

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
October 21, 2014**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on October 21, 2014 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:31 p.m. by President Duffy who directed a call of the roll.

II. Roll Call

Present: Commissioners Foley, Sarocka, Bridges and President Duffy.
Absent: Commissioner Kilkelly. Also present was Executive Director Greg Petry and Board Attorney/Secretary Charles Smith.

III. Consent Items

A. Minutes

- September 9, 2014 (Board of Commissioners Meeting)
- September 17, 2014 (Special Meeting)
- September 23, 2014 (Committee of the Whole Meeting)
- October 7, 2014 (Special Meeting)
- October 9, 2014 (Special Meeting)

B. Bills

C. Payroll

D. Financial Statements

E. Permission to Accept Bids/Quotes

➤ Parks

- Clearview Park Playground Equipment and Park Improvements

Motion by Commissioner Foley, seconded by Commissioner Bridges, to approve the consent items and pay bills as presented. Roll call to the motion: Foley, Sarocka, Bridges, Duffy. Nays: None. Absent: Kilkelly. Motion carried unanimously.

IV. Public Portion

▪ Kari Robinson, Recreation Supervisor/Special Recreation, introduced two outstanding Special Olympics athletes. Honored were Donna Wagner, a medalist in softball skills, and Christian Torres, a medalist in Bocce Ball and softball skills.

Kaitlin Fischer was introduced as a new athletic specialist working at the Field House.

No members of the public asked to address the Board.

V. Progress Reports

A. Executive Director. Greg Petry presented his written report. He verbally updated the Board on the Strategic Plan, which is moving smoothly and on schedule and that he and the staff are currently working on establishing goals for the Park District.

Commissioner Bridges inquired about the Freedom of Information Act requests that Mr. Petry has been receiving from Beach Park residents whose property abut the Sports complex.

Mr. Petry advised that all requests for salary information and planning on the project have been responded to timely and in accordance with state law.

Commissioner Sarocka inquired about the change order for the tennis court and wanted to know if it had to do with the pickle ball striping.

Mr. Trigg advised that the change order was due to cracks at the tennis courts and they needed additional work.

Commissioner Sarocka asked Mr. Petry what information he had concerning the lakefront development and the grant that the City had received.

Mr. Petry advised that Waukegan received a grant in the amount of \$1.5M for lakefront improvements design and creation of permeable parking lots off of Seahorse Drive.

President Duffy complimented Jan Krapf for her quick response to the citizens on the pickle ball court issues at Ben Diamond Park.

B. Attorney. Mr. Smith reported that the closing on the 620 Jensen Court property has not yet occurred. The Seller's attorney is in Mexico and is due to call on October 22, 2014 with a closing date.

The tax objection cases are being worked on and he hopes to have a final resolution by the November meeting.

Mr. Smith has requested information by way of discovery from Milena's Concessions. He has also suggested to Milena's attorney that the economics did not seem to favor a protracted legal battle. Mr. Smith will report on the case at the November meeting.

Commissioner Foley asked about the progress of the sale of Lost Park.

Mr. Petry and Mr. Smith stated that the Park District is working with the adjoining landowners to see if an agreement can be reached.

C. IAPD/Legislation Update. Mr. Petry stated that there was no legislative update. He advised that in the Board's packets was material for the annual meeting. It was agreed that Commissioner Bridges would be the delegate and Commissioner Foley would be the first alternate.

Mr. Petry also advised that he is awaiting a call from the governor's office as to when a public event will be held concerning the pending grant to the Park District for swimming pools. Tentatively November 1, 2014 is being reserved, but everything is dependent on the call from governor's office.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky was not present and his written report was received.

Commissioner Sarocka asked about the \$3,000 in replacement costs for bucket swings.

Mr. Trigg advised that this was the cost to repair the damage to the swings.

D2. Cultural Arts. Claudia Freeman presented her written report, which included the annual report from the Waukegan Historical Society.

Motion by Commissioner Foley, seconded by Commissioner Sarocka, to accept the Waukegan Historical Society annual report and place it on file. Motion carried unanimously.

D3. Parks. Michael Trigg presented his written report. He highlighted that November 1, 2014 will be a busy day with the River Road Bike Path dedication, electronic recycling at Belvidere Park and the potential event with the governor appearing.

President Duffy had questions concerning the ice skating ponds.

Mr. Trigg advised that staff had considered the availability of bathrooms and warming facilities when staff decided to put the pond closer to the Rec Center at Belvidere Park.

President Duffy asked that all the commissioners be provided information as to the number of patrons who use the ponds during the winter.

Mr. Trigg stated that the Park District is doing programming for all the ponds and this will be part of the winter program brochure. Skating ponds will also be available at Arbor and Victory parks.

▪ Clearview Park Playground Equipment and Park Improvements. Mr. Trigg introduced Eric Hornig with Hitchcock Design Group. Mr. Hornig presented various drawings showing the layout and design of the park improvements at Clearview Park, all revolving around the Science, Technology, Engineering, and Mathematics (STEM) theme. Mr. Hornig and staff are meeting with the school district the week of October 27, 2014 to discuss incorporating education into this recreational facility.

Mr. Trigg noted that the planning for the renovations and gathering of data is on time and should be ready for a mid-January bid letting.

