

**Minutes of the Waukegan Park District  
Meeting of the Board of Commissioners  
September 9, 2014**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on September 9, 2014 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 4:30 p.m. by President Duffy who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Foley, Bridges and President Duffy. Absent: Commissioners Kilkelly and Sarocka. Also present was Executive Director Greg Petry and Board Attorney/Secretary Charles Smith.

**III. Consent Items**

- A. Minutes
  - August 12, 2014 (Board of Commissioners Meeting)
  - August 26, 2014 (Special Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

**Motion by Commissioner Foley, seconded by Commissioner Bridges, to approve the consent items with amendments to the August 12, 2014 minutes and pay bills as presented. Roll call to the motion: Foley, Bridges, Duffy. Nays: None. Absent: Kilkelly, Sarocka. Motion carried unanimously.**

**IV. Public Portion**

- President Duffy acknowledged the presence of Diane Hewitt, Lake County Forest Preserve member. Jay Lerner introduced Jessica Hyzy, a special recreation intern who is studying at Southern Illinois University and will be working in the Special Recreation Department.

President Duffy then amended the agenda to recognize Commissioner Hewitt and to discuss item VI (D), the Lake County Forest Preserve District's request for assistance for the trail system, which was discussed at the Special Meeting on August 26, 2014.

**Motion by Commissioner Foley, seconded by Commissioner Bridges, to approve Lake County Forest Preserve District's request for a**

**contribution from the Waukegan Park District in the amount of \$10,000 for Phase I engineering of the proposed trail from Lyons Woods to the Waukegan Savanna Forest Preserve. Roll call to the motion: Ayes: Foley, Bridges, Duffy. Nays: None. Absent: Kilkelly, Sarocka. Motion carried unanimously.**

Ms. Hewitt expressed her appreciation and that of the Forest Preserve Board for the Park District's support of the trail system.

President Duffy asked Ms. Hewitt to have the Forest Preserve further explore the possibility of a trail along the lakefront connecting the Illinois Beach State Park and the Waukegan lakefront.

No members of the public asked to address the Board.

## **V. Progress Reports**

A. Executive Director. Greg Petry presented his written report. He discussed the status of the Strategic Plan. The staff kicked off an in-house session concerning strategic planning on September 9. Public session is set for September 17, 2014 at 6:30 p.m. at the Belvidere Rec Center. The Board will be in attendance and there will be a special meeting since the majority of the Board is expected to attend.

B. Attorney. Mr. Smith reported that the dispute with Milena's over the concession business at the SportsPark has been referred to arbitration and Jeff Thut, the attorney for Milena's, and Mr. Smith are starting the discovery process.

Mr. Smith reported that the final settlement agreement has not been signed yet regarding the Dallas Buyers Club, LLC dispute over illegal downloading, but there is an agreement in principal and the Park District will be dismissed from this case.

Mr. Smith also related that he was in discussion with the attorneys for the tax objectors to try to settle their objections to the corporate levies for the years 2010 and 2011.

C. IAPD/Legislation Update. Mr. Petry stated that with the General Assembly in recess there is no update on any legislation passed or signed by the governor.

### **D. Division Reports.**

D1. Finance & Administration. Jim Glogovsky submitted his written report and stated that he and Greg Petry have been in discussions with Kerry Biegay at NorStates Bank and have been advised that the consent order against NorStates Bank had been dissolved by the FDIC and that the Park District would again be looking to perhaps increase deposits at NorStates Bank.

Mr. Smith reminded the Board that he is a member of the Board of Directors of NorStates Bank and would not take part in any discussions concerning the use of NorStates by the Park District.

President Duffy asked what deposits are at NorStates.

Mr. Glogovsky stated that the Park District, even though it moved several deposits out of NorStates has always kept a balance at NorStates and would consider, along with Mr. Petry, moving more of Park District's investments over to NorStates.

President Duffy encouraged working with the local financial institutions.

President Duffy congratulated Mr. Glogovsky and his team on their work on Partners in the Park and raising over \$7,000.

Mr. Glogovsky stated that it was a great success and praised the work of Chairman Jon Beckmann on the event.

D2. Cultural Arts. Claudia Freeman submitted her written report and stated that the Historical Society would be making a written report at the end of its fiscal year next month. She also advised that the Cemetery Walk is scheduled for September 20, 2014 and that any commissioners looking for tickets should contact her.

D3. Parks. Michael Trigg presented his written report.

Commissioner Foley asked if the bleachers from Dugdale Park were going to be replaced.

Mr. Trigg advised that they were.

President Duffy asked whether there had been any complaints about the removal of the lights at Bevier or Victory parks.

Mr. Trigg advised that he has not received any complaints.

Mr. Petry advised that there have come comments made by tennis players about the designation of certain tennis courts for pickleball play and that staff is working to resolve this.

D4. Superintendent of Recreation. Jay Lerner submitted his written report and advised that there is a health fair this weekend. He also stated that September 20, 2014 is the annual World Wide Day of Play.

Commissioner Bridges commented that the fields used for the annual police and firemen game were in tremendous shape and appreciated all that the Park District staff did to make this event a success, although he was disappointed that the police prevailed over the firemen.

