

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
October 13, 2015**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on October 13, 2015 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:30 p.m. by President Foley who directed a call of the roll.

II. Roll Call

Present: Commissioners Kilkelly, Sarocka, Jones and President Foley.
Absent: Commissioner Bridges. Also present: Board Attorney Chuck Smith, and Executive Director Greg Petry.

III. Consent Items

A. Minutes

- August 31, 2015 (Special Board Meeting)
- September 8, 2015 (Board of Commissioners Meeting)
- September 22, 2015 (Special Board Meeting)

B. Bills

C. Payroll

D. Financial Statements

E. Authorization to Receive Bids/Quotes

- Finance Division
 - G.O. Limited Tax Park Bond Bids, Series 2015B and 2015C

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the Consent Items and pay bills as presented and authorize the receipt of bids and quotes for General Obligation Limited Tax Park Bond Bids, Series 2015B and 2015C . Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Jones. Nays: None. Absent: Bridges. Motion carried unanimously.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to seat Commissioner Bridges. Motion carried unanimously. Commissioner Bridges seated at 4:35 p.m.

IV. Public Portion

Keri Robinson, Special Recreation Department, recognized Christian T. and Emanuel G., who competed in tennis at the Special Olympics at the state level.

Emanuel thanked the Board for allowing him to represent the Waukegan Park District. Christian stated that he has been a Special Recreation athlete for 20 years and he medaled in both tennis and softball. The Board congratulated both athletes on their outstanding performances. A third athlete, Gary R., was unable to attend the meeting due to illness.

Ms. Robinson also advised that the Special Recreation volleyball team has qualified to go to the state level and will be competing soon.

Marybeth Kavanagh addressed the Board on behalf of herself and members of the Midlane HOA. Ms. Kavanagh advised that the HOA has been maintaining the tot lots at Midlane for approximately 17 years and is requesting that the Park District assume maintenance responsibility. Ms. Kavanagh pointed out that there have been previous responses from the Park District that the lots were too small and did not meet ADA standards and she asserted that there are other smaller lots maintained by the Park District.

Ms. Kavanagh also submitted a written presentation with data to support her request that the Park District assume maintenance responsibilities for these lots and also stated that this particular area is a park desert.

Commissioner Sarocka asked if the Park District received land or a cash donation when the subdivision was developed.

Mr. Petry advised that there was a very small donation with the first development and that no donation was made from the second development. The then mayor of Waukegan had not supported the Park District's request for a donation from the second developer.

Commissioner Kilkelly requested an aerial view and wanted to know the age of the equipment and the annual maintenance costs.

Ms. Kavanagh promised to provide this additional information.

President Foley agreed with Commissioner Kilkelly's statement that she needs additional information in order to act on this request.

Commissioner Sarocka asked who owns the tot lots.

Attorney Smith advised that in all probability they belong to the Homeowners Association.

Ms. Kavanagh thanked the Board for its consideration.

Mr. Petry introduced Stuart Biddle, who was Mr. Petry's roommate at Penn State. Mr. Biddle has been a professor for a number of years in the United Kingdom and has

recently relocated to Australia. Mr. Biddle shared his experience in the area of health sciences and recreational activities.

President Foley congratulated Commissioner Bridges on his being appointed Chief of the Waukegan Fire Department.

V. Progress Portion

A. Executive Director. Mr. Petry introduced Paul Stuckey of Stuckey Construction who made a brief presentation and stated that currently the pool construction is on schedule and should be completed in September 2016. Mr. Stuckey was suggesting a revision to the schedule to eliminate some construction activity in January and February 2016 which would save construction management costs in the area of approximately \$60,000 and still keep the project on schedule.

Commissioner Bridges asked what winter building will be ongoing.

Mr. Stuckey explained that work on the north parking lot if Alternative 1 is the bid would be something that could be worked on during the winter weather.

Commissioner Kilkelly asked if the construction would disrupt or block the morning walkers in Hinkston Park from being able to use the walking path.

Mr. Petry advised that as soon as construction starts, that the path will be closed to walkers, but that they have opportunities to walk indoor on the track.

Mr. Petry submitted his written report and stated that he is still attempting to coordinate a meeting with the Waukegan School Superintendent.

Sally Sandine advised that a tentative time would be October 30 in the early afternoon.

Commissioner Sarocka asked about the focus group referred to in Mr. Petry's report.

Mr. Petry stated that the School District is seeking information from various community organizations and community leaders as to what qualities and characteristics the search committee should be looking at for a new superintendent.

