

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
May 12, 2015**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on May 12, 2015 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:30 p.m. by President Duffy who directed a call of the roll.

II. Roll Call

Present: Commissioners Foley, Kilkelly, Sarocka, Bridges, and President Duffy.
Absent: None. Also present: Executive Director Greg Petry, Board Attorney Chuck Smith, Marc Jones, Doug Holzrichter from Williams Architects, and Ed Stuckey from Stuckey Construction.

III. Consent Items

- A. Minutes
 - March 10, 2015 (Board of Commissioners Meeting)
 - March 24, 2015 (Special Board Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Foley, seconded by Commissioner Bridges, to approve the Consent Items and pay bills as presented, with a correction to the April 14, 2015 Minutes concerning the recognition by President Duffy of his efforts of not only of his sons, but his grandchildren, as well. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.

IV. Public Portion

Tanya Brady introduced intern Jaun "Jayce" Aponte, who is working on safety. Mr. Aponte made a short presentation to the Board on his background.

V. Progress Reports

A. Executive Director. Greg Petry provided his written report. The commissioners had no questions for Mr. Petry.

B. Attorney. Mr. Smith advised that he met with Mike Trigg and Tim Girmscheid concerning the possible purchase of property by the Park District. He also requested that the tax objections be placed on the Committee of the Whole meeting on May 26, 2015.

C. IAPD/Legislation Update. Mr. Petry advised that the focus in Springfield remains on the governor's budget and it is not expected that there will be any news on the pool grant until the budget issues are resolved.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky was not present due to a death in his family. His written report was received and there were no questions from the commissioners.

D2. Cultural Arts. Claudia Freeman presented her written report. There were no questions from the commissioners.

D3. Parks. Michael Trigg presented his written report. He advised that the Master Plan update is scheduled for a public meeting on May 20, 2015 and he will make his report at the Committee of the Whole on May 26 with an objective of approval of the 2015 Master Plan at the June 9, 2015 meeting.

Mr. Trigg also advised of his discussions with Newton Finn and Nadia Finn concerning King Park and the possibility of relocating the flower beds to Callahan Park.

President Duffy expressed his concerns with moving the flower beds interfering with the crowds that attend the BMX bike track.

Commissioner Foley agreed with President Duffy's concerns.

Mr. Trigg stated that he will explore this matter further.

Commissioner Foley asked about the Garden Club planting lilacs at Lilac Cottage and installing bricks.

Mr. Trigg said that he is involved with the Garden Club on this issue.

D4. Superintendent of Recreation. Jay Lerner submitted his written report. He advised that there is a Live Green Family Festival on Sunday, May 17, 2015.

Commissioner Sarocka asked about the start of the softball season.

Mr. Lerner expressed that it was a very good opening for softball and attendance was very good.

Commissioner Bridges asked about tournaments at the Field House.

Mr. Lerner advised that most every weekend there is a basketball or volleyball tournament.

Commissioner Sarocka asked about the concessions at the SportsPark.

Mr. Lerner reported that they are just getting started but the initial startup with the new concession company is going well and he is very pleased with them and their responsiveness to staff.

VI. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes

▪ Parks

➤ Smith Group JJR - Besley Park Design Proposal. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the proposal from Smith Group JJR for the Besley Park design at a cost not to exceed \$9,500.00. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.**

➤ Gewalt Hamilton Associates - Engineering Services for Parking Lot Maintenance Projects at Bonnie Brook Golf Course and Bowen Park. **Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to approve the proposal from Gewalt Hamilton for engineering design for the parking lot at Bonnie Brook Golf Course and Bowen Park.**

Discussion on the motion:

Commissioner Sarocka questioned the need for engineering services.

Mr. Trigg advised that his staff does not have the engineering expertise in order to put together a bid package for contractors.

Commissioner Foley asked about water issues and the speed bump at Bonnie Brook.

Mr. Trigg advised about the need for the speed bump and ADA issues.

Mr. Petry stated that engineering services are needed in order to have the right elevation for the drainage for the parking lots and bid specifications.

Attorney Smith added that whenever there is a problem with complaints with contractors over the manner in which work is performed, it is necessary to have detailed specifications in order to determine whether the contractor properly performed the work called for in the bids.

