

**WAUKEGAN PARK DISTRICT
SPECIAL BOARD MEETING
Recreation Program Advisory Committee
May 5, 2014
7:00 pm**

The Board of Commissioners of the Waukegan Park District met in a special meeting on May 5 at the Field House Sports & Fitness Center, 800 Baldwin Ave, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 7:05pm by Jay Lerner, Superintendent of Recreation who directed a call of the roll.

II. Roll Call

Present: Greg Petry, Commissioner George Bridges, Peggi Braden, Martha Padilla-Ramos, Sara Griffin, Della Steele, Quincy Bejster, Errick Beverly, Jen Dumas, Mike Mayfield and Sam Stevens

Absent: Caryn Clothier, Sharon Hoyle-Yap, Diane Kajfez, Dulce Ortiz, Odie Pahl, Mercedes Rivera, Karen Harris, Jerry Holisky, Desiree Martinez, Jesus Martinez, David Motley, and Doris Richter.

Due to lack of a quorum, no official board business was conducted.

III. Review, Discuss, Decide

A. Field House Updates

1. New Opening Hours: 5am on weekdays

Beverly shared with the committee that the Field House changed its opening time from 5:30am to 5am which began on March 3. On average of 25 people come during that time each morning and Beverly asked for feedback from the committee. The committee thought it should continue at 5am and be reevaluated after more time has elapsed.

2. Guest Passes

Beverly mentioned that allowing 3 guest passes per 12 months for open gym users has not benefited membership at all. It creates problems with theft and difficulties at the front desk. Beverly asked for suggestions on how to handle this situation. The committee suggested creating a punch card pass that allows 10 visits for "x" amount and/or possibly lowering the open gym rates for youth from \$4 to \$3 for residents.

3. Towel Service

Stevens shared with the committee that with the increased membership at the Fitness Center, towels are disappearing at an average of 100 towels per week which results in approximately \$5,000 per year in towel losses. The committee suggested checking towels out, handing towels out at the counter only, using a security tag or a towel dispenser.

4. Aquatics Update and Discussion

Stevens shared an update from the public meeting in regards to an indoor pool being added to the Field House. The committee agreed that a lap pool, therapy pool, kid's area and hot tub all were excellent ideas.

B. Youth and Teens

1. Summer Camp update

Mayfield gave an update on summer camps. Summer camps are now 1 week offerings instead of 2 weeks. Mayfield shared the new partnership with the school district where parents can register for summer camp and summer school all in one.

2. Northern Illinois Food Bank

Mayfield shared with the committee that the park district received a grant from the Northern Illinois Food Bank for the free meal program. Campers will receive a healthy breakfast and lunch every day.

3. New Programs Implemented

Mayfield shared information about a variety of new programs that have been implemented during the past 6 months.

4. New Program Ideas

Mayfield asked the committee for ideas for new programs especially for teens. The committee suggested programs or activities with incentives or prizes.

5. New Youth Programming Room

Mayfield gave an update on the new programming room at Belvidere Recreation Center. The room should be completed by this summer.

C. Eggstravaganza Trail Recap

Mayfield shared how successful the new trail format was and the great turnout for the event this year. Some ideas were discussed for the 2015 event which included having two lines going at the same time, adding more entertainment and securing more sponsors.

D. Adult and Family Programs

1. Live Green Family Festival

Dumas shared with the committee the number of vendors at the event this year and the disappointment with the community turnout. The committee discussed various options for 2015 and agreed that a May date would be better for the event.

2. Nature Programs

Dumas shared information about the new programs added this summer.

3. What does the community want

Dumas asked the committee their thoughts on adult programming. The committee said that outside of the core adult programs, adult programming and senior programming is not needed. Family programming for younger aged families was more of a need.

IV. Closed Session

No closed session

V. Adjournment

The meeting was adjourned at 8:20pm