Commissioner Sarocka asked about the potential partnership with Vista Health System.

Mr. Petry advised that Barb Martin explained that Vista is unlikely to have the money necessary to be a major sponsor and have Vista's name on the building. She and Vista are anxious to continue the dialog with the Park District and jointly working on this project.

President Foley asked Mr. Petry about the about discussions with the park districts' lobbyist and an update on legislation.

Mr. Petry advised that the situation in Springfield is very much in a deadlock.

President Foley also asked questions about the meetings with EPA referred to in Mr. Petry's report.

Mr. Petry explained that they were reviewing contaminated sites and how they might be used.

Commissioner Sarocka asked about the status of any grants coming out of Springfield.

Mr. Petry advised again that the governor's office is in a stalemate with the democratic legislature and did not see any compromise in the near future.

B. Attorney. Mr. Smith stated that the only matter he has to report on is the ongoing litigation concerning the excess accumulation suit, which would be discussed later in the meeting.

C. IAPD/Legislation Update. There has been no legislative action in Springfield.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented his written report. There were no questions concerning the report.

President Foley asked about the Risk Management report and a potential claim of a child who was struck by a branch this past spring at Bowen Park.

Staff reported that no lawsuit has been filed in this regard.

A second question was raised concerning a report of a potentially unstable person being located at Bowen Park.

Mr. Glogovsky stated that the person was located with the assistance of law enforcement and the fire department.

D2. Cultural Arts. Claudia Freeman presented her written report.

Commissioner Kilkelly congratulated Ms. Freeman on being designated for a Woman of Distinction award.

Commissioner Bridges stated that the performances at Bowen Theater were outstanding and hoped that they could make further encore presentations.

D3. Parks. Michael Trigg presented his written report. He reported on the gardening activities at Callahan Park and that a large quantity of fresh vegetables were grown and provided to the community.

Commissioner Kilkelly asked Mr. Trigg about homeless people sleeping in the parks.

Mr. Trigg advised that his staff picks up any shelter material or belongings left in the parks and in that way tries to disburse and discourage individuals from sleeping in the parks.

D4. Superintendent of Recreation. Jay Lerner was not available for the meeting and his written report was received. Mr. Petry was available to answer any questions and none were received.

VI. Review, Discuss, Decide

A. Interfund Transfers.

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem./Endow. (#5 Parade)(16-11-11-583-9999)	8,757.00	
Recreation (02-13-13-473-9999)		8,757.00

Purpose: To cover expenses for 2015 American Independence Festivities.

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem./Endow. (#51 Rec.Spns)(16-11-11-583-9999)	2,238.00	
Recreation (02-13-13-473-9999)		2,238.00

Purpose: To cover expenses for 2015/2016 Live Green Family Festival.

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem./Endow.(#51 Rec. Spns)(16-11-11-583-9999)	3,364.35	
Recreation (02-48-88-473-9999)		3,364.35

Purpose: To cover expenses for Family Garden & Nature programs and the Touch A Truck Event.

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem./Endow.(#51 Rec. Spns)(16-11-11-583-9999)	500.00	
Recreation (02-97-24-473-9999)		500.00

Purpose: To cover expenses for summer camp Organ Wise and the Wise Kids Program.

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem./Endow.(#51 Rec Spns)(16-11-11-583-9999) Recreation (02-24-11-473-9999)	1,600.00	1,600.00

Purpose: To cover expenses for the summer of 2015 Arts Park activities.

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem./Endow.(#42 Spec.Rec)(16-11-11-583-9999) Special Recreation (08-16-00-473-9999)	2,447.00	2,447.00

Purpose: To cover expenses for the special recreation athletic programs.

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem./Endow.(#42 Spec. Rec.)(16-11-11-583-9999) Special Recreation (08-48-24-473-9999)	5,000.00	5,000.00

Purpose: To cover expenses for the special recreation camps.

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem./Endow.(#42 Spec Rec)(16-11-11-583-9999) Special Recreation (08-48-66-473-9999)	772.00	772.00

Purpose: To cover expenses for the special recreation miscellaneous youth programs.

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem/Endow. (#42 Spec Rec)(16-11-11-583-9999) Special Recreation (08-48-86-473-9999)	1,031.00	1,031.00

Purpose: To cover expenses for the special recreation athletic programs.

