

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
March 10, 2015**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on March 10, 2015 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:30 p.m. by President Duffy who directed a call of the roll.

II. Roll Call

Present: Commissioners Foley, Kilkelly, Sarocka, Bridges, and President Duffy.
Absent: None. Also present was Executive Director Greg Petry, Chuck Smith, Doug Holzrichter, and Ed Stuckey.

III. Consent Items

A. Minutes

- February 9, 2015 (Special Recreation Advisory Committee)
- February 10, 2015 (Board of Commissioners Meeting)
- February 24, 2015 (Special Board Meeting)

B. Bills

C. Payroll

D. Financial Statements

Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to approve the Consent Items and pay bills as presented. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.

IV. Public Portion

No members of the public asked to address the Board.

At this time, President Duffy asked that the Board amend the agenda to discuss item VI (D), Hinkston Indoor Pool Update. **Motion by Commissioner Bridges, seconded by Commissioner Kilkelly, to amend the agenda. Motion carried unanimously.**

Doug Holzrichter of Williams Architects addressed the Board. In addition to those present, staff members Quincy Bejster and Sam Stevens participated in the discussion via telephone.

President Duffy reviewed the process to consider the proposal.

Mr. Petry explained the work done to date and turned the presentation over to Mr. Holzrichter who reviewed the following:

Schematic design; Design phase will run March - May 2015; the Construction phase will be discussed between May - July 2015; Bidding and permitting work will be between August - September 2015; and construction is to start October 2015 with completion in September 2016.

Mr. Holzrichter then reviewed the list of presentations and meetings that have been conducted and advised that the design drawings remain unchanged from the Board's February 10 - February 15 discussions.

Mr. Holzrichter noted that a wetland review has been requested and he further discussed the possibility of including an option for redesigning the walking path in Hinkston Park as an option when the bidding is conducted.

Mr. Lerner commented upon the design drawings and noted the space is available for day care, multi-use and meeting rooms which can be used for birthday parties.

Mr. Holzrichter pointed out on the design the new pathway from the Fitness Center to the pool.

Mr. Lerner explained that a card will be needed to gain entry to the pool.

Mr. Holzrichter reviewed the changing rooms, family areas, and the locker rooms, stating that there will be five showers in each of the men's and women's locker rooms.

Commissioner Foley discussed the option of including a hot tub in the locker rooms.

Sam Stevens advised that he had done considerable research on hot tubs. In discussing hot tubs with numerous other park districts he found that those park districts who had hot tubs wish they did not have them, and those that did not include them in their facility are glad that they do not have hot tubs. The reason for this is that there are maintenance problems and it is difficult to get the Illinois Department of Public Health permits for hot tubs.

Commissioner Sarocka stated that while he has a hot tub in his home and enjoys using it, he concedes that there is a problem with keeping it clean and opposes it as part of the pool design.

Commissioner Bridges stated that he opposes the hot tub as does Commissioner Kilkelly and President Duffy.

Commissioner Foley stated that she still favors the inclusion of a hot tub.

Therapy Pool. Mr. Holzrichter explained the dimensions of the therapy pool and that it will have a ramp in order to be handicapped accessible.

Commissioner Foley asked about equipment shelving near the therapy pool.

Mr. Holzrichter and staff said that they will look to include that in the design.

Programming. Sam Stevens reviewed several programming ideas that he and his staff have worked on for the pool.

President Duffy asked why the ramp was necessary in the therapy pool and Julie Schneider responded that the pool must be ADA compliant.

Commissioner Kilkelly asked if a wheelchair would be allowed in the pool area and staff advised that it would.

Kiddie Pool. Commissioner Foley is opposed to the idea of a kiddie pool in the adult pool area. Discussions were had concerning age restrictions at the pool.

Commissioner Foley emphasized that the rules adopted by staff for pool use and age restrictions need to be well thought out and firmly enforced from the commencement of the opening of the pool.

Large Pool. Mr. Holzrichter explained that the pool will be eight lanes wide, 25 yards in length, with the lanes being seven feet wide. There will be bleacher capacity for 250 people. There will be deck storage for the lane dividers and he stated that the pool was designed with competition in mind.

Commissioner Foley led a discussion concerning the depth of the pool.

Mr. Holzrichter explained that the U.S.A. Swim Association recommends a depth of at least four feet in the shallow end, particularly where the pool will be used for swim competition.

Mr. Lerner explained that eight lanes are required to host high school swim meets. There is a possibility that the Park District would have a swim team and the high school may want to rent the pool to host swim meets.

Commissioner Sarocka stated that programming needs to be fully discussed before the building of the pool is commenced.