Commissioner Sarocka stated that in light of the need for engineering, he wanted to know what the cost of replacing the entire Bonnie Brook parking lot would be.

Following discussion: **Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.**

➤ King Park Request for Proposals (RFP) for Planning Services. **Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve the RFP from Smith Group JJR in the amount of \$15,500 to develop a concept plan for King Park.**

Discussion on the motion:

Commissioner Sarocka wanted to know the number of firms responding to the RFP.

Tim Girmscheid stated that there were approximately 12 responses.

Commissioner Sarocka stated that he is familiar with one of the lead individuals working on this project and he felt good about the proposal.

Following discussion: **Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.**

B. Interfund Transfers. No Interfund Transfers were presented.

C. Oath of Office

- Patricia Foley
- Marc Jones

Secretary of the Board, Charles Smith, confirmed that the results of the election. Commissioner Foley was re-elected to a six year term and Marc Jones was elected as a commissioner for a six year term.

Honorable Judge George Bridges administered the oath of office to Commissioner Foley and Commissioner Jones and congratulated them on their election.

D. Recognition of President Duffy. President Pro Tem Foley praised President Duffy and thanked him for his 12 years of service to the citizens of Waukegan as a member of the Waukegan Park District Board.

President Duffy was presented with a poster of Park District events and facilities highlighting the new facilities constructed during his terms of office.

President Duffy addressed those present and thanked them for his 12 years of service and the opportunity to serve the residents of Waukegan. He noted the efforts of the commissioners going back to the early 1990s and building the groundwork that allowed for the approval of the referendum that funded the Hinkston Field House and the SportsPark and the anticipated aquatic facility.

President Duffy challenged the commissioners to continue the progress that had been made in completing the pool and continuing to provide recreational facilities for the City of Waukegan.

- E. Election of Officers
- President
 - Vice President
 - Treasurer

Board Secretary Charles Smith presided over the election of officers and called for nominations. **Motion by Commissioner Bridges, seconded by Commissioner Sarocka, to approve a slate of officers of Pat Foley as President; George Bridges as Vice President; and Janet Kilkelly as Treasurer.** There were no other nominations. **Voice vote, motion carried unanimously.**

F. Appointment of Officials - **Motion by Commissioner Bridges, seconded by Commissioner Sarocka, to approve the appointment of the following officials:**

- Attorney - Charles W. Smith
- Secretary - Charles W. Smith
- Deputy Secretary - Greg Petry
- Local Election Official - Greg Petry
- Deputy Treasurer - Jim Glogovsky
- IMRF Officer - Jim Glogovsky
- PDRMA Representative - Jim Glogovsky
- PDRMA Alternate Representative - Tanya Brady

Voice vote, motion carried unanimously.

G. Appointment/Reappointment of Advisory Committee Members and Chairpersons - **Motion by Commissioner Bridges, seconded by Commissioner Kilkelly, to approve the appointments/reappointments of the following Advisory Committee Members and Chairpersons:**

- Cultural Arts - Pat Foley
- Golf - Marc Jones
- Recreation – George Bridges
- Special Recreation – Bill Sarocka

Commissioner Sarocka stated his preference to be on the Golf Committee.

Commissioner Bridges explained that he was supporting Commissioner Jones in light of a recent incident.

Roll call to the motion: Ayes: Foley, Kilkelly, Bridges, Jones. Nays: Sarocka. Absent: None. Motion carried 4-1.

Following the appointments/reappointments to the Committees, Commissioner Sarocka announced that he no longer wished to serve on the Special Recreation committee. Commissioner Bridges volunteered to chair that committee since he is already on the Recreation committee. **Motion by Commissioner Kilkelly, seconded by Commissioner Sarocka, to approve the appointment of Commissioner Bridges to the Special Recreation committee. Voice vote, motion carried unanimously.**

H. Resolutions

- Selection of Depositories 2015-04
- Bank Authorization
- Norstates 2015-05
 - First Midwest Bank 2015-06
 - Associated Bank 2015-07
- Bank Signature Authorization
 - Norstates 2015-08 (#51905818)
 - Norstates 2015-09 (#1702216)
 - First Midwest Bank 2015-10
 - First Midwest Bank 2015-11
 - Associated Bank 2015-12

Motion by Commissioner Bridges, seconded by Commissioner Sarocka, to approve Resolutions 2015-04 through 2015-12. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Jones. Nays: None. Absent: None. Motion carried unanimously.

