

**Minutes of the Waukegan Park District
Meeting of the Whole
December 16, 2014**

The Committee of the Whole of the Waukegan Park District met in a regular meeting on December 16, 2014 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:40 p.m. by President Duffy who directed a call of the roll.

II. Roll Call

Present: Commissioners Kilkelly, Sarocka, Bridges and President Duffy.
Absent: Commissioner Foley. Also present was Executive Director Greg Petry, Board Attorney/Secretary Charles Smith.

At 4:44 p.m. Commissioner Foley arrived and was seated.

III. Topics

A. Golf Management Report. Tim Miles of GolfVisions provided a written report and discussed at length the golf operations. He reviewed the on-line reservation system and the use of apps for golfers to make tee time reservations.

The report noted that food and beverages are improving. Mr. Miles expressed his opinion that the new marquee sign on Lewis Avenue is a great addition in helping to improve food and beverage sales. GolfVisions has also registered with Wedding Wire and has booked six weddings, which is a very good return on the investment.

Teddy Anderson discussed her role in marketing for the Park District and that she could help promote the dining alternatives offered at Bonnie Brook and that the dinners and specials could be promoted on the Park District's web site.

Jim Glogovsky advised that the amended GolfVisions contract would be on the Board's January agenda.

Commissioner Sarocka asked how well GolfVisions had done relative to their budget.

Mr. Petry advised that that the first budget established with GolfVisions was based off the FY11/12 numbers that were provided to the firms that participated in the RFP process. Since then, golf has continued to decline. The slide is anticipated to continue. Golf will continually be subsidized.

Commissioners Bridges asked what the advantages were of GolfVisions running the golf courses versus the Park District having control of the day-to-day operations.

Mr. Petry pointed out that this has been reviewed extensively by the Board before the first GolfVisions' contract was entered into and that the Park District has saved considerable money in utilizing GolfVisions. In essence, self operation by the Park District requires more tax dollar subsidy than the management contract model. Additional information will be provided to Commissioner Bridges by Mr. Petry.

Commissioner Sarocka pointed out that the number of rounds played have declined over the two years and that is in part how the Park District has saved money.

Mr. Petry stated that the savings come in the form of lower benefit costs for IMRF and health costs for employees, fewer employees, lower maintenance costs, and that GolfVisions, by virtue of operating a number of different golf courses, is able to get a better contract on products.

B. Issuance and Training on Tablets. Joe Georges and Josh Josephson made a presentation on the use of tablet computers. All of the commissioners, department heads, and the board secretary were provided a tablet computer. Mr. Georges and Mr. Josephson spent extensive time with the commissioners and staff instructing them on how to use the tablet computers.

IV. Closed Session

There was no motion to adjourn into closed session.

V. Adjournment.

Motion by Commissioner Bridges, seconded by Commissioner Foley, to adjourn. Motion carried unanimously. Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Charles W. Smith
Board Secretary