

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
December 9, 2014**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on December 9, 2014 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:30 p.m. by President Duffy who directed a call of the roll.

II. Roll Call

Present: Commissioners Foley, Kilkelly, Sarocka, and President Duffy.
Absent: Commissioner Bridges. Also present was Executive Director Greg Petry, Brian Smith sitting in for Board Attorney/Secretary Charles Smith, and James H. Johnson of AT Group, Inc.

III. Consent Items

- A. Minutes
 - November 18, 2014 (Board of Commissioners Meeting)
 - November 25, 2014 (Committee of the Whole Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the consent items and pay bills as presented. Roll call to the motion: Foley, Kilkelly, Sarocka, Duffy. Nays: None. Absent: Bridges. Motion carried unanimously.

IV. Public Portion

No one from the public asked to address the Board.

V. Progress Reports

A. Executive Director. Greg Petry presented his written report. Mr. Petry invited comments or questions concerning the Strategic Plan.

Commissioner Sarocka asked about grants for the lakefront development.

Mr. Petry advised that the Park District is not qualified for a lakeview development grant due to Department of Natural Resources criteria.

- Commissioner's Award - The commissioners selected Ty Rohrer as the recipient of the Commissioner's Award.
- Employee of the Year Award - The commissioners selected Noel Brusius as the recipient of the Employee of the Year Award.
- Volunteer & Patron Award - Teddy Anderson suggested the Citizen Police Academy for this award.
- Jack Benny Arts & Humanities Award - Claudia Freeman suggested Helen Bond for the award

B. Attorney. There was no attorney update due to Mr. Smith's illness.

Mr. Trigg gave an update on the Atlantic Avenue property.

C. IAPD/Legislation Update. Mr. Petry reported that the IAPD is opposing the minimum wage increase.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented his written report. He advised that an individual referred to in a report who fled the police has been apprehended and arrested.

Commissioner Duffy asked about TIF refunds.

Mr. Glogovsky stated that he expects approximately \$70,000 from TIF 5, which will be dissolved. He further explained about the increased property values affecting TIF districts and that TIF funds must go back to the taxing bodies if they are not used for the stated purpose.

Commissioner Sarocka noted a \$200,000 decrease in revenue by GolfVisions.

Mr. Glogovsky stated that the revenue is only \$20,000 off from last year.

Commissioner Sarocka questioned why payroll costs are up if overall play is down. Mr. Glogovsky indicated that it was necessitated due to an increase in food and beverage business.

Mr. Glogovsky also stated that prices per round of golf are down due to businesses like Golf Now. He stated that a representative from GolfVisions will be present for the committee meeting.

Mr. Glogovsky presented the budget process task scheduled.

D2. Cultural Arts. Claudia Freeman presented her written report and invited the commissioners to the Do-It-Yourself Messiah to be held at United Methodist Church on December 13.

Ms. Freeman stated that 27 people showed up for the Open House.

Commissioner Foley stated that she was pleased with the programming at Washington Park's "Latinization" of publications.

D3. Parks. Michael Trigg presented his written report.

Mr. Trigg advised that an award presentation will be held in Denver.

Commissioner Duffy raised the issue of BMX bicyclists using Bowen Park as the park was designed to prevent this.

D4. Superintendent of Recreation. Jay Lerner submitted his written report that included the WorldWide Day of Play report.

He advised that special programs are planned for December 22, 2014 through January 4, 2015 for children while they are out of school.

Commissioner Duffy reviewed Mundelein's aquatic program and would like information on that facility. Mr. Lerner will provide the information after he meets with Doug Holzrichter.

Motion by Commissioner Foley, seconded by Commissioner Sarocka, to seat Commission Bridges. Motion carried. Commissioner Bridges seated at 5:16 p.m.

VI. Review, Discuss, Decide

A. Interfund Transfers - No interfund transfers were presented.

B. Mid-Year Report - Mr. Glogovsky presented the report.

Commissioner Duffy inquired as to raising membership rates.

Mr. Petry responded that might best be done when the aquatic facility is completed.

C. 2014 Tax Levy - Ordinance 14-06 - **Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to approve the 2014 Tax Levy Ordinance 14-06. Roll call to the motion; Ayes: Foley, Kilkelly, Sarocka, Duffy, Bridges. Nays: None. Absent: None. Motion carried unanimously.**

D. 2015 Board and Advisory Committee Meeting Schedule - **Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to start the summer meetings at 3:30 p.m. Roll call on the motion: Ayes: Sarocka. Nays: Kilkelly, Bridges, Foley, Duffy. Absent: None. Motion failed.**

Motion by Commissioner Kilkelly, seconded by Commissioner Bridges, to start the meetings at 5:00 p.m. Roll call to the motion: Ayes: Kilkelly, Bridges. Nays: Foley, Sarocka, Duffy. Absent: None. Motion failed.

Motion by Commissioner Bridges, seconded by Commissioner Sarocka, to start the meetings at 4:30 p.m. as presented. Roll call to the motion: Ayes: Duffy, Kilkelly, Foley, Sarocka, Bridges. Nays: None. Absent: None. Motion carried.

E. Owner's Representative Agreement for Hinkston Pool - **Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve the Owner's Representative Agreement between the Waukegan Park District and AT Group, Inc. for project management services for the aquatic project at the Hinkston Field House. Roll call to the motion: Ayes: Duffy, Kilkelly, Foley, Sarocka, Bridges. Nays: None. Absent: None. Motion carried.**

F. Architectural Agreement for Hinkston Pool - **Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to approve the AIA Document B132-2009 contract between the Waukegan Park District and Williams Architects for the aquatic project at the Hinkston Field House.**

Discussion of the motion: The commissioners discussed the architects' fee percentage is adjustable based upon whether the amount of the pool is greater or less than the agreed upon amount.

Roll call to the motion: Ayes: Duffy, Kilkelly, Foley, Sarocka, Bridges. Nays: None. Absent: None. Motion carried.

G. Request for Proposals for Construction Management for Hinkston Pool - **Motion by Commissioner Sarocka, seconded by Commissioner Kilkelly, to approve a Request for Proposals for Construction Management services from W.B. Olson and Stuckey Construction for the Hinkston Pool project. Roll call to the motion: Ayes: Duffy, Kilkelly, Foley, Sarocka, Bridges. Nays: None. Absent: None. Motion carried.**

VII. Closed Session.

There was no motion to adjourn into closed session.

VIII. Next Meeting

- A. COW meeting December 16, 2014
 - Golf Management Update
 - Tablet Training and Issuance

IX. Commissioner Questions.

There were no commissioner comments or questions.

X. Adjournment.

Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to adjourn. Motion carried unanimously. Meeting adjourned at 6:29 p.m.

Attendance recorded per policy. All commissioners were present.

Respectfully submitted,

Charles W. Smith
Board Secretary