

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
November 9, 2010**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on November 9, 2010 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 2:30 p.m. by President Motley who directed a call of the roll.

II. Roll Call

Present: Commissioners Durkin, Duffy, Foley, Sarocka, President Motley.
Absent: None. Also present were Executive Director Greg Petry and Board Attorney Charles Smith.

III. Consent Items

- A. Minutes
October 12, 2010 (Board of Commissioners Meeting)
October 18, 2010 (Committee of the Whole Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the Consent Items and to pay the bills as presented.

Commissioner Duffy announced prior to the call of the roll that he had a conflict voting on Illiana Financial, Inc.'s bill with the Park District as he is employed by that company. Commissioner Duffy left the room prior to the vote on the bills being taken.

Roll call to the motion: Ayes: Durkin, Foley, Sarocka, Motley. Nays: None. Abstain: None. Absent: Duffy. Motion carried.

IV. Public Portion

Mr. Trigg introduced new park maintenance employee Noel Brusius, who was welcomed by the Board.

V. Progress Reports

A. Executive Director

Greg Petry presented a written report and orally reported that the SportsPark is approximately 99% completed. There should be one more change order in December regarding relocation of soils at the site.

Mr. Petry advised that he is in discussions with Beach Park regarding the sewer connection fees. Discussions continue regarding sewer fees and a possible recapture agreement.

Mr. Petry reported that Berger Contractors was looking for reimbursement of approximately \$600 for signs that were allegedly removed by the Village of Wadsworth that had never been recovered. Mr. Petry explained the nature of the problem was that Wadsworth wanted the signs removed but stated that the Park District has no liability for the action taken by the Village.

Mr. Petry advised that a few punch list items to be completed on the SportsPark but it was essentially done.

Staff will be working on programs over the winter for the SportsPark.

The Park District is seeking an RFP for concession stands at the SportsPark and that the Board would have to address the issue of whether alcohol sales would be permitted.

B. Attorney

Board Attorney Charles Smith reported that the Vakili case has been continued to January 27, 2011 for pretrial conference. He also advised that he had attended the Illinois Association of Park Districts legal symposium on November 4. Mr. Smith stated that he would provide the Board with an update at the December meeting.

C. IAPD/Legislation Update

Mr. Petry advised that he is part of a committee that is dealing with the IMRF pension issues and is urging that there be no changes made to the IMRF pension provisions. Mr. Petry stated that he would be creating a letter to the IMRF Board and would e-mail a copy to the commissioners.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report. It was noted that tax revenues for 2010 are about even with 2009.

Commissioner Duffy asked about Tanya Brady's report concerning claims made about a slick surface at the spray pad at Bedrosian Park and inquired if the same material was used at the SportsPark.

Mr. Trigg advised that there are some modifications being made at Bedrosian, but that the same vendor was not used at the SportsPark.

Commissioner Sarocka asked Mr. Petry about the Township's request for an expansion of Park Place. Mr. Petry advised that the Township has scaled down its request and that they were also supposed to be present at the meeting to make a presentation but had not appeared.

D2. Cultural Arts. Claudia Freeman presented a written report and orally stated that the Illinois Arts Council has not yet met to consider any grants.

D3. Parks. Michael Trigg presented his written report. Mr. Trigg reminded the commissioners that there will be a dedication and an observance of Veteran's Day at Veteran's Park at Washington and West streets, at which time a plaque honoring the VFW Homer Dahringer Post will be unveiled.

President Motley acknowledged that the BMX track had achieved "track of the year honor" and commended Mr. Trigg for his work with the track.

Commissioner Sarocka inquired about the use of dogs to keep the geese out of the SportsPark. Mr. Trigg advised that the dogs have been very effective in scaring away the geese and is hopeful that the geese will not return.

D4. Recreation. Alicia Mentell presented her written report. She reminded the commissioners that the Turkey Trot is scheduled for Saturday, November 13, 2010 at 10:00 a.m. She also reminded the commissioners that the Rec Advisory Committee will meet on November 10, 2010 at 7:00 p.m. at the Fieldhouse.

VII. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes.

SportsPark Utility Vehicles. **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the bid from the National Intergovernmental Purchasing Alliance Company for one Toro 07368 Workman HDX Diesel Utility Cart from Reinders, Inc. in the amount of \$20,784.54, and the purchase of four Toro 07273 Workman MDX Utility Cart from Reinders, Inc. in the amount of \$37,073.06.**

Discussion on the motion: Mr. Trigg advised that the National Intergovernmental Purchasing Alliance Company is like the State Warrants and that they set a contract amount for park districts to purchase equipment.

Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

B. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endow (#25 Part 'n Parks) (16-11-11-583-9999)	\$900.00	
Recreation (02-83-22-473-9999)		\$900.00

Purpose: Flag Football sponsorships for tournament.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the interfund transfer as presented Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

C. Review 2010 Estimated Tax Levy

Jim Glogovsky reviewed his November 3, 2010 memo concerning the decrease in the assessed valuation within Waukegan Township. The decrease in

valuation makes it very difficult to project what the levy figures should be in order to maintain revenue. Mr. Glogovsky advised that it is going to be necessary to publish for a Truth in Taxation hearing as the proposed increase will exceed the 5% permitted by statute without a Truth in Taxation hearing. That hearing will proceed before the December board meeting.

