighting in the area.

Commissioner Sarocka asked if the facility would be locked at night. Mr. Trigg stated that it would.

Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

▪Jack Benny Center Dimming and Control Equipment. The staff explained that no bids were received, although proposals were sent out to four different companies. It was discovered that these were equipment suppliers, but they do not do installation. The staff will review this matter and submit for a re-bid.

B. Interfund Transfers

| <u>Fund</u> | <u>From</u> | <u>To</u> |
|---|-------------|------------|
| Memorial Endowment Fund #53 (16-11-11-583-9999) | \$4,000.00 | |
| Recreation (02-83-72-473-9999) | | \$4,000.00 |

Purpose: Sponsorship of SportsPark Grand Opening.

| <u>Fund</u> | <u>From</u> | <u>To</u> |
|---|-------------|-----------|
| Memorial Endowment Fund #43 (16-11-11-583-9999) Recreation (02-71-22-473-9999) | \$117.00 | \$117.00 |

Purpose: SwimSmart swim lessons scholarships.

| <u>Fund</u> | <u>From</u> | <u>To</u> |
|---|-------------|------------|
| Memorial Endowment Fund #43 (16-11-11-583-9999) Recreation (02-97-24-473-9999) | \$1,064.00 | \$1,064.00 |

Purpose: Bowen Park Ranger Camp scholarships.

| <u>Fund</u> | <u>From</u> | <u>To</u> |
|---|-------------|-----------|
| Memorial Endowment Fund #43 (16-11-11-583-9999) Recreation (02-97-78-473-9999) | \$43.00 | \$43.00 |

Purpose: Camp Little Fort scholarships.

| <u>Fund</u> | <u>From</u> | <u>To</u> |
|---|-------------|------------|
| Memorial Endowment Fund #51 (16-11-11-583-9999) Recreation (02-46-72-473-9999) | \$1,250.00 | \$1,250.00 |

Purpose: Using sponsorship donation from Great Lakes Credit Union to purchase basketball courtside chairs.

| <u>Fund</u> | <u>From</u> | <u>To</u> |
|--|-------------|------------|
| Memorial Endowment Fund #6 (16-11-11-583-9999) Recreation (02-13-13-473-9999) | \$1,000.00 | \$1,000.00 |

Purpose: 2011 Fishing Derby supplies.

Motion by Commissioner Sarocka, seconded by Commissioner Motley, to approve the interfund transfer funds as presented. Roll call to the motion: Ayes: Duffy, Motley, Sarocka, Kilkelly, Foley. Nays: None. Absent: None. Motion carried unanimously.

VII. Closed Session.
No motion was made to recess to closed session.

VIII. Commissioner Questions.
Commissioner Kilkelly expressed her hope that the severe storms that hit the Waukegan area are over. She complimented the Park District's staff on their outstanding work in cleaning up the fallen trees and debris in the parks.

IX. Adjournment.

Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to adjourn. Motion carried. Meeting adjourned at 5:00 p.m.

Respectfully submitted,

Charles W. Smith
Board Secretary