

**Minutes of the Waukegan Park District  
Meeting of the Board of Commissioners  
June 9, 2015**

The Board of Commissioners of the Waukegan Park District met in a special meeting on June 9, 2015 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 4:30 p.m. by President Foley who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Kilkelly, Sarocka, Bridges, Jones, and President Foley. Absent: None. Also present was Executive Director Greg Petry and Chuck Smith.

**III. Public Hearing Regarding the Budget and Appropriation Ordinance.**

Hearing opened at 4:30 p.m. No members of the public asked to address the Board.

At 4:45 p.m., **motion by Commissioner Jones, seconded by Commissioner Bridges, to close the public hearing concerning the Budget and Appropriation Ordinance.**

**IV. Consent Items**

A. Minutes

- May 6, 2015 (Special Board Meeting - Golf Advisory)
- May 12, 2015 (Board of Commissioners Meeting)
- May 26, 2015 (Special Board Meeting)

B. Bills

C. Payroll

D. Financial Statements

**Motion by Commissioner Kilkelly, seconded by Commissioner Jones, to approve the Consent Items and pay bills as presented.**

Commissioner Sarocka raised a question concerning the Minutes of the two previous meetings, May 12, 2015 and May 26, 2015, showing Commissioners having left the meetings shortly before adjournment and per policy being marked as absent.

Mr. Petry and Attorney Smith pointed out that the policies adopted by the Board in 2013 calls for showing that a commissioner is absent if they are more than 15 minutes late to the meeting or if they leave before adjournment.

It was decided to discuss this issue in a Committee of the Whole meeting.

Following discussion, **Roll call on the motion: Ayes: Kilkelly, Bridges, Jones, Foley. Nays: Sarocka. Absent: None. Motion carried 4-1.**

## **V. Public Portion**

- A. Introduction of new staff
  - Rachel Sensabaugh, Recreation
- B. Introduction of Interns
  - Abbie Reier, Special Recreation
  - Mackenzie Mullis, Special Recreation

Jay Lerner introduced new staff member Rachel Sensabaugh and two interns Abbie Reier and Mackenzie Mullis. Each of them made a brief presentation as to their backgrounds and the areas where they will be working. The Board welcomed them to the Park District.

## **VI. Progress Reports**

A. Executive Director. Mr. Petry submitted his written report and added that the previous weekend had been very active for the Park District, in particular, with the Fishing Derby and the Dandelion Wine Festival, both of which were well attended. Mr. Petry congratulated his staff on their outstanding work for the benefit of the public.

President Foley commented that the Dandelion Wine Festival was particularly enjoyable and that she greatly appreciated the manner in which the vendors were allowed to display their works of art and the nice pathway through Bowen Park that allowed the park to be shown off to visitors.

B. Attorney Report. Attorney Chuck Smith reported that he, along with Mr. Petry and Mr. Glogovsky, had met with Evan Karnes, attorney for the tax objectors, concerning the challenges to the Park District levies for tax years 2009 through 2013.

Mr. Smith reported that Mr. Petry and Mr. Glogovsky made a very effective presentation concerning the tax referendum and that there is truly not an excess accumulation in the Recreation Fund. Funds are transferred for the debt service payments and the capital improvements that are allowed by the referendum and the park code.

Mr. Smith will continue to keep the Board advised as there is a very substantial claim being made by the plaintiffs in the tax objection complaint.

C. IAPD/Legislation Update. Mr. Petry advised that the House had rejected the property tax freeze on June 9, 2015 and that the Legislature is still trying to work on compromises with the governor.

The OSLAD grant bill for 2016 is on hold and the grants for 2015, including the one for the new pool, are suspended.

Commissioner Bridges asked if planning was continuing on moving the City Gardens to King Park, which is contingent on the OSLAD grant.

Mr. Petry and Mr. Trigg advised that the planning continues so in the event funds become available and there is a short deadline, the Park District will be able to submit the grant application timely.

Mr. Trigg also advised Commissioner Bridges that a public meeting was held concerning the proposed renovations to King Park within the last three weeks.

D. Division Reports

D.1 Superintendent of Finance & Administration

➤ Moody's Bond Rating

Mr. Glogovsky submitted his written report and orally reported on the Park District's ability to keep its AAA rating with Moody's. The rating system was explained and it was noted that the Park District has done a good job of maintaining a high bond rating in spite of falling assessed valuations and concerns by Moody's about the economic demographics of the City of Waukegan.

Commissioner Sarocka had questions concerning the golf finances report and, in particular, why the personnel expense was \$52,000 over budget.

Mr. Glogovsky explained that there were different reasons for the payroll being over budget, but the biggest was that there were three payrolls in the month of April, instead of the usual two payroll periods. He also reviewed increased costs associated with some of the events being catered at the golf course.