Commissioner Foley asked a question in Mr. Lerner's report on the nature event involving Knot Knowing My Nature.

Mr. Lerner explained that this is part of the nature education program.

Commissioner Bridges asked if there were any problems with closing the Field House for its annual cleaning.

He was advised that there were no problems and the cleaning crew did an outstanding job.

Mr. Lerner also advised that the rental of the facility for Labor Day for the Muslim athletic events was very well received and that he expects the organization to return and request to use the facility again in two years.

## **VI. Review, Discuss, Decide**

### **A. Interfund Transfers**

	<u>Fund</u>
Memorial End #1-JB (16-11-11-573-9999)	2,500.00
Recreation (02-24-11-473-9999)	2,500.00

Purpose: To offset "Christmas in July" event costs.

**Motion by Commissioner Bridges, seconded by Commissioner Foley, to approve the interfund transfer as presented. Roll call to the motion: Ayes: Foley, Bridges and Duffy. Nays: None. Absent: Kilkelly, Sarocka. Motion carried unanimously.**

### **B. Authorization to Receive and Review Proposals**

#### **▪ Equipment Replacement - Golf Course**

➤ 2014 Toro Groundsmaster 3280-D / 2014 Toro Groundsmaster 3500-D. **Motion by Commissioner Foley, seconded by Commissioner Bridges, to approve the bid of Reinders, of Franklin Park IL, in the amount of \$23,183.07 for the purchase of one Toro Groundsmaster 3280-D mower at the National Intergovernmental Purchasing Alliance contract #120535, less trade-in, and to approve the bid of Reinders for the purchase of one Toro Groundsmaster 3500-D mower in the amount of \$29,635.21, less trade-in, pursuant to the National IPA contract #120535. Roll call to the motion: Ayes:**

**Foley, Bridges and Duffy. Nays: None. Absent: Kilkelly, Sarocka. Motion carried unanimously.**

C. Bradbury Story Garden Project with Waukegan Library. Mr. Richard Lee, Executive Director of the Waukegan Public Library, asked for the cooperation of the Gold Medal winning Library Board and the Gold Medal winning Park Board in bringing about a garden in downtown Waukegan to be the Bradbury Story Garden. The library is creating a green area behind the library and will connect the Story Garden with the Ray Bradbury Park to northeast of the ravine where Ray Bradbury played as a youth and found the inspiration for so many of his stories and his book "Green Town". Mr. Lee stressed that the library is not seeking financial support from the Park District, but rather, looking for the Park District to be a joint applicant for grants. The idea to have a childrens' reading area in a park-like setting made it seem appropriate that the Park District would be a logical partner for such grants. Mr. Lee also advised that the library is undergoing a \$1.2M main floor renovation. The Park District and the Library Board have collaborated on many initiatives over the years and the commissioners were enthusiastic in endorsing this idea. **Motion by Commissioner Foley, seconded by Commissioner Bridges, to direct staff to collaborate with the Waukegan Public Library for the planning and development of the Bradbury Story Garden. Motion carried unanimously.**

D. Lake County Forest Preserve District Request for Assistance was addressed at the beginning of the meeting.

E. FY 2013-14 Audit Draft. Mr. Glogovsky reviewed the audit prepared by Knutte & Associates for fiscal year 2013-2014. **Motion by Commissioner Foley, seconded by Commissioner Bridges, to approve the audit as presented. Roll call to the motion: Ayes: Foley, Bridges and Duffy. Nays: None. Absent: Kilkelly, Sarocka. Motion carried unanimously.**

F. Approval of Real Estate Contract. **Motion by Commissioner Bridges, seconded by Commissioner Foley, to approve the purchase of 620 Jensen Court, Waukegan, in the amount of \$33,500 from BLTREJV3, Chicago LLC. Roll call to the motion: Ayes: Foley, Bridges and Duffy. Nays: None. Absent: Kilkelly, Sarocka. Motion carried unanimously.**

VII. Closed Session.

**Motion by Commissioner Bridges, seconded by Commissioner Foley, to adjourn into closed session at 5:25 p.m. to discuss the potential of real estate pursuant to 5 ILCS 120/2(C)(6). Roll call to the motion: Ayes: Foley, Bridges and Duffy. Nays: None. Absent: Kilkelly, Sarocka. Motion carried unanimously.**

Following closed session at 5:32 p.m., **Motion by Commissioner Foley, seconded by Commissioner Bridges, to reopen open session. Roll call to the motion: Ayes: Foley, Bridges and Duffy. Nays: None. Absent: Kilkelly, Sarocka. Motion carried unanimously.**

**VIII. Commissioner Questions.**

President Duffy complimented staff on the materials and communication passed out at the last meeting and particularly noted that the book that was included in the material was very helpful to him.

**IX. Adjournment.**

**Motion by Commissioner Foley, seconded by Commissioner Bridges, to adjourn. Motion carried unanimously. Meeting adjourned at 5:33 p.m.**

Attendance recorded per policy. Commissioners Kilkelly and Sarocka were absent for work related events.

Respectfully submitted,

Charles W. Smith  
Board Secretary