Mr. Holzrichter then discussed the pool lifts that will make the pool ADA compliant. He pointed out that no portable stairs are planned because it would require a variance from the State which would not likely be granted.

Commissioner Kilkelly asked that without stairs in the shallow end how accessible the pool will be for toddlers. She also discussed sound issues.

Mr. Holzrichter explained that there will be sound absorbing tiles as part of the construction.

Safety issues were discussed. Mr. Stevens explained that state regulations permit individuals older than 16 to swim without a lifeguard present; however, lifeguards may present other times that the pool is open.

Roof Design. Mr. Holzrichter explained the concept design of the entryway and how the exterior of the building would look. There were two different designs, one being a bowed roof and the other being a flat roof. He estimated that the difference in cost for the bowed roof would be approximately \$250,000 more, but after consulting with Construction Manager Ed Stuckey it was felt that the cost might be even higher and that the architects will look at both designs. The architect's budget projection for the pool is \$8,906,615.

Mr. Stuckey advised that he is approximately 60% of the way through his budget calculations and he should have firm numbers for the projected building costs for the March 24, 2015 special board meeting.

Mr. Holzrichter discussed the Waukegan permitting process and stated that any permitting requests needed to be submitted to the City no later than the 15th of the month.

Funding. Mr. Petry reviewed the current volatile situation of state funding and that based on his discussions with the Illinois Association of Park Districts and his observations of committee meetings of the General Assembly, that there is a strong likelihood that the state is going to allow the governor to sweep the OSLAD grant money. On March 11 there was an announcement that the governor had suspended all grants and that based on that, Mr. Petry is recommending that the Board hold off on commencing any construction at Clearview Park and that the Board continue with the design work on the pool as it is likely that the Board will know the status of the grant prior to putting the project out for bid.

Mr. Petry did point out that the grant for the pool is part of the Build Illinois Bonds program and the bonds have already been sold.

Commissioner Bridges had to leave the meeting at 5:30 p.m. due to work commitments.

President Duffy discussed the risks of proceeding with the pool not knowing the status of the grants.

Commissioner Kilkelly expressed her opinion to proceed with the design and consider building if the PARC grant is terminated.

Commissioner Foley agreed with Commissioner Kilkelly's position, as did President Duffy.

The commissioners were in agreement to hold off on any construction at Clearview Park until the status of the grants is determined.

V. Progress Reports

A. Executive Director. Greg Petry presented his written report. He stated that the strategic plan goals are due within the next two weeks.

Commissioner Foley asked whether the School Board would be contributing to the cost of the construction of the pool concerning its request for the use of the pool for swim meets.

Mr. Petry advised that he has had some limited discussions with the School Superintendent who apparently will be resigning at the end of the 2014-2015 school year.

Commissioner Sarocka asked for an update on a request for unionization by some of the employees.

Mr. Petry stated that there is confusion right now as to whether there has been the requisite number of signatures submitted in order to require recognition of the union.

Board attorney Chuck Smith and Mr. Petry both advised the Board that if any Board members are questioned by employees concerning the efforts of unionization that they should make no comments and neither encourage, nor more particularly, discourage employees from joining a union.

Mr. Petry and Mr. Trigg are also reviewing existing service contracts in the event there is any disruption in work.

Mr. Petry also discussed the two employees whose jobs were recently eliminated.

B. Attorney. Mr. Smith reported that he had met with the attorneys for the tax objectors and had briefed Mr. Petry and Mr. Glogovsky on March 11, 2015 concerning the status of the law suits. The next court date is May 28, 2015.

Mr. Smith advised that he had been in contract with Jeff Thut, the attorney for Richard Alaimo and Milena's Concessions, and had reached an agreement for mutual releases to dispose of the claims against the Park District for breach of contract and the Park District's claims for monies owed by Mr. Alaimo and Milena's.

C. IAPD/Legislation Update. Mr. Petry advised that Springfield is in somewhat of a state of flux and chaos because of the possibility of severe cuts in funding by the new administration.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented his written report.

Commissioner Foley congratulated Mr. Glogovsky and his staff on being recognized for the fourth year in a row for their compliance with the highest standards of public accounting.

President Duffy asked about the next budget workshop and was advised that the workshop will be on March 24 and he will provide an update on the budget at that time.

D2. Cultural Arts. Claudia Freeman presented her written report. Ms. Freeman advised that there was a change to her written report as there will be no art for the wall at the Jack Benny Center from the students.

Ms. Freeman also advised that she has been invited again to participate with the Arts Advocacy fund raising effort in Washington D.C.

She also advised that the Historical Society has raised \$8,000 in their efforts to support funding for a new building.

