

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
January 14, 2014**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on January 14, 2014 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:30 p.m. by President Kilkelly who directed a call of the roll.

II. Roll Call

Present: Commissioners Duffy, Foley, Sarocka and President Kilkelly. Absent: Bridges. Also present was Executive Director Greg Petry and Board Attorney/Secretary Charles Smith.

III. Consent Items

- A. Minutes
December 10, 2013 (Board of Commissioners Meeting)
December 17, 2013 (Committee of the Whole Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the consent items, and pay the bills as presented. Ayes: Duffy, Foley, Kilkelly, Sarocka. Nays: None. Absent: Bridges. Motion carried unanimously.

IV. Public Portion

No members of the public asked to address the Board.

At 4:31 p.m. Commissioner Bridges arrived. **Motion by Commissioner Duffy, seconded by Commissioner Sarocka, to seat Commissioner Bridges. Motion carried unanimously.**

V. Progress Reports

A. Executive Director. Greg Petry submitted a written report. Mr. Petry reminded the commissioners that a Strategic Plan meeting is planned with the employees on January 16, 2014 from 7:30 a.m. to 3:30 p.m. Senior staff will meet in the morning and all employees will meet in the afternoon at Bonnie Brook. The commissioners were invited to attend if available.

The all-employee recognition dinner is scheduled for January 17 at Bonnie Brook.

Mr. Petry distributed the packets for the executive director's evaluation.

B. Attorney. Mr. Smith stated that he is working with the State's Attorney's office relative to the tax objections that have been filed and are set for status before Judge Winter on January 30.

C. IAPD/Legislation Update. Mr. Petry reported that the park districts across the state are hoping that the governor will release grant money in the near future. He further advised that the legislature goes back into session at the end of January.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented his written report. He reminded the commissioners the budget workshop will start on January 28 at 4:30 p.m.

Commissioner Foley had a question regarding Tanya Brady's report and the infrared testing.

Mr. Trigg explained that this is the process for checking the electrical boxes for overloads.

Commissioner Sarocka raised a question concerning how the charges paid to GolfVisions for golf course management of \$4,000 are accounted for.

Mr. Glogovsky explained that it is a contractual obligation but it is not included in GolfVisions' report.

D2. Cultural Arts. Claudia Freeman submitted her written report.

President Kilkelly had a question as to why there was a slight decline in attendance at the Do It Yourself Messiah concert.

Ms. Freeman reminded the commissioners that there was a snowstorm the night of the concert and that may account for the small decrease in attendance.

D3. Parks. Michael Trigg presented his written report.

Commissioner Sarocka inquired as to how people interested in the HVAC position might apply.

Mr. Trigg advised that they should go to the Park District's website.

Mr. Glogovsky commented that all applications for Park District positions are now taken on-line.

D4. Superintendent of Recreation. Jay Lerner submitted his written report. He explained that there is consideration being given to improvements to the Eggstravaganza event in the Spring and stated that there will likely be a trail in hopes of alleviating some of the mass rush for candy. Mr. Lerner's staff is in the planning stages for this event.

Commissioner Sarocka complimented the idea of getting away from the big rush for candy.

President Kilkelly stated that she would like to review the entire Eggstravaganza event as part of the budget.

Commissioner Duffy voiced his support for the event and thought that past years have been well handled.

Commissioner Sarocka and Commissioner Foley also indicated their support for the event.

➤ Halloweenfest Evaluation Report. Mr. Lerner commented that he thought that the event went better than in past years.

Commissioner Foley stated that the staff did a great job with the haunted house.

Commissioner Sarocka inquired about what events were taking place this past weekend at the FieldHouse.

Mr. Lerner advised that a middle-school aged basketball tournament was being held.

Commissioner Sarocka suggested that when these tournaments take up a great deal of time that the public be given some additional court time or Saturdays or Sundays.

VI. Review, Discuss, Decide

A. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999)	1,500,000.00	
Debt Service (17-11-11-473-9999)		1,500,000.00

Purpose: Budgeted debt service transfer for FY2013/14.

<u>Fund</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999)	1,000,000.00	
Capital (30-11-11-473-9999)		1,000,000.00

Purpose: Partial budgeted capital transfer to FY2013/14.

Motion by Commissioner Sarocka, seconded by Commissioner Foley to approve the interfund transfers as presented: Roll call to the motion: Ayes: Duffy, Foley, Sarocka, Bridges. Kilkelly. Nays: None. Absent: None. Motion carried unanimously.

B. Resolution 2014-01, Semi Annual Review of Closed Session Minutes. **Motion by Commissioner Duffy, seconded by Commissioner Bridges, to approve Resolution 2014-01, Semi Annual Review of Closed Session Minutes. Roll call to the motion: Ayes: Duffy, Foley, Sarocka, Bridges. Kilkelly. Nays: None. Absent: None. Motion carried unanimously.**

C. Resolutions

▪ Arts and Humanities Award. **Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the nomination of Waukegan Public Schools Superintendent Dr. Donaldo Batiste as the 2014 recipient of the Jack Benny Arts and Humanities Award. Motion carried unanimously.**

▪ Volunteer of the Year Award. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the nomination of Waukegan BMX Club as the 2014 recipient of the Volunteer of the Year Award. Motion carried unanimously.**

▪ Patron of the Year Award. **Motion by Commissioner Foley, seconded by Commissioner Bridges, to approve the nomination of Bob Hamilton, owner of Gewalt-Hamilton Engineering, as the 2014 Patron of the Year Award. Motion carried unanimously.**

D. Policy Revisions

▪ 3.23 - Weapons and Firearms. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve Section 3.23 of the Park District Policy concerning weapons and firearms. Roll call to the motion: Ayes: Duffy, Foley, Sarocka, Bridges. Kilkelly. Nays: None. Absent: None. Motion carried unanimously.**

▪ 4.10 - Sick Leave. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the amendment to Section 4.10 of the Park District Policy regarding sick leave and continuation of benefits. Roll call to the motion: Ayes: Duffy, Foley, Sarocka, Bridges. Kilkelly. Nays: None. Absent: None. Motion carried unanimously.**

VII. Closed Session.

No motion was made to enter into closed session.

VIII. Commissioner Questions.

Mr. Petry advised that the commissioners had been invited to dinner on Thursday, January 23, by Charlene Holz and hoped that the commissioners were available during the IAPD/IPRA in Chicago. Mr. Petry further advised that the luncheon is on Friday, January 24.

Mr. Petry also inquired as to whether the commissioners and members of staff would be attending the Waukegan Main Street Mardi Gras festival at Glen Flora on February 22 and advised that the Park District would sponsor a table.

Commissioner Duffy complimented the tenor who performed at the Messiah concert and stated that his performance was absolutely outstanding.

Ms. Freeman noted that the gentleman was called in on very short notice and did a magnificent job.

Commissioner Bridges had no comments.

Commissioner Foley joined in the praise for the Messiah concert. She further stated that she will be speaking with Mr. Petry about land resource issues and potential cooperation with the Township on some projects.

Commissioner Sarocka advised that former commissioner Ralph Bufano is looking to revitalize youth baseball in Waukegan.

President Kilkelly wished everyone a Happy New Year and looks forward to seeing all the commissioners at the employee recognition dinner on Friday, January 17.

IX. Adjournment.

Motion by Commissioner Duffy, seconded by Commissioner Bridges, to adjourn. Motion carried unanimously. Meeting adjourned at 5:17 p.m.

Attendance recorded per policy. All commissioners were present.

Respectfully submitted,

Charles W. Smith
Board Secretary