

**Minutes of the Waukegan Park District
Special Meeting of the Board of Commissioners
February 24, 2015**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on February 24, 2015 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:30 p.m. by President Duffy who directed a call of the roll.

II. Roll Call

Present: Commissioners Foley, Kilkelly, Sarocka, Bridges, and President Duffy.
Absent: None. Also present were Executive Director Greg Petry, Attorney/Secretary Chuck Smith, Tony Tinetti and Dirk Skelley of GolfVisions, Ed Stuckey of Stuckey Construction, construction manager for the pool project.

III. Public Portion

Nick, from Park Ridge who is studying local government, stated that he was at the meeting to observe the proceedings. No other members of the public asked to address the Board.

IV. Review, Discuss, Decide

A. GolfVisions Workshop. Tony Tinetti and Dirk Skelley of GolfVisions addressed the Board concerning the budget presentation for GolfVisions. They reported that 197 people were served at the Valentine's Day buffet, an increase of almost 100% over the 92 who attended in 2014. They commented that there were many new faces and received compliments on the food.

Prime rib dinners on Friday nights have been well received, averaging 90-92 dinners.

Mr. Tinetti reported that the new sign on Lewis Avenue has generated a lot of attention and phone calls and that in general the restaurant business has improved.

Overall, Mr. Tinetti and Mr. Skelley reported that better weather and more golfers are needed to make the course successful. They have instituted a new twilight pass for the coming golf season that will provide additional golf rounds in late afternoons on weekdays and weekends. The target for the twilight pass will be league players who are already playing at Bonnie Brook and may appreciate the opportunity to play additional rounds at off times when there is a large inventory of available tee times.

The commissioners asked questions of Mr. Tinetti and Mr. Skelley whether they foresaw the competing golf courses as all surviving in the difficult economic times. It was their opinion that at least one of the local golf courses is likely to fold and that will provide additional golfers for Bonnie Brook.

The commissioners thanked Mr. Tinetti and Mr. Skelley for their presentation and for the work that they have done since coming onboard with the Park District.

B. Use of Local Labor Discussion. At the request of Commissioner Bridges, staff gathered information concerning the extent to which the Park District can insist that local companies and labor forces be used on Park District projects.

Mr. Petry advised that he has spoken to his contemporaries in other park districts and across the nation, as well as local law firms, and he has been advised that there is simply no way the Park District can go with quotas regarding local labor. The Park District is required to follow the Prevailing Wage Act and must award any work to the lowest responsible bidder. That lowest responsible bidder may or may not be a Waukegan company and the Park District is obligated to award contracts based on the lowest responsible bidder.

Commissioner Bridges explained his position that he just wanted to see as many Waukegan residents as possible get jobs as it is their tax dollars that support the Park District.

Ed Stuckey, the construction manager for the pool project, reviewed the steps that he took in completing renovation work on the Waukegan schools this past year. He provided detailed information as to the number of jobs that went to Waukegan residents and the number of Waukegan businesses that received subcontracts.

Commissioner Bridges stated his appreciation to Mr. Stuckey for his efforts and the information that was provided.

Mr. Petry asked Mr. Stuckey to provide information as to the number of subcontracts that are awarded to Waukegan businesses and the residency of the work force on the pool project.

C. Budget Workshop #2.

Finance. Mr. Glogovsky reviewed the technology upgrade request in the proposed budget.

Cultural Arts. Ms. Freeman reviewed Cultural Arts' request.

Golf Course. Mr. Glogovsky highlighted the request for outdoor lighting at Bonnie Brook to assist in bringing additional events to the banquet room. He also stated that there is a need to replace an outdated lawnmower.

Commissioner Sarocka questioned the meaning of EAB in the budget presentation.

Mr. Glogovsky explained that those are charges for removal of the Emerald Ash Borer and noted that this will reappear in future budgets as this devastating disease has affected a great number of trees.

Parks. Mr. Trigg reviewed the requests of the Park Department. The commissioners asked questions concerning the budgeted costs of \$100,000 for a new roof at the Douglas House.

Mr. Trigg explained that this facility has wood shingles and that they wear out more frequently and only have a 20 year warranty. The Park District will be exploring other materials that might be used, but because of the Historical District, the Park District may be compelled to replace the existing wood shingles with new wood shingles.

President Duffy asked why Bevier Park was going to get lighting before Victory Park.

Mr. Trigg explained the reason as to the existing curbing and paving required more immediate attention.

President Duffy requested that a pole and a light for evening ice skaters at Victory Park be installed.

