

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
November 10, 2015**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on November 10, 2015 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:30 p.m. by President Foley who directed a call of the roll.

II. Roll Call

Present: Commissioners Kilkelly, Jones, Sarocka and Foley. Absent: George Bridges. Also present was Executive Director Greg Petry and Board Attorney/Secretary Charles Smith.

Motion to seat Commissioner Sarocka at 4:35 p.m. Motion carried.

III. Consent Items

A. Minutes

- October 13, 2015 Board of Commissioners Meeting
- October 19, 2015 Special Board Meeting
- October 27, 2015 Adjourned Board Meeting
- October 28, 2015 Adjourned Board Meeting
- October 29, 2015 Special Board Meeting/Cultural Arts advisory

B. Bills

C. Payroll

D. Financial Statements

Motion by Commissioner Kilkelly, seconded by Commissioner Jones, to approve the consent items and pay bills as presented with a correction to the Minutes of October 28, 2015 to show that adjournment was at 5:30 p.m. Roll call to the motion: Ayes: Kilkelly, Sarocka, Jones and Foley. Nays: None. Absent: Bridges. Motion carried unanimously.

IV. Public Portion

- New Parks Employee Jack Ross was introduced.

- Patrice Sutton of GFOA presented James Glogovsky the Distinguished Budget Presentation Award and commented that the budget was a model for clarity and for citizens to understand the expenditures of their funds. She also noted that this is the seventh time that the Waukegan Park District has received this award.

Mr. Glogovsky accepted the award and praised the efforts of the WPD staff who made this award possible.

Commissioner Kilkelly congratulated Mr. Glogovsky and staff on their great job and urged them to keep up the good work.

V. Progress Reports

A. Executive Director. Greg Petry presented his written report. He reported on his meeting with the officials from the Waukegan School District 60 and he is going to continue his efforts to see if the School District will participate in the cost of the new pool. This School District has requested a formal request from the Park District

President Foley commented that she thought that the meeting between the School District and the Park District was a good meeting.

B. Attorney. Mr. Smith reported as to the status of the tax objection cases and that the pretrial scheduled for November 13 was rescheduled due to Scott Nemanich assisting Mr. Smith.

C. IAPD/Legislation Update. Mr. Petry reported on the status of actions in Springfield. He stated that overall he thinks the legislative initiatives are going be very hard on townships and that parks are waiting to see what might be done to release funds.

Commissioner Sarocka asked about any movement on the grants, particularly the one designated for the pool.

Mr. Petry responded that nothing is happening at this time.

- IAPD Credentials Certificate. **Motion by Commissioner Kilkelly, seconded by Commissioner Sarocka, to nominate Pat Foley as the Waukegan Park District representative for the credentials at the IAPD meeting and that Marc Jones would be the alternate. Motion carried unanimously.**

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky submitted his written report.

President Foley asked about the tentative tax levy.

Mr. Glogovsky stated that it should be ready for the board's December 8, 2015 meeting.

Commissioner Sarocka asked about payroll expenses for Bonnie Brook and why they were higher.

Mr. Glogovsky advised that October had three payroll periods and that is why payroll appears higher.

D2. Cultural Arts. Claudia Freeman submitted her written report.

Commissioner Jones stated that in reading her report he was not aware of the cooperative efforts between the Cultural Arts department and Waukegan School District 60 and he was very impressed with the Park District's involvement with the School District.

D3. Parks. Michael Trigg presented his written report.

Mr. Petry complimented Mr. Trigg and his staff's efforts on the recycling event.

President Foley commented on Mr. Trigg's report regarding the retention ponds and asked if there was a risk of West Nile virus.

Mr. Trigg responded that he did not think that there was any risk of West Nile virus.

Commissioner Sarocka had a question about the Callahan Park landfill and requirements for compliance under the agreement between the IEPA and the Park District.

Mr. Trigg advised that he is working with a consultant, Tom Enno, who is doing testing and soil borings. Mr. Trigg advised that some problems arose because the testing was done when the ground was saturated.

D4. Superintendent of Recreation. Jay Lerner submitted his written report. Contained in his report were reports on three special events:

a. Touch a Truck in August. This was the first time for this event and approximately 400 people attended. He would do this event in a slightly different way next year, but overall it was a worthwhile event.

b. American Independence Festival and Parade. Mr. Lerner noted that the memorial fund is almost depleted and additional efforts in fundraising are needed or scaling down the event will be necessary. The American Independence Parade was also reviewed.

Commissioner Jones asked about the Halloweenfest.

Mr. Lerner reported that it was the worst weather in the 17 years that the Park District has held this event, but nevertheless, many children attended and particularly enjoyed the haunted house, which was inside. The staff worked hard to make the event a success despite the bad weather.

Mr. Lerner advised that the Turkey Trot is scheduled for November 14 at Belvidere Park starting at 10:00 a.m.