D3. Parks. Michael Trigg presented his written report. He reviewed the designs worked on by Hitchcock Design for Clearview Park. The new play areas and the main entrance off of McAree were reviewed. He emphasized the play elements of the park, including the spray areas, restrooms, and the picnic facility, and all the signage with the STEM design for enhancement of science, technology, engineering, and math.

Commissioner Kilkelly asked about the previously discussed entrance off of Atlantic and Mr. Trigg advised that the property that had been sought for that entrance was no longer available and the owner was not interested in selling the land to the Park District.

Part of the design for Clearview Park includes an area for Ga-Ga Ball. Tim Girmscheid explained that this is a modified version of dodgeball done in an octagonal or hexagon design in an enclosed area.

Mr. Trigg stated that he hoped to go to bid on the Clearview renovations in May, but will hold the project until the grant issue is resolved.

Mr. Trigg reviewed the design for the Morrison shelter renovations, reviewed drawings, and discussed the grant possibilities.

D4. Superintendent of Recreation. Jay Lerner submitted his written report. There were no questions from the commissioners.

VI. Review, Discuss, Decide

A. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem/Endow (#1 Benny)(16-11-11-583-9999)	2,500.00	
Recreation (02-24-11-473-9999)		2,500.00

Purpose: To offset expenses for the Christmas in July event.

		<u>Fund</u>
Mem/Endow (#43 Rec.Schlsp.)(16-11-11-583-9999)	1,300.00	
Recreation (02-97-24-473-9999)		1,300.00

Purpose: To cover financial assistance for the Kaleidoscope Camp at the Waukegan School site.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the interfund transfers as presented. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Duffy. Nays: None. Absent: Bridges. Motion carried unanimously.

B. Permissions to Accept Bids/Quotes

▪ Tree Removal at Bonnie Brook Golf Course. **Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the low bid of Nels Johnson Tree Experts, Inc. of Evanston IL, in the amount of \$14,456 for the removal of diseased trees at Bonnie Brook golf course. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Duffy. Nays: None. Absent: Bridges. Motion carried unanimously.**

C. ▪ Jeff Ellis Management Agreement. Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the Services Agreement between the Waukegan Park District and Jeff Ellis Management, LLC for management of aquatic pool services for 2015. Roll call to the motion: Ayes: Foley,

Kilkelly, Sarocka, Duffy. Nays: None. Absent: Bridges. Motion carried unanimously.

D. Hinkston Indoor Pool Update.

E. Concession License Agreements for SportsPark

▪ David E. Davis and Grub 'n' Go. **Motion by Commissioner Foley, seconded by Commissioner Kilkelly, to approve the Food and Beverage Concession License Agreement between the Waukegan Park District and David E. Davis, d/b/a Top Dog, for concession services at the softball area at the SportsPark, and to approve the Food and Beverage Concession License Agreement between the Waukegan Park District and Orlando Cruz, d/b/a Grub 'n' Go, for concession services at the soccer fields at the SportsPark. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Duffy. Nays: None. Absent: Bridges. Motion carried unanimously.**

VII. Closed Session.

There was no motion made to adjourn into closed session.

VIII. Next Meeting

COW Meeting on March 24, 2015

- Budget Workshop #3

IX. Commissioner Questions.

Commissioner Sarocka requested for future meetings that he be provided with a paper packet as he has found the use of the new tablets to be extremely difficult and cumbersome.

Commissioner Foley thought that the Board had a good meeting discussing the many different aspects of the new pool and although she wishes some things were different, she thought that the Board worked very hard together to come up with the best design for the pool.

Commissioner Foley also stated that she preferred paper packets as opposed to the tablet.

Commissioner Kilkelly urged the commissioners to try and use the tablets and get more familiar with them as they are the way of the future and they do reduce paper costs.

Commissioner Kilkelly also suggested that staff approach Adolph Kiefer & Associates in Zion about the possibility of making a donation towards the construction of the pool.

President Duffy stated that he also wished paper packets and is not comfortable with the tablet at this time.

President Duffy thanked Jay Lerner and his staff, particularly Sam Stevens and Errick Beverly, for their efforts on the pool. He stated that a tremendous amount of work had been done by the staff for this meeting.

Mr. Petry commented that he received an email from Jose Dominquez that he had fulfilled his requirement of employment by earning his GED and that he had been supported by Rafael Ayala.

The commissioners asked Mr. Petry to pass on their congratulations to Jose.

X. Adjournment.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to adjourn. Motion carried unanimously. Meeting adjourned at 7:15 p.m.

Attendance recorded per policy.

Respectfully submitted,

Charles W. Smith
Board Secretary