Commissioner Bridges asked questions concerning the skylights at the Field House.

Mr. Trigg and Mr. Petry discussed the status of the problem and how the contractor and the manufacturer are meeting to try and find answers to the leaks.

Commissioner Foley asked about the drainage issue at Roosevelt Park.

Mr. Trigg explained that after Belvidere Road is fixed, the existing fencing will be replaced.

President Duffy asked about the Fuqua Garden.

Mr. Petry explained the history of King Park and Dr. King's determination to bring recreation to the south side of Waukegan.

Mr. Petry also noted that the area in question is a food desert and that growing fruits and vegetables could be a partial answer to that problem. He explained that there are numerous partners who are willing to work with the Park District for a new urban park at King Park and he thinks that this would be an ideal project for an OSLAD grant.

Commissioner Kilkelly asked about the bathroom improvements at Bowen and Bevier parks.

President Duffy asked about the Clearview Park renovation costs.

Mr. Trigg advised that the expected costs will be \$1.4 million to the Park District after the OSLAD and EPA grants.

Recreation. Mr. Lerner reviewed the Recreation proposals and fiscal year 2016/2017 projects.

Long Range Planning Capital Development Findings. Mr. Glogovsky reviewed this portion of the budget and reported on the highlights of funds available for capital improvements.

Service Level Changes. Ms. Freeman recommended funding for the Puerto Rican Art Council and for licensing fees for movies played after dusk, which has been a huge success.

Mr. Glogovsky advised that he is reviewing regulations concerning seasonal employees and making sure that the Park District is in compliance with the Affordable Care Act.

Teddy Anderson reviewed the \$15,000 request for website design and explained that while this originally had been planned to be split into two budget years, it is necessary to allocate \$15,000 for the coming fiscal year.

Mr. Trigg explained all the capital improvements in the parks.

Mr. Lerner reviewed the staffing change of hours at the Belvidere Rec Center and the savings in overall personnel costs.

President Duffy asked about the availability of funds for both Halloweenfest and the Independence Day Parade.

Mr. Lerner explained that this is the last year that funds will be available absent a huge increase in donations.

President Duffy suggested that an additional \$5,000 be added for each event in the coming budget.

Mr. Petry explained that he would suggest withholding those funds at this time so as to ensure that staff will work hard to get the requisite donations for 2015.

Quarterly Brochure Printing Revised Bid Results. Staff explained that after the awarding of the bid to Woodward Printing at the February 10, 2015 meeting, Woodward advised that they were not able to meet the specifications as to the quality of the paper to be used. **Motion by Commissioner Kilkelly, seconded by Commissioner Bridges, to rescind the award to Woodward Printing on February 10, 2015 for the printing of the quarterly brochures due to their failure to meet specifications. Roll call to the motion: Ayes: Foley, Bridges, Kilkelly, Sarocka, Duffy. Nays: None. Absent: None. Motion carried unanimously.**

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to award a bid to K.K. Stevens Publication of Astoria, Illinois, in the amount of \$63,483 for the printing of quarterly brochures for 2015-2016.

Staff advised that Stevens will meet the bid specifications as to the quality of the paper.

Roll call to the motion: Ayes: Foley, Bridges, Kilkelly, Sarocka, Duffy. Nays: None. Absent: None. Motion carried unanimously.

Proposals for Website Redesign and Development. Teddy Anderson requested permission from the Board to seek proposals for the redesign of the Park District's website. **Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve solicitation for bids for website design. Motion carried unanimously.**

VI. Closed Session.

There was no motion to adjourn into executive session.

VIII. Questions from Commissioners

Commissioner Kilkelly expressed her appreciation to Ed Stuckey for his efforts in seeing that local businesses and area residents are receiving work on Park District projects, particularly the pool construction. She stated that she was very impressed with the effort that Mr. Stuckey took in preparing charts showing the number of Waukegan businesses and residents who were employed in past projects with the School District.

Commissioner Bridges expressed his appreciation to Mr. Petry, Mr. Glogovsky, and Mr. Lerner for their work in putting together the material for the labor discussion. He appreciated the commissioners' support in seeing that tax dollars are spent on projects where local businesses and residents have a chance to receive work.

Commissioner Sarocka had no comments.

President Duffy had no comments.

IX. Adjournment.

Motion by Commissioner Bridges, seconded by Commissioner Foley, to adjourn. Motion carried unanimously. Meeting adjourned at 6:04 p.m.

Attendance recorded per policy. All commissioners were present.
Respectfully submitted,

Charles W. Smith
Board Secretary