D.2 Superintendent of Cultural Arts. Ms. Freeman submitted her written her written report.

Commissioner Jones made comments of the wonderful success of the Dandelion Wine Festival.

D.3 Superintendent of Parks. Mr. Trigg submitted his written report.

Commissioner Sarocka thanked Mr. Trigg for his explanation on parking lot expenses.

D.4 Superintendent of Recreation. Mr. Lerner submitted his written report and reported that there were over 400 participants at the Fishing Derby over the past weekend. He further stated that tournaments are scheduled at both the SportsPark and the Field House most weekends through the summer. He also made a request of the commissioners to participate in the American Independence Parade and festivities on June 28, 2015.

Commissioner Jones suggested that Mr. Lerner explore membership appreciation weekends at the Field House and have the facilities open to the public, even understanding that there is an economic benefit to the Park District from the tournaments.

Mr. Lerner explained that he would certainly look into more open time on the weekends, and also pointed out that staff tries to schedule some open gym hours on the weekends, even when there are tournaments in progress.

Commissioner Kilkelly raised a question for Mr. Glogovsky concerning Tanya Brady's report concerning wear and tear at the Bonnie Brook clubhouse.

Mr. Glogovsky explained that most of the items noted in Ms. Brady's report are minor and are part of routine maintenance.

President Foley noted that there is a stain on the carpet at the Bonnie Brook Clubhouse due to a patron getting ill and that the stain is quite obvious.

Staff reported that they will look into seeing if there is some way to further remove the stain.

## **VII. Review, Discuss, Decide**

A. Interfund Transfers. No interfund transfer requests were presented.

B. Resolutions

- 2015-14 - Semi Annual Review of Closed Session Minutes.

**Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve Resolution 2015-14 regarding semi annual review of closed session minutes. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

- 2015-15 - OSLAD Grant Resolution of Authorization. **Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve Resolution 2015-15 regarding the OSLAD Grant Authorization. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

2015-16 - Approval and Acceptance of the 2015-2020 Parks & Open Space Master Plan. **Motion by Commissioner Kilkelly, seconded by**

Commissioner Sarocka, to approve Resolution 2015-16 regarding approval and acceptance of the 2015-2020 Parks & Open Space Master Plan. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.

C. Religious Services Request for Park Use Permit

▪ Latin Pentecostal Church of God (by Judith Rodriguez) - Belvidere Park on August 23, 2015. **Motion by Commissioner Sarocka, seconded by Commissioner Jones, to approve the request for a park permit requested by the Latin Pentecostal Church of God for the use of Belvidere Park on Sunday, August 23, 2015. Motion carried unanimously by voice vote.**

D. Ordinances

▪ 15-03 - FY 2015-16 Budget & Appropriation Ordinance. **Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve ordinance 15-03 FY 2015-16 - Budget & Appropriation ordinance. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

▪ 15-04 - Prevailing Wage Ordinance. **Motion by Commissioner Kilkelly, seconded by Commissioner Jones, to approve ordinance 15-04, Prevailing Wage ordinance for fiscal year 2016. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

▪ 15-05 - An Ordinance Pertaining to the Annexation of Certain Territory into the Domain of the Waukegan Park District - McGaw property. **Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve ordinance 15-05 annexing certain territory to the Waukegan Park District, to wit: the former McGaw Park property. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**

E. Annual Debt and Bond Administrative Review Update. Mr. Glogovsky presented a written report concerning the status of the Park District's debt in bond payments. The Board noted the report and placed it on file.

F. Commissioner Orientation Part I.

VII. Executive Session

**Motion by Commissioner Sarocka, seconded by Commissioner Jones, to adjourn into executive session to discuss Collective Negotiating/Bargaining Matters pursuant to 5 ILCS 120/2(C)(2) and land acquisition pursuant to 5 ILCS 120/2(C)(5). Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously. Regular session adjourned at 5:25 p.m.**

**Motion by Commissioner Bridges, seconded by Commissioner Jones, to resume regular session. Roll call to the motion: Ayes: Kilkelly, Sarocka, Bridges, Jones, Foley. Nays: None. Absent: None. Motion carried unanimously.**  
Executive session ended at 5:30 p.m.

**VIII. Next Meeting:** Committee of the Whole, June 23, 2015  
King Park Conceptual Design  
Commissioner Orientation Part II

**IX. Commissioner Comments.**  
There were no commissioner comments.

**X. Adjournment.**  
**Motion by Commissioner Bridges, seconded by Commissioner Jones, to adjourn. Motion carried unanimously.** Meeting adjourned at 5:34 p.m.

Attendance recorded per policy. All commissioners were present.

Respectfully submitted,

Charles W. Smith  
Board Secretary