

**Minutes of the Waukegan Park District  
Special Meeting of the Board of Commissioners  
August 21, 2012**

The Board of Commissioners of the Waukegan Park District met in a special meeting on August 21, 2012 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 4:00 p.m. by President Sarocka who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Duffy, Motley, Foley, Kilkelly, Sarocka. Absent: None. Also present was Executive Director Greg Petry and Board Attorney Charles Smith.

**III. Topics**

**A. Finance & Administration Reorganization**

➤ Revised FY 2012-13 Salary Schedule – Jim presented to the commissioners a plan for reorganization due to the death of Eric Knutsen. He described the need for backup to other key positions (his and payroll) and noted that he will investigate a part time shared position for IT with another park district at a later date.

**Motion by Commissioner Motley, seconded by Commissioner Foley, to create the Accounting/Payroll Specialist position and amend the Salary Schedule to include the position. Roll call to the motion: Ayes: Duffy, Motley, Foley and Sarocka. Nays: none. Motion carried.**

**Motion by Commissioner Duffy, seconded by Commissioner Foley, to seat Commissioner Kilkelly at 4:15 pm. Roll call to the motion: Ayes: Commissioners Duffy, Foley, Motley and Sarocka. Nays: none. Motion carried.**

**B. Golf Management Contract Consultant - Motion by Commissioner Duffy, seconded by Commissioner Motley, to hire NGF Consultants to review the proposals for golf management consultants. Roll call to the motion: Ayes: Duffy, Motley, Foley, Kilkelly. Nays: Sarocka. Motion carried.**

**C. Aquatics Concepts. Andy Dogan of PHN Architects presented a written report prepared by Doug Holzrichter and made a PowerPoint presentation. Three options for the Hinkston Park indoor pool addition were reviewed as well as three options for the Belvidere Park outdoor pool addition.**

Following the presentation, the commissioners had several questions.

Commissioner Duffy asked if the current Ganster pool could be used as a lap pool by putting a bubble over the pool. Mr. Dogan stated that they had examined the feasibility of a lap pool, but not with the idea of putting a bubble over the pool.

Mr. Petry pointed out that this idea was outside the scope of PHN's current assignment.

Commissioner Foley stated that some years ago there was an analysis of the cost of rehabbing the old Waukegan East pool. Costs at that time ranged from \$500,000 to \$1M, and this was 15 years ago.

Commissioner Duffy said that he would still like some idea of what the cost of such a project would be.

President Sarocka commented that there are a lot of options that should be looked at before a final decision is made.

Commissioner Duffy questioned the \$17M upper range for an indoor/outdoor facility at Belvidere Park. He also inquired about putting the facility closer to Belvidere Road to showcase the facility.

President Sarocka expressed his concern about traffic noise from Belvidere Road.

Commissioner Motley suggested putting the facility further away from Park Place and wants a quality project. He opposes Hinkston Park as the site if the Park District was going to build an indoor facility.

Commissioner Foley stated that the idea of an indoor/outdoor pool at Hinkston Park is satisfactory but it is important to be used in conjunction with the fitness center. She cited a need for a therapy center for wounded veterans. She favored the idea of an indoor pool and therapy pool at Hinkston. She also expressed her opinion that there should be one indoor pool and one outdoor pool.

Commissioner Foley further suggested using the new outdoor facility at Belvidere to further beautify the area.

Commissioner Kilkelly raised a question about the number of lifeguards that will be needed to staff the facilities and feels that she needs time to consider the proposals.

Mr. Petry stated that a final report from PHN is still to come and he is also working on the finances for the pool.

President Sarocka stated that there is a need for an indoor/outdoor pool and that the best location would be at Belvidere Park.

D. Aligning Expectations Exercise. The Aligning Expectations survey was tabled until the October Meeting of the Whole.

**IV. Closed Session**

There was no motion to enter into closed session.

**V. Adjournment**

Motion by Commissioner Duffy, seconded by Commissioner Foley, to adjourn the meeting. Motion carried. Meeting adjourned at 5:00 p.m.

Respectfully submitted,

Charles W. Smith  
Secretary