

**Minutes of the Waukegan Park District  
Committee of the Whole Meeting  
March 25, 2014**

The Committee of the Whole of the Waukegan Park District met in a regular meeting on March 25, 2014 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 4:35 p.m. by Commissioner Duffy who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Duffy, Foley, Bridges. Absent: President Kilkelly, Commissioner Sarocka. Also present was Board Attorney/Secretary Charles Smith. Absent: Greg Petry, Executive Director.

**III. Topics**

**A. FY 2014-15 Budget Workshop #3.**

▪ **Review FY 2014-15 Matrix.** Jim Glogovsky reviewed the FY 2014-15 Matrix and highlighted that the budget contains \$259,000 less in revenue due to the declining EAV. Mr. Glogovsky also pointed out that the replacement tax has steadily increased and he is projecting that the Park District will realize approximately half of the lost revenue to EAV through increases in the replacement tax.

There is \$8.3M in capital expenditures for the new pool, which is contingent upon receiving the grant. Obviously, if the grant is not received, this entire expenditure will need to be reviewed by the Board.

There is also \$940,000 in the capital expenditure fund #2. Fund balances are kept at approximately 120% so there is a reserve to cover approximately three months of expenditures.

The Rec Fund now has a larger balance.

Mr. Glogovsky stated the Police Fund is increased slightly, as is the Museum Fund, Paving, Lighting, and Audit Funds. There is also a slight increase in the FICA Fund.

\$1.6M will be transferred from Corporate to Capital and there are other smaller expenditures that are anticipated.

A transfer of \$1.5 million from Corporate to Debt Service will be needed in order to provide funding for Debt Service. Total from Corporate to all other funds is \$3.125 million.

Commissioner Duffy asked questions about the corporate debt payments going forward and projections for future years.

Mr. Glogovsky stated that he has a spreadsheet and would provide it to the Board.

Mr. Glogovsky stated that he and attorney Chuck Smith are working on a resolution concerning the allocating of the fund balance and that resolution will be part of the documents to be adopted at the April meeting. He stated that there will also be a supplemental appropriation ordinance and a budget ordinance for approval at the April meeting.

Mr. Glogovsky reviewed capital expenditures and any changes were highlighted on the material provided to the Board. He pointed out that there is a possible expenditure in the area of \$10,000-\$12,000 for a new dishwasher for the Bonnie Brook kitchen. The existing dishwasher is broken and has been repaired several times and now needs replacing. The Park District is also exploring lease options for a dishwasher.

Mr. Trigg reviewed the park expenditures that have been added and pointed out that he added the Emerald Ash Borer (EAB) Management Plan for tree replacement. There are approximately 900 Ash trees on Park District property, many of which will need to be replaced.

Mr. Trigg advised that there is no EAB Management Plan for the golf courses and that staff is working on developing a strategy to deal with the trees at the golf courses.

Mr. Lerner reviewed the capital expenditures in Recreation, citing a need for three new refrigerators for food the Park District receives from the Food Bank that is then provided to camp participants. He advised that he is applying for a grant for the purchase of the refrigerators.

Commissioner Bridges stated that there is a need for a new refrigerator at the Douglas House.

Other capital expenditures include \$3,000 to be split between girls' softball and boys' baseball.

Mr. Trigg also pointed out that there is an increase in the budget for the electronic message boards.

**B. Parks and Open Space Master Plan Overview.**

Mr. Trigg reviewed the Heller & Heller letter dated March 16, 2014. He also reviewed the process for the Open Space Master Plan and the number of community meetings to be held seeking community input. Mr. Trigg is hoping this project will be completed by mid to late summer and stated that there will be a Board workshop with Barbara Heller after all the community input is gathered.

Mr. Trigg further advised that the brick wall at the maintenance building is now down and repair work is proceeding.

**IV. Adjournment.**

**Motion by Commissioner Bridges, seconded by Commissioner Foley, to adjourn. Motion carried unanimously.** Meeting adjourned at 5:10 p.m.

Attendance recorded per policy.

Respectfully submitted,

Charles W. Smith  
Board Secretary