I. Hinkston Indoor Pool Update. Doug Holzrichter from Williams Architects, updated the commissioners with photographs of the progress of the pool. Mr. Holzrichter explained that the project is now in Phase II - Design and Development. He noted that the concept drawings that he was showing did not reflect much change since the last presentation. He reviewed features including the lap pool, therapy pool, and work stations and advised that the engineers are now dealing with structural, mechanical, and electrical issues. A small modification has been made to increase the area of the child's pool.

Mr. Holzrichter reviewed an aerial view of the concept and stated that the parking lot is being expanded by 140 cars.

Commissioner Bridges asked about the amount of glass shown on the drawing for the east side.

Mr. Holzrichter stated that a solid wall could be used to replace some, if not all, of the glass.

Commissioner Kilkelly asked where the wall would be and stated that she agreed with Commissioner Bridges of using more solid wall material as opposed to glass in order to conserve energy and to better insulate the building.

Mr. Holzrichter stated that he would make the change in the final design.

President Foley asked about the pool gutters.

Mr. Holzrichter explained that there are two options, one a stainless steel gutter or scuffers, but it was more likely that a stainless steel product would be used for the gutters.

Commissioner Bridges expressed concerns about installing the mechanical system on the roof.

Mr. Holzrichter explained that the size of the mechanical to operate the pool is extremely large and that some of it may have to go on the roof, but they are reviewing other options to try and get preserve the esthetics of the building.

At 5:40 p.m. Commissioner Sarocka had to leave the meeting.

Ed Stuckey of Stuckey Construction advised that he is still exploring the cost of the various systems needed for the building and is studying energy costs for the operation of the systems.

President Foley asked about the use of chlorine to keep the water clean.

Mr. Holzrichter explained that the sanitary system designed for the pool will include both chlorine and ozone.

Commissioner Bridges asked Mr. Stuckey about employing local contractors.

Mr. Stuckey advised that his firm will make sure that the local contractors are aware of the opportunity to bid on the project.

J. Selection of Parade Grand Marshal. **Motion by Commissioner Jones, seconded by Commissioner Bridges, to designate Terry Duffy as the Grand Marshal for the 2015 American Independence parade. Voice vote, motion carried unanimously.**

VII. Closed Session.

There was no motion to adjourn into closed session.

VIII. Next Meeting

A. COW meeting - May 26, 2015; Parks and Open Space Master Plan

IX. Commissioner Questions.

Commissioner Kilkelly congratulated President Foley and Commissioner Jones on their election victories. She also complimented Teddy Anderson for securing the 501.(C)3 status for the Waukegan Park Foundation. Not only was this designation achieved, but it was done in a very prompt manner.

Commissioner Kilkelly stated a commissioner orientation was needed. Commissioner orientation was discussed and it was decided that the orientation would be scheduled for the later part of June, after the commissioners have an opportunity to attend the Illinois Association of Park Districts boot camp.

Commissioner Bridges welcomed Commissioner Jones to the Board and congratulated President Foley on her re-election.

Commissioner Jones thanked all the supporters that turned out for his swearing in and expressed his appreciation for the warm welcome he received from the Board and staff and that he is excited to get to work. He stated his goal of helping the Waukegan Park District achieve Platinum Medal status with the National Association of Park Districts. Commissioner Jones also congratulated President Foley on her re-election.

President Foley welcomed Commissioner Jones to the Board and is looking forward to a productive year.

Mr. Petry advised that the next meeting would be the Committee of the Whole meeting on May 26.

X. Adjournment.

Motion by Commissioner Bridges, seconded by Commissioner Jones, to adjourn. Motion carried unanimously. Meeting adjourned at 5:50 p.m.

Attendance recorded per policy. Commissioner Sarocka left the meeting early at 5:40 pm. Absent per policy.

Respectfully submitted,

Charles W. Smith
Board Secretary