VI. Review, Discuss, Decide

A. Interfund Transfers

	<u>Fund</u>	
Memorial/Endow(#53 AT&T) (16-11-11-583-9999)	1,000.00	
Recreation (02-83-72-473-9999)		1,000.00

Purpose: Sponsorship for AT&T Oktoberfest Youth Soccer Tournament.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the interfund transfers as presented. Roll call to the motion: Ayes: Kilkelly, Sarocka, Jones, Foley. Nays: None. Absent: Bridges. Motion carried unanimously.

B. Authorization to Accept Bids/Quotes

▪ Parks

➤ Recreation Van Replacement (State Contract). **Motion by Commissioner Kilkelly, seconded by Commissioner Sarocka, to award the bid to Landmark Ford of Springfield IL under the State contract number 4018029 with trade-in's for the purchase of a 2016 Ford T-350 Transit 15 passenger van in the amount of \$26,376. Roll call to the motion: Ayes: Kilkelly, Sarocka, Jones, Foley. Nays: None. Absent: Bridges. Motion carried unanimously.**

➤ Parks Vehicle Replacement (State Contract). **Motion by Commissioner Jones, seconded by Commissioner Jones, to award the bid to Wright Automotive of Hillsboro IL under State contract number 4018026 with trade-in's for the purchase of a two 2015 Ford F-150 4x2 Super Cab Pickup Trucks in the amount of \$37,216. Roll call to the motion: Ayes: Kilkelly, Sarocka, Jones, Foley. Nays: None. Absent: Bridges. Motion carried unanimously.**

C. 2015 Estimated Tax Levy. Jim Glogovsky reviewed and discussed the estimated 2015 tax levy that will bring in an additional \$176,000 in revenue. He noted that the EAV is increasing and that this is good news as five funds are maxed out on their levy rates. This will be on the December agenda, but there is no need for a truth in taxation notice as the increase in the levy does not exceed 5%.

Commissioner Sarocka asked about excessive accumulation.

Mr. Glogovsky acknowledged that the corporate fund is a problem but he is taking steps to alleviate same. He stressed the importance of keeping the rates up because of potential legislative change.

President Foley asked about a resolution concerning excess accumulation of funds.

Mr. Glogovsky stated that it was really reallocating expenses.

Commissioner Sarocka expressed his concern about higher taxes and taxpayers paying more with rising EAV.

Mr. Glogovsky explained how the tax rate will result in lower taxes.

Commissioner Sarocka stated that he would like to be sure that there would be no increase in taxes.

D. 2015-2016 WPD Holiday Calendar. The holiday dates were presented.

E. 2016 Board Meeting Calendar. **Motion by Commissioner Sarocka, seconded by Commissioner Jones, to table the proposed 2016 meeting schedule. Motion carried unanimously.**

Commissioner Kilkelly thinks that the time should be later so that more of the public can attend the meetings.

Commissioner Jones stated that a 5:00 p.m. start time would be appropriate.

F. License Agreement - 533 Grand Avenue/Mary Fran Troha. **Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the License Agreement for space at 533 Grand Avenue, Waukegan. Roll call to the motion: Ayes: Sarocka, Jones, Foley. Nays: None. Abstain: Commissioner Kilkelly because of a conflict. Absent: Bridges. Motion carried.**

G. Board Team Building. A holiday dinner will be provided for the board on December 8 following the regular board meeting.

VII. Closed Session.

There was no motion to adjourn into closed session.

VIII. Next Meeting: Committee of the Whole, November 24, 2015. Topics: NRPA Congress/Lessons learned, board team building.

IX. Questions from Commissioners

Commissioner Sarocka stated that members of the women's golf leagues seemed to be upset about the prices for the year-end banquet and that the prices were too high. He suggested an event to demonstrate the Park District's appreciation for the golfers.

President Foley stated her concerns about a similar reaction concerning the prices charged to the Exchange Club.

Mr. Petry advised that he would invite GolfVisions to the November 24th meeting to discuss this issue.

Commissioner Kilkelly expressed her surprise that the women golfers had a problem about the prices and they had not spoken up.

Motion by Commissioner Sarocka, seconded by Commissioner Jones, to seat Commissioner Bridges who apologized for being late but was detained by fire duties. Motion carried unanimously. Commissioner Bridges was seated at 5:45 p.m.

President Foley inquired about the absence of Kleenex boxes in the women's bathroom at Bonnie Brook.

Mr. Glogovsky explained that the Kleenex boxes provided by the Park District have been stolen.

Mr. Petry advised that there were a lot of thefts lately and he will ask the staff to check more frequently.

Commissioner Kilkelly stated that she wants the women golfers invited to the next golf advisory committee meeting so any concerns they have about charges can be discussed.

Commissioner Jones thanked staff for their efforts on the groundbreaking and stated that it was his first attendance at such an event and he appreciated the manner in which it was organized.

IX. Adjournment.

Motion by Commissioner Kilkelly, seconded by Commissioner Bridges, to adjourn. Motion carried unanimously. Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Charles W. Smith
Board Secretary