Motion by Commissioner Bridges, seconded by Commissioner Jones, to approve the interfund transfers as presented. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Jones. Nays: None. Absent: None. Motion carried unanimously.

B. Authorization to Accept Bids/Quotes

➤ Hinkston Pool Project - Natatorium Addition. Mr. Stuckey reviewed the six bids received for concrete, precast concrete, steel, HVAC equipment, excavation and site utilities, and asphalt. Mr. Stuckey explained that some of the bids were higher than estimated and some were lower, but in general the bids are in-line with the proposed budget. He also reported on the efforts that he had made to contact local contractors and businesses to bid on the project.

Mr. Petry recommended that the board accept Alternate 1 on the concrete bids, which is an extra but will add additional parking at the north end of the park. **Motion by Commissioner Bridges, seconded by Commissioner Kilkelly, to approve the low bids of Degraf Concrete for concrete with Alternate 1 at a base bid of \$464,800, the bid of Dukane Precast in the amount of \$281,875, the bid of McKinney Steel in the amount of \$544,003, the bid of Midwest Applied for HVAC in the amount of \$359,000, the bid of EJE Enterprises for excavation and site utilities in the amount of \$691,900, and the bid from Maneval for asphalt in the amount of \$253,200, for a total of \$2,594,778. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Jones. Nays: None. Absent: None. Motion carried unanimously.**

Mr. Petry then explained that the next steps are to secure permits, insurance and bonds, and then a groundbreaking will be scheduled.

➤ Bowen Park Tree Pruning and Removal. **Motion by Commissioner Bridges, seconded by Commissioner Kilkelly, to reject the low bid of Clean Cut Tree Service of Grayslake IL in the amount of \$46,118 for failure to submit a bid bond as required with the Bid Documents and to approve the next low bid of Trees R Us, Inc. of Wauconda IL in the amount of \$57,150 for the removal and pruning of trees in Bowen Park.**

Commissioner Sarocka asked about requirement to reject a bid that did not contain a bond.

Attorney Smith advised that these are requirements and that if a requirement is waived, the other contractors could file a law suit to enjoin the awarding of the contract.

Commissioner Bridges expressed his appreciation to Mr. Trigg for contacting the Waukegan tree trimming companies and seeking their bids, although they did not bid on the project.

Following discussion, **Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Jones. Nays: None. Absent: None. Motion carried unanimously.**

C. Settlement of Tax Objections. Attorney Smith advised that he is consulting with another attorney, Scott Nemanich, about the potential of having him review the settlement proposal provided by the objectors. The board stated that they wanted to proceed with the litigation and requested that a trial date be set. Mr. Smith stated that he would do that when he appears before Judge Winter on October 15.

D. Parking License Agreement - Waukegan Youth Wrestling. **Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the Park Licensing Agreement with the Waukegan Youth Wrestling for parking spaces at the Belvidere Recreation Center parking lot.**

Commissioner Sarocka asked if this was the first agreement with this organization.

Mr. Petry advised that it was.

Following discussion, **Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Jones. Nays: None. Absent: None. Motion carried unanimously.**

E. Board Team Building - This matter was deferred to a later meeting.

VII. Closed Session.

Motion by Commissioner Sarocka, seconded by Commissioner Kilkelly, to adjourn regular session and enter into executive session to discuss collective bargaining pursuant to 5 ILCS 120/2(C)(2) and purchase of real estate pursuant to 5 ILCS 5/120/2(C)(6). Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Jones. Nays: None. Absent: None. Motion carried unanimously. Regular session adjourned at 5:45 p.m.

Following executive session, **motion by Commissioner Kilkelly, seconded by Commissioner Sarocka, to resume regular session. Motion carried unanimously.** Regular session resumed at 6:25 p.m.

VIII. Next Meeting

A. Special Board meeting (was Committee of the Whole, changed for approval of bonds) October 27, 2015. Topics: NRPA Congress/Lesson Learned. Board Team Building.

IX. Commissioner Comments

Commissioner Kilkelly stated that she enjoyed the Foundation dinner and wanted the other commissioners to know that retired judge Thomas Lang expressed a desire to donate to the Foundation and township activities.

Mr. Petry stated that he would follow up with Judge Lang.

There were no other comments.

X. Adjournment.

Following closed session, **Motion by Commissioner Jones, seconded by Commissioner Kilkelly, to adjourn the meeting. Motion carried unanimously.** Meeting adjourned at 6:30 p.m.

Respectfully submitted,

Charles W. Smith
Board Secretary