D. IAPD Credentials Certificate

Motion by Commissioner Duffy, seconded by Commissioner Durkin, to approve Wayne Motley as the delegate for the IAPD convention in January, 2011. Commissioner Foley will be the alternate. Motion carried unanimously.

E. Policy Amendments for Review and Approval
Policy 2.02 – Purchasing
Policy 2.04 – Payment of Bills

Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the amendments to the Park District Policy manual, Section 2.02 and Section 2.04 regarding P-Cards. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

F. Pool RFQ Review Process

Mr. Petry advised that he had received 13 responses to the Park District's RFQ requests concerning potential architects for a new pool. Mr. Petry asked for direction from the Board as to how they wanted to handle the RFQ process, explaining that the RFQ was to select an architect to work on this project. The commissioners wanted to explore the possibility of an inflatable dome over the pool for year-round use.

Mr. Petry advised that the Board needs to narrow the group of 13 potential architects down to one.

Commissioner Foley stated that she saw a need for a lap pool and a therapeutic pool, either in association with the aquatic project or at the fieldhouse.

After discussion, it was agreed that Commissioner Sarocka would work with the staff to evaluate the 13 respondents to the RFQ and to make a recommendation to the Board.

G. Joint Parking Access Agreement Between Waukegan Park District and Midwest Technical Engineering, re: Roosevelt Parking Lot

Motion by Commissioner Durkin, seconded by Commissioner Sarocka, to approve the Joint Parking Access Agreement between Waukegan Park District and Midwest Technical Engineering and Technical Services, LLC, subject to attorney modification. Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

H. Bonnie Brook Clubhouse Pre-function Room Funding

Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve an amount not to exceed \$2,800 to complete the Bonnie Brook Pre-Function room.

Discussion on the motion: The Bonnie Brook renovation and expenditures to date were discussed. Commissioner Duffy asked that he be provided with a list of all expenditures in connection with the renovation.

Roll call to the motion: Ayes: Durkin, Duffy, Foley, Sarocka, Motley. Nays: None. Absent: None. Motion carried unanimously.

I. 2011 Board Meeting Schedule

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the Board of Commissioners meeting dates for 2011. Motion carried unanimously.

J. Purchase of Randolph Rose Collection Sculptures

Motion by Commissioner Durkin, seconded by Foley, to approve the purchase of two sculptures from Randolph Rose Collection, Inc. at a cost of \$4,194, plus shipping costs.

Discussion on the motion: Commissioner Duffy stated his position that this is a nicety and not a necessity for the operation of the SportsPark. In light of all the financial constraints on the Park District, this is not something that he could support.

Commissioner Sarocka spoke in favor of the purchase stating that it would enhance the complex.

Roll call to the motion: Ayes: Durkin, Foley, Sarocka, Motley. Nays: Duffy. Absent: None. Motion carried.

K. Resignation and Recognition of Commissioner Durkin

Due to his election to the County Board, Commissioner Durkin advised that he would be resigning as a member of the Board of Commissioners of the Waukegan Park District at the conclusion of this meeting. Commissioner Durkin is due to take office with the County on December 14, 2010. The commissioners all expressed their appreciation for Commissioner Durkin's 12 years of service and the many contributions that he has made during that time to the Park District.

VII. Closed Session

No motion was made to adjourn into executive session.

VIII. Questions from Commissioners.

Commissioner Foley stated that she was glad the board had approved the two sculptures for the SportsPark as she thought that they were a nice addition to the new facility.

Commissioner Sarocka also spoke in favor of the sculptures. He also stated that he had enjoyed touring many of the exhibits at the Park District convention and he wanted to provide materials concerning design for fencing materials for the SportsPark, which may help prevent snowmobiles from doing damage to the park. He also provided information concerning stations for doggie bags to remove dog waste from the park.

Commissioner Duffy praised the efforts of Commissioner Durkin over the past 12 years and stated how much he personally enjoyed working with Commissioner Durkin.

Commissioner Duffy also urged the Park District to constrain its expenditures in light of the declining assessed valuation and the other troubling times that the Park District faces financially.

President Motley expressed his appreciation for Commissioner Durkin's years of service and stated that he was extremely instrumental in helping to get the SportsPark built.

Mr. Petry advised the Board that there was a Wake Up with Waukegan Breakfast scheduled for November 10, 2010. He also expressed his appreciation to Commissioner Durkin for his years of service and how much he personally enjoyed working him.

Mr. Petry then advised if the Board was ready to adjourn, there was a dedication of a bench honoring John DellaValle who had provided leadership in getting the 1997 referendum approved.

IX. Adjournment

Motion by Commissioner Durkin, seconded by Commissioner Sarocka, to adjourn regular session. Motion carried unanimously. Meeting adjourned at 4:00 p.m.

Respectfully submitted,

Charles W. Smith
Secretary