D4. Superintendent of Recreation. Jay Lerner submitted his written report, which included a report on the Annual Independence Day parade and festivities. Mr. Lerner noted that there was no major parade sponsor in 2014 as there had been for the 2013 parade and that without such a major sponsor there will need to be cutbacks in 2015.

Mr. Lerner also reminded the commissioners that Halloweenfest will be held on Saturday, October 25, 2014.

VI. Review, Discuss, Decide

A. Interfund Transfers

Fund

Memorial End #43 Rec. Schlshp (16-11-11-583-9999)	539.50	
Recreation (02-97-24-473-9999)		539.50

Purpose: To cover expenses for 7 Bowen Park Ranger & Belvidere Park Explorers scholarships.

Fund

Memorial End #43 Rec. Schlshp (16-11-11-583-9999)	805.50	
Recreation (02-97-81-473-9999)		805.50

Purpose: To cover expenses for 2 Teen Quest Scholarships

<u>Fund</u>		
Spec Recreation (16-11-11-583-9999)	316.50	
Recreation (02-71-47-473-9999)		316.50

Purpose: To cover expenses for camp expenses and pool rental.

<u>Fund</u>		
Memorial End. #43 Rec. Schlshp (16-11-11-583-9999)	216.00	
Recreation (02-71-22-473-9999)		216.00

Purpose: To cover expenses for summer swim lesson scholarships.

<u>Fund</u>		
Corporate (01-12-11-583-9999)	500.00	
Memorial End. (PIP #25)(16-11-11-473-9999)		500.00

Purpose: Movie filming rental revenue

<u>Fund</u>		
Memorial End (#53 TA&T Endow) (16-11-11-583-9999)	1,000.00	
Recreation (02-831-72-473-9999)		1,000.00

Purpose: To cover expenses for the AT&T Oktoberfest youth soccer tournament.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the interfund transfers as presented. Roll call to the motion: Ayes: Foley, Sarocka, Bridges and Duffy. Nays: None. Absent: Kilkelly. Motion carried unanimously.

B. Request for a Memorial Marker at Bonnie Brook. The Board received a letter dated August 26, 2014 from Dannie and Kelly McDonald requesting to place a memorial rock honoring former golfing member Stephen Rollins just before the bridge leading to the 18th hole at Bonnie Brook. The commissioners discussed this request and considered the precedent for numerous memorial rocks on the golf course and determined that staff should formulate a policy concerning memorials. In the future, they may wish to consider utilizing the existing tree memorial program. **Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to direct staff to formulate a policy concerning memorials on Park District property. Motion carried unanimously.**

- C. Resolutions
- 2014-16 Norstates Bank Signature Authorization
 - 2014-17 Norstates Bank Designating Depository

Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve Resolution 2014-16 Norstates Bank Signature Authorization and Resolution 2014-17 Norstates Bank Designating Depository for Park District funds. Roll call to the motion: Ayes: Foley, Sarocka, Bridges and Duffy. Nays: None. Absent: Kilkelly. Motion carried unanimously.

VII. Closed Session.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to adjourn into closed session at 5:50 p.m. to discuss the purchase of real estate pursuant to 5 ILCS 120/2(C)(5). Roll call to the motion: Ayes: Foley, Sarocka, Bridges and Duffy. Nays: None. Absent: Kilkelly. Motion carried unanimously.

Following closed session at 5:58 p.m., **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to resume open session. Roll call to the motion: Ayes: Foley, Sarocka, Bridges and Duffy. Nays: None. Absent: Kilkelly. Motion carried unanimously.**

VIII. Commissioner Questions.

Commissioner Bridges extended his congratulations to Mr. Trigg for his work on the ice skating ponds.

Commissioner Foley expressed her appreciation to Jen Dumas and her committee on the brochure entitled "Grown by Nature".

Commissioner Sarocka commented on Mr. Petry's presentation at the NRPA conference in Charlotte and he suggested that the Park District explore the possibility of scholarships and internships for residents of the Waukegan Park District who are interested in parks.

Mr. Petry advised that there is already a scholarship available named in honor of Corrine Rose to Waukegan residents interested in studying the parks and he continues to try to add more to that program.

At approximately 6:00 p.m. three citizens, Tom Agos, Alan Hutchinson, and Tom Handyside came and asked to address the Board. President Duffy stated that although the period for public comment had closed, he would allow the individuals to address the Board.

Mr. Agos served as spokesman for the group and stated that they all reside on or near Beach Road and that they are affected by the traffic on Beach Road on the way to and from the SportsPark. They expressed their concern that the road is not designed for the type of traffic that occurs on weekends and also that there are times are vehicles speed down Beach Road.

The commissioners thanked the men for their comments and presentation.

Mr. Petry stated that the annual NRPA annual conference in Charlotte was very informative.

President Duffy thanked Mr. Petry and his staff for the special activities that are being offered during the school strike and particularly praised staff for helping dry out Victory Park and reline the fields so that the band could practice.

IX. Adjournment.

Motion by Commissioner Bridges, seconded by Commissioner Foley, to adjourn. Motion carried unanimously. Meeting adjourned at 6:10 p.m.

Attendance recorded per policy. Commissioners Foley, Sarocka, Bridges and President Duffy were present. Commissioner Kilkelly was absent.

Respectfully submitted,

Charles W. Smith
Board Secretary