

**Minutes of the Waukegan Park District  
Special Meeting of Board of Commissioners  
June 24, 2014**

The Board of Commissioners of the Waukegan Park District met in a special meeting on June 24, 2014 at the Rose Administrative Center, 2000 Belvidere, Waukegan IL.

**I. Call to Order**

The meeting was called to order by President Duffy at 4:33 p.m. who directed a call of the roll.

**II. Roll Call**

Present: Commissioners Foley, Sarocka, Bridges, Kilkelly and President Duffy. Absent: None. Also present: Executive Director Greg Petry, Board Attorney Charles Smith.

**III. Public Portion**

No member of the public asked to address the Board.

**IV. Review, Discuss, Decide**

A. Architectural Services: Bonnie Brook Bathroom Renovation - Mike Trigg presented the agreement with PHN and specifically pointed out the timeline called for in paragraph 1.3.

Commissioner Sarocka asked whether the \$16,000 for PHN would cover everything, including construction management services.

Mr. Trigg advised that this did cover everything.

**Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve the agreement between the Waukegan Park District and PHN for architectural services for the Bonnie Brook bathroom renovation in an amount not to exceed \$16,000.**

Prior to the vote, President Duffy asked if this expenditure would exceed the budget established for the project.

Mr. Glogovsky stated that it probably would exceed it slightly.

Mr. Petry stated that because of ADA requirements additional renovations were necessary in order make the project ADA compliant.

Commissioner Kilkelly asked what was the position of the Golf Advisory Committee and the people serving on the committee as to this renovation.

Commissioner Sarocka advised that the committee is very supportive of the idea.

Commissioner Foley asked about some design details.

Mr. Petry advised that he will take any comments that she has relative to the design to PHN and that she will have an opportunity, along with the other commissioners, to review the design with PHN.

**Roll call to the motion: Ayes: Foley, Sarocka, Bridges, Kilkelly, Duffy.**  
**Nays: None. Absent: None. Motion carried unanimously.**

B. Special Events Overview - Staff provided a detailed review of all special events sponsored by the Park District. Jay Lerner led the discussion reviewing the Polar Bear Plunge, Fitness Expo, Eggstravaganza, Live Green Family Festival, Very Special Arts Festival, American Independence Parade, American Independence Festival, Worldwide Day of Play, Halloweenfest, and Turkey Trot.

President Duffy asked if the Park District was again going to receive the \$10,000 sponsorship from Thrivent Financial American Independence Parade as it had in 2013.

Commissioner Foley left the meeting at 4:55 p.m. to attend another meeting.

Staff advised that there will not be a similar donation from Thrivent in 2014.

Mr. Lerner explained that this donation was a one time event.

Commissioner Sarocka explained that both he and President Duffy had worked on reducing expenses for the parade.

Staff explained that a new format would be used for the American Independence Festival this year, moving the events closer to the intersection of Greenwood and Sheridan Road.

Mr. Glogovsky commented that the City of Waukegan would provide an in-kind donation for police services for the American Independence Festival.

The commissioners commented that the new format for the Eggstravaganza was extremely well received.

President Duffy commented as to all the events. He was particularly pleased with the information provided by staff of the financial breakdown and that this is the type of information that he has been looking for.

Cultural Arts Events - Claudia Freeman reported on the Ray Bradbury Festival, started in 2000, and stated that in past years weather has affected the event but had the largest attendance this year.

Ms. Freeman also reviewed the Oakwood Cemetery Walk, started in 1995, and the Favero Messiah event, started in 2007.

Mr. Trigg presented his report on the Parks special events and stated that the electronic recycling has been ongoing since 2012 and is very popular. The Park District will be partnering with the City and SWALCO for the 2014 fall event.

Mr. Trigg also reported on Arbor Day, started in 1994.

VI. Closed Session

There was no motion to adjourn into closed session.

## **VII. Questions from Commissioners**

Commissioner Kilkelly asked about the recent House Walk.

Ms. Freeman stated that it went well and that approximately 350 attended.

Commissioner Bridges thanked staff for the Gold Medal presentation.

Commissioner Sarocka thanked staff for the census report concerning Waukegan employees and their residencies.

Mr. Petry reported on his repeated attempts to contact the Church of Joy as to their plans for the former YMCA location on Western Avenue and advised that after not getting any response to his phone calls and letters, he actually went to the site and noted that the pool had been filled in. Accordingly, there would be no opportunity for the Park District to make use of the pool.

President Duffy commented that the most frequent question or comment he receives is when the Park District is going to start construction on the new pool. He suggested that publicity and press releases should stress that actual construction is going to be contingent upon receiving the grant from the state and that no plans for design or construction of the pool will move forward until word is received as to the status of the grant.

President Duffy also stated that he would like to see the names of past commissioners listed on the float.

Staff advised that with the parade only a few days away, that this would not be possible, but that there are other opportunities for recognizing past commissioners.

President Duffy is looking for more bilingual presentations such as was done at the recent Plonien Park opening.

## **V. Adjournment**

**Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to adjourn. Motion carried.** Meeting adjourned at 5:25 p.m.

Attendance recorded per policy. Commissioners Bridges, Duffy, Kilkelly and Sarocka were present. Commissioner Foley was absent.

Respectfully submitted,

Charles W. Smith  
Board